YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	NIRMALA MEMORIAL FOUNDATION COLLEGE OF COMMERCE AND SCIENCE
• Name of the Head of the institution	Smt. Swiddle P. D'Cunha
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	022 69436400
• Mobile no	9004693948
• Registered e-mail	principalnirmalacollege@gmail.com
• Alternate e-mail	principal@nirmala.edu.in
• Address	D.S.Road, Asha Nagar, Thakur Complex
• City/Town	Kandivali (East) Mumbai
• State/UT	Maharashtra
• Pin Code	400101
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**	
• Name of the Affiliating University	**University of Mumbai**	
• Name of the IQAC Coordinator	**Dr Poonam Naresh Kakkad**	
• Phone No.	**9833125784**	
• Alternate phone No.	**02269436400**	
• Mobile	**9833125784**	
• IQAC e-mail address	**iqac@nirmala.edu.in**	
• Alternate Email address	**nirmalanaac2017@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://nmfdegree.edu.in/aqar.php	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://nmfdegree.edu.in/upload/download_pdf/AC_21-221668841563.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**2.80**	**2017**	**12/09/2017**	**11/09/2022**

6.Date of Establishment of IQAC | **13/06/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines | **Yes**

• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	1,42,000	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Teaching and non Teaching Staff Development - The Internal Quality Assurance Cell and the Wellness Centre of the College in association with iCARE Holy Family Hospital organised a National Level webinar on "Awareness and Training on Sudden Cardiac Arrest Resuscitation" scheduled on Wednesday, 2nd March 2022. Eminent speaker Sumaiya Raghavan, a qualified trainer, gave insights on first aid heart saving. The program gave insights on recognising cardiac arrest, learning on how to perform CPR and use of AED (shock machine).The session was attended by Teaching and Non teaching staff members, students and Parents. A total of 212 registration took place for the event.

2. Contribution by IQAC in involving Parents and Alumni for Quality Enhancement - The Internal Quality Assurance Cell of the college organised a National Level Webinar on " 5 Secrets of Quality Service Encounter in Educational Institutions" the program was organized on Saturday, 12th February, 2022 specially for the non teaching staff of various colleges. The Resource Person for the session was a Personable Personality having talent to build images showing charisma. A Certified International Image Consultant, also happens to be a Parent of a BMS student of our college. Being one of the stakeholders of the College madam has been a great support in the continuous development of the institution. 180 participants comprising of 47 Registrars, 12 Superintendent and 121 Non Teaching Staff registered and attended and benefited from the program.

3. Research and Development Contribution - i. To promote research attitude and culture amongst teachers and students the IQAC and

Research Cell Organised a Workshop on the Joy of Research scheduled on Saturday, 26th March 2022. Total of 92 participants comprising of students and teachers attended the program and benefited from it. The workshop gave hands on training to the participants on various online reference management tools. Use of Zotero reference management tool was taught in detail in the workshop. ii. The BMS Department , IQAC and Research Cell of the college organised a National Level Research Paper Presentation Competition on the theme " Transformation and Challenges Post Covid - 19". A total of 48 participants comprising students, teachers participated for the program. the competition was judged by Dr Kuldeep Sharma, Chairman of Board of Studies in Bachelor of Trade Transport and Industries. iii. IQAC and Research Cell in association with Institute of Chartered Accountants of India organised National Level Research Conference on "Emerging Trends in the Field of Commerce , Management , Science and IT " on Friday, 27th May, 2022

4. IQAC Ensured Conduct of Environment Audit, Green Audit ,Energy Audit, Library Audit and Internal Academic and Administrative Audit i. On 25th May, 2022 Conducted Environment Audit, Green Audit and Energy Audit ii. On 21st September, 2021 Conducted Library Audit iii. On 24th and 25th March 2022 conducted Surveillance ISO Certification Audit. Internal AAA .

5. A . Appreciation to Advanced Learners and Students Skill Enhancement through Seminars, Experiential Learning and Value added Courses ,Students Empowerment by Startups Seminars and Institutional Tie ups i. IQAC announced Rewarding and Recognising Advanced learners by Distribution The Privileged Card to the Top Ten Rankers of Every Class , Every Program. The Privileged Card gave additional benefits towards issue policy of library books to the students . Total of 120 students across the programs benefited from the initiative of IQAC . the program was conducted on 22nd April 2022 ii. Ethical Hacking course from 15th January, 2022 to 30 th April 2022 for 30 Hrs . Number of beneficiaries 13 students iii. Digital Marketing course from 18th January to 2nd April 2022 for 30 Hrs. Number of beneficiaries 27 students. iv. Teach Earn and Learn (TEL) Batch 1 course from 27th January to 18th February 2022 for 30 Hrs. Number of beneficiaries 87 students v. TEL Batch 2 from 6th March to 26th March 2022 for 30 Hrs . Number of beneficiaries 44 students. vi. IIT Tutorials from 4th August 2021 to 15th January 2022 for 15 Hrs. Number of beneficiaries 68 students. vii. The Faculty Exchange Program was made with Chandrbhan Sharma College for the Department of BMS students. Dated 5th April, 2021 for 30 Hrs viii. The Entrepreneurship Cell alongwith IQAC of the College organised an online workshop on perfume making. Ms. Almas Sharif, women

entrepreneur and perfumer was invited to share her experience of making perfumes with students. Around 75 students actively participated in the workshop. Learning the art of Hand made perfumes encouraged students to think about starting up in ventures into Perfume making business. scheduled on Tuesday, 30th November 2021 for 3 Hours ix. The Department of B.Com (A & F) in association with IQAC of the College organised a hands on Workshop " Live Mock Stock Trading" for the students Second and Third year class of BMS, BAF and B.Com .programs. Guest speaker was CA Mr. Dharin Shah a practicing Chartered Accountant. Participants got hands on experience and knowledge about stock market and share trading. The session consisted of learning concepts related to stock market and a competition of holding the highest of net value at the end of trading . A total of 96 students benefited from the session. Thursday, 7th October 2021 for 5 Hours B. Institutional Tie Ups i. MoU with Chandrabhan Sharma College for Faculty Exchange Program ii. MoU with Internshala to assist students to get internships iii. MoU with Aashman Foundation to Assist in providing internship opportunities for students to enhance their employability and competitiveness in the job market. iv. MoU with Institute of Chartered Accountants of India v. Collaboration with Digital Marketing for conducting digital marketing certified course vi. Collaboration with Monster. Enables Recruiter attention on the Monster website to students registering on Monster India portal vii. Collaboration with Computrain for counselling on study abroad. viii. Collaboration with LOCAL CHAPTER OF SWAYAM - NPTEL ix. MoU with Recycling Company THRECO for E- Waste Management. x. Collaboration with RISESHARP. Helps students to navigate stress free the process of career planning and job search. Helps college to improve its brand visibility.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Teaching and non Teaching Staff Development	**On Wednesday, 2nd March, 2022, Internal Quality Assurance Cell and the Wellness Centre of the College in association with iCARE Holy Family Hospital organised a National Level webinar on**
Teaching Staff Development	**On Friday, 30th July, 2021, The Department of B.Com (A & F) and Internal Quality Assurance Cell in association with Bombay Stock Exchange Brokers Forum organised a National Level Webinar Overviews of Capital Market.**
Teaching Staff Development	**On Friday, 24th December, 2021, The Internal Quality Assurance Cell organised a hands on Faculty Training Workshop titled**
Teaching and non Teaching Staff Development	**On Wednesday, 8th December, 2022, The Incubation Center and IQAC of the College in association with Academy of Pastry and Culinary Art organised a National Level virtual workshop on Be an Entrepreneur - Learn the Art of Chocolate Making. The Guest Speaker was Chef. Tushar Pangarkar, showed a live demonstration of making chocolates and different varieties of toppings that can be added to make it taste delicious. All participants had a good take away from the workshop. Around 109 Participants from different states were part of this workshop. Participants were Teachers of different colleges, Students, Non teaching Staffs and other Professionals**

Teaching Staff Development	On Tuesday, 15th February, 2022, The Planning Forum and IQAC of our college organized a Webinar on the topic "Health Infrastructure Development an Important Social Infrastructure for Inclusive Growth" on Tuesday, 15th February, 2022 at 11.00 noon. 132 Participants including students and teachers benefited from the program
Teaching Staff Development	On Wednesday, 16th February, 2022, Commerce Association and IQAC of the College organised a National Level Webinar on "Digital and E-Learning Tools". 82 Teachers registered and participated for the program
Teaching Staff Development	On Wednesday, 3rd March, 2022, Accountancy Association and IQAC organsied National Level Webinar on Implication of IFRS on Indian Business
Contribution of IQAC in involving Parents and Alumni for Quality Enhancement	On Saturday, 12th February, 2022, Internal Quality Assurance Cell of the college organised a National Level Webinar on " 5 Secrets of Quality Service Encounter in Educational Institutions" the program was organized specially for the non teaching staff of various colleges. The Resource Person for the session was a Personable Personality having talent to build images showing charisma. A Certified International Image Consultant, happens to be a Parent of a BMS student of our college . Being one of the stakeholders of the College madam has been a great support in the continuous development of the institution. A total of 180

	participants comprising of 47 Registrars, 12 Superintendent and 121 Non Teaching Staff registered and attended the program
Contribution of IQAC in involving Parents and Alumni for Quality Enhancement	On Saturday, 5th March 2022, Roadmap to Web Development, seminar was conducted by alumnus Mr. Nilesh Maurya from the Department of B.Sc IT batch 2020-21
Contribution of IQAC in involving Parents and Alumni for Quality Enhancement	On Thursday, 27th January, 2022 Coffee with Kapoor, seminar was conducted by alumnus Mr. Pratik Kapoor from Department of BMS batch 2011-12. A total of 62 students attended and benefited from the program
Research and Development Contribution	On Wednesday, 30th March 2022, The BMS Department , IQAC and Research Cell of the college organised a Research Paper Presentation Competition on the theme " Transformation and Challenges Post Covid - 19". A total of 48 participants comprising students, teachers participated in the program.
Research and Development Contribution	On Saturday, 26th March 2022, IQAC and Research Cell Organised a Workshop on the Joy of Research. Total of 92 participants comprising of students and teachers attended the program
Research and Development Contribution	On Friday, 27th May, 2022, IQAC and Research Cell in association with Institute of Chartered Accountants of India organised National Level Research Conference on Emerging Trends in the field of Commerce, Management, Science and IT.

IQAC Contribution in Faculty Professional Development	Initiative taken by IQAC to recommend and promote faculty for the Orientation Program. Mr. Vinay Dukale 18th August to 8th September 2021 Initiative taken by IQAC to recommend and promote faculty for the Refresher Program. Dr Vijaya Jacqueline, 25th June to 8th July, 2021 , Dr Neha Goel 2 Five Day UGC , FDP Programs, Dr Poonam Kakkad 19th September 2021 to 6th October 2021
Appreciation to Advanced Learners and Students Skill Enhancement through Seminars, Experiential Learning and Value added Courses ,Students Empowerment by Startups Seminars and Institutional Tie ups	i. IQAC announced Rewarding and Recognising Advanced learners by Distribution The Privileged Card to the Top Ten Rankers of Every Class , Every Program. The Privileged Card gave additional benefits towards issue policy of library books to the students . Total of 120 students across the programs benefited from the initiative of IQAC . the program was conducted on 22nd April 2022 ii. Ethical Hacking course from 15th January, 2022 to 30 th April 2022 for 30 Hrs . Number of beneficiaries 13 students iii. Digital Marketing course from 18th January to 2nd April 2022 for 30 Hrs. Number of beneficiaries 27 students. iv. Teach Earn and Learn (TEL) Batch 1 course from 27th January to 18th February 2022 for 30 Hrs. Number of beneficiaries 87 students v. TEL Batch 2 from 6th March to 26th March 2022 for 30 Hrs . Number of beneficiaries 44 students. vi. IIT Tutorials from 4th August 2021 to 15th January 2022 for 15 Hrs. Number of beneficiaries 68 students. vii. The Faculty Exchange Program was

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IQAC Ensured Conduct of Environment Audit, Green Audit ,Energy Audit, Library Audit and Internal Academic and Administrative Audit	i. On 25th May, 2022 Conducted Environment Audit, Green Audit and Energy Audit ii. On 21st September, 2021 Conducted Library Audit iii. On 24th and 25th March 2022 conducted Surveillance ISO Certification Audit. Internal AAA .
Parent Teacher Association	On Sunday, 24th April, 2022, IQAC organised Parent Teacher Meeting . Total 576 Parents attended the meeting

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
CDC - College Development Committee	08/06/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	02/01/2023

15.Multidisciplinary / interdisciplinary

The college is affiliated with University of Mumbai, established in 2003, with an objective to evolve into a multidisciplinary institution. Accordingly, the institute is offering various disciplines in Arts, Commerce and Sciences. All the programs and courses are credit-based with mandatory project in each semesnter and a separate course on project work for 100 marks in the final semester. The project work is designed to give hands on training community engagement, industrial experience, field work and environmental education. Based on the requirements of each program, the project work has equal credits or more along with the theory course and as per the regulations of affiliating University. Students are required to undertake and complete their project by visiting industries, companies, NGOs, and submit a report. A good number of these projects are interdisciplinary in nature.

Thus the college has taken initaitive for offering multidisciplaniry programs which are credit-based courses with projects and assignments in courses like Foundation Course, Environemental Studies, Indian Ethos in Management based on sustainable developement, environment protection and human values. Internship options are made available to students to actively engage them in the practical aspect of learning, increasing their employability. For better engagement in specific areas, the college has created and developed certificate courses. Faculty members use pedagogy that prioritises chances for interdisciplinary thinking, communication, discussion, debate, and research.

16.Academic bank of credits (ABC):

The affiliating University has been making efforts comprehensively to register under Academic bank of credits (ABC). The Affiliating University is under the process of implementing ABC online, that aims at facilitating the students in enriching their academic pursuits and academic welfare. The affiliating University have been

evolving innovative concepts and ideas in synchronizing with current environment and incorporate into the syllabi and curriculum

The College has planned and made provisions for digitally storing the academic credits of the student. A students' academic history shall be digitally maintained in a central data management system. With the multiple exit options, the students will be provided with the academic credits earned at each exit option.

Perhaps being an affiliated college, we strictly follow university curriculum and examination patterns. Faculty members of college are involved in paper setting, invigilation and assessment work. For, Value added certificate courses we offer in collaboartion with Institute of Chartered Accountants of India (ICAI) and Indian Institute of Technology (IIT) Mumbai. For bridge course, the subject faculties design the curriculum and study material. In the coming days, as a part of preparedness for NEP, the institute has an experienced staff for Academic Bank of Credits (ABC).

17.Skill development:

College has an established Placement Cell and a Skill Development Committee that conducts seminars and workshops for developing and enhancing students' skills for their holistic development. The Committee takes the initiative to design and develop skill-based courses for the students. Colaborations with various industry / firms and industry experts are made to provide courses making studnets industry ready. To promote skill development various value added courses on IT Skills, Statistical Methods and Applications, E-Commerce and digital marketing, Tally, Net-working, MS-Office etc are being offered. The institute has collaboration with Andhra Pradesh State Skills Development Corporation to offer basic skill courses for placements like Fundamental Skills in Communication and Computer education.

These courses impart life skills like decisionmaking skills, communication skills, research skills, ICT skills. Thus the college conducts capacity building programs to impart requisite skills to the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college takes initiative in its curriculum, co-curriculum, and extracurricular activities to promote the regional language. Some of the students require understanding of the course topics in prominent Indian languages like Hindi and/ or Marathi, faculty members deliver the lectures in multple languages english, hindi and marathi . Our teachers organize a special engagement with those students so that they get better clarity of the topics. Our College encourages students to participate in writing book reviews, article writing, essay writing, etc. in otherthan English language like Hindi, Marathi. Committees like Gujarati Association and Marathi Vangmay Mandal conduct various events promoting various dialects and regional culture. At inter –collegiate level, we encourage students' participation in non-English language for debate, elocution and storytelling competitions. The Cultural Committee of our College organizes several activities to engage students in different cultural dimensions of our country. The activities include traditional day, folk dance, patriotic singing, etc. The College is prepared for appropriate integration of Indian knowledge into its education system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The affiliating University has continuously striving and focusing on outcome base education, and the institute follows the direction of affiliating university. The affiliating University and the institution organizes special training programs on outcomebased education in line with the NEP. The college offers counseling to all students, stakeholders and public at large in solving societal / people problems amicably. All other social science and science departments also make similar efforts towards OBE

Our College has taken the imitative to adopt Outcome Based Education (OBE) approach. Under the guidance of the IQAC, our College plans Course delivery and assessment to achieve stated objectives and outcomes. The Course Outcomes are aligned with Program Outcomes. Several department meetings are conducted with IQAC members to design and revise the outcomes. The Examination Committee is involved to measure attainment of COs and POs. Through OBE, the College facilitates developing graduate attributes like inter-disciplinary knowledge, problem solving skills, effective communication, life-long learning, ethics, and environment and sustainability

20.Distance education/online education:

The institute has been proactively implemented online education. Imparting online education system has been further geared up

concurrently with the emergence of Covid 19 pandemic. All students have given complete education during the Pandemic through online mode without depriving the students their complete system of learning including the practical. Further the institute and also all its staff has geared up with all the required facilities for imparting on line education and also conducted several webinars through online.

Thus, online education increases access to quality higher education.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**301**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**3497**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**00**

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	**1182**

File Description	Documents
Data Template	[View File](#)

3.Academic	
3.1 Number of full time teachers during the year	**27**

File Description	Documents
Data Template	View File

| 3.2

Number of sanctioned posts during the year | **25** |

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**53**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**472.6**
4.3 Total number of computers on campus for academic purposes	**219**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The standard method of teaching, learning, and evaluation which are proven over the years are being followed.

Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Preparation of lesson plan (Teaching Learning Plan)for each Semester: The lesson plan is prepared by the faculty members for respective subjects they teach. Efforts are made in enriching the curriculum with guest lectures, industrial visits, and Internships.

Daily lecture Record: Everyday faculty prepare and submit details of the lectureon an online portal along with the topic covered .

Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students.

Students' result analysis: Institute has the Reso softwareforanalysis of students' performance after the announcement of their semester results and thereyStudent learning outcomes are monitored.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the IQAC at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website.

Compliance

1. Preparing Academic Calendar ....[NOTE: ATTACHED DOCUMENT SEPARATELY]

A. Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities

Then the Academic calendar is forwarded to the IQAC.

B. IQAC: The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website.

2. Activities post preparation of Academic Calendar

- **Classes and Lab time-table – Based on the calendar the class Time-tables are uploaded on the college portal and displayed on notice boards of every department.[NOTE: ATTACHED DOCUMENT SEPARATELY]**
- **Internal / External Examinations- The dates of Class test/ Project Submission & Viva Presentation and semester examination are mentioned in the academic calendar and announced in advance, by Examination Committee on the Notice Board and College website. Link[NOTE: ATTACHED DOCUMENT SEPARATELY]**
- **Amendments- In case of unseen conditions, academic calendar is modified and revised as per the instructions of Principal of the Institute.**

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://nmfdegree.edu.in/upload/download_pdf/AC_21-221668841563.pdf

1.1.3 - Teachers of the Institution participate in **B. Any 3 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

257

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution runs the courses in Commerce,Science and Arts faculty. Curriculum is designed by the University of Mumbai which includes various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.

ENVIRONMENT AND SUSTAINABILITY About Environment and Sustainability related issues, the students got knowledge of Environmental studies in firstyear of their degree program. To inculcate values related to environment and sustainability through various practices and programs under NSS.

NSS conducted activities like Tree Plantation and Paper Bag Making. The Unit also donated 1 month grocery items to 10 needy families from Palghar district during COVID Pandemic. The unit also had a tie up with Bisleri Company wherein, NSS volunteers were involved in collecting the plastic waste and submitting it to Bisleri Company. Around 50 kg of plastic waste was submitted by the NSS volunteers.

GENDER EQUITY The prose, poetry and other chapters in certain courses addressed issues related to gender sensitivity and equity. Additionally, our institute organized special programs on gender equality and sensitization and a series of invited talks by Women Developememnt Cell. HUMAN VALUES Beside the syllabus, the institution under the NSS unit organized programmes to inculcate human values in students and staffs. PROFESSIONAL ETHICS Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus and certificate courses. Career Guidance and Placement Cell organized placement activities including training, development of students, aptitude testas per the requirements of industry.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

56

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3497

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students   A. All of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://nmfdegree.edu.in/feedback-and-atr.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://nmfdegree.edu.in/about-atr.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3497

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the entry level the college organizes orientation program for the students. The program would help students to get familiarized with the institution, curricular and co-curricular activities, facilities, rules and regulations etc.

Every year students are given a training on communication skills, personality development, time management and motivational sessions. In order to motivate both the slow and adavancel earners workshops are organized to enhance their skills. Departments and placement committee arrange workshops with hands-on session to improve students programming skills. Guest Lectures are arranged for the students to help them gain industry and practical knowledge from the experts.

Advanced learners:

1. High performing students are identified on the basis of internal assessment, university examination, involvement in classroom.

2. Students are encouraged to be members of Students Representative Committee and organize technical events.

3. Students are appreciated by issue of The Privilege Card giving additional facility in the use of library

4. Students are also provided opportunities to develop their creativity by participating and organizing intercollegiate as well as national level technical symposiums.

5. Semester toppers and rank holders are encouraged with certificates,trophies and prizes by the management

Slow learners:

1. The Institute practices a robust student academic counselling

process.
2. Learning material prepared by subject handling faculty members is verified by the expert committee and will be uploaded in the portal regularly for students reference.
3. Departments conduct remedial classes, provide course notes for students especially the slow learners and those students who are at the verge of dropping out due to arrear subjects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3497	27

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

University well defines course objectives, programme specific objectives and programme outcomes. Feedback of the Course and teachers, given by students provides an opportunity to identify any lacunae which can then be addressed. College has contributed in syllabus framing by sending facultiessuggestions to the concerned board of studies.

Audio- Visual methodology, Google Classroom, Industrial Visits,

Field Work and Projects are some of the means utilize by the Departments to provide experiential and participative learning. Written Assignments are required to be submitted by students and these need to be done individually by researching on the given topic so as to enhance confidence, develop writing skills, apart from inculcating an interest in research activities. Besides, the subjects/courses in self finance programs etc. involve field work, internship, projects and so on which help students acquire experiential learning and problem solving ability.

Non-CGPA courses include arts like IIT Spoken Tutorial, Digital Marketing, Tally, etc. are provided to evolve aesthetics of the students. NSS Cell and DLLE sub-unit have been set-up for the students to participate, integrate and learn.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the institution.

ICT Tools:

1. Projectors- 34 projectors are available in different classrooms/labs (including Portable projectors)

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed at Labs, Coordinators Cabins and all prominent places.

4. Photocopier and Scanners machines - Multifunction printers are available at all prominent places in the institute.

5. Auditorium – one seminar room which is digitally equipped with mike, projector, cameras and computer system..

6. Online Classes through Zoom, Microsoft Team, Google Classroom

7. Digital Library resources.

Use of ICT By Faculty

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students and during the Covid-19 situation,the lectures were conducted remotely in hybrid mode, zoom platform was used.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS, KAHOOT, QUIZLET, QUIZZIZ, MENTIMETER, GIMKIT etc.

D. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing in the Google Classroom.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

205

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal examination rules, regulations and evaluation procedures are communicated to the students and parents through prospectus, and orientation programs. Internal assessment is conducted through class tests /projects / practicals / presentations /performance aggregating to 25 marks for UG courses and 40 marks for PG courses, wherever applicable.

Exam related timetables and notices are displayed on the college notice board/college website. The seating arrangement are displayed. Term I , due to covid 19 examinations were conducted online. Term II exams was conducted offline for first year students. Question papers are prepared as per the guidelines given by the University and monitored by the head of the department. Results of all examinations are declared within the timeline given by the University. Any grievances with the assessments of any course student can apply for revaluation or verification of marks following the norms of the University.

For conduct of online exams college had collected the information from the students regarding the availability of required amenities for the exams through Google Forms. The students were acquainted with the new system of giving online examinations through the mock test.

Proctored online examinations were conducted for semester VI - under graduates and semester IV – post graduates' students. The technical glitches encountered by the students were taken care of and timely assistance was provided by the examination committee and class mentors.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://nmf.edusprint.in/nmf/Security

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances in respect of examination and evaluations carried out by College, the College Examination Committee has addressed and resolved the same as per the University guidelines.

In case of any grievances regarding internal assessment, the student is free to interact with the teacher coordinator or follow university prescribed steps and get it resolved.

21 days from the date of declaration of the concerned examination result in the prescribed form for verification of marks of his answer-books. The result of the verification of marks is communicated to the candidate concerned, within a period of 30 days from the last date of receipt of application by the university.

The student has the option to apply for the photocopy and verification of marks of the preceding examination(s) for a maximum of two answer books. The photocopy is supplied on the payment of non-refundable fees as prescribed by the university from time to time. However, the photocopies of answer books of practical examinations marks, viva-voce, are not supplied to the examinee(s).

The prescribed application form for photocopy of answer books and verification of marks is made available to students.

If any student is not satisfied with the marks awarded to him/her, he/she may challenge the same by applying to the university through the Principal of his/her college in the prescribed form within 8 days from the date of issuance of photocopy of answer book by the university.

The college takes special initiative for resolving group grievances, if any, regarding university assessments.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes and Course Outcomes are framed by the Board of Studies for some of the programmes of University of Mumbai. In cases, where Programme Outcomes and Course Outcomes are not framed by the University, respective Heads of the Department/Coordinators design the Programme Outcomes and Course Outcomes in consultation with the subject faculties.

Achievement of Programme Outcomes (POs) and Course Outcomes (COs) is evaluated through continuous classroom interactions and activities, presentation, case studies, assignments, quizzes, etc. POs and Cos are framed to ascertain the learning outcomes of the students.

The objectives of the POs and COs of all the courses are in line with the Vision & Mission statement of the institution. The POs enumerate the abilities which students ought to inculcate in them during their academic endeavours. The outcomes are framed in such a way that the students on completion of their studies, will attain adequate skills like analytical thinking, requisite competency, presentation skills, communication skills, value-based ethics, and realize their responsibility towards the society and nation. The classroom teaching, guidance through practicals & tutorials are all oriented towards attainment of Cos and thereby POs.

The POs and COs for all the courses are displayed on the college website and also published in the prospectus. The role of POs and COs are also explained and elaborated to the students in their orientation programs. HODs / Coordinators, faculties of respective programmes orient the students in the class about the various courses and their outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.nmfdegree.edu.in/bms-program-outcome.php
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The success percentage of the learners at the end of the program is fairly satisfactory. The results of the majority of the programs have exceeded the passing percentage at the University level.

The additional coaching in the form of remedial lectures are conducted to enable the students to gain the requisite knowledge expected in respective courses. The students appearing in the additional exams are also given the benefit of such remedial lectures.

The performance of the students reflected in the examination is discussed in departmental meetings and also in the meetings with the Principal.

After successful completion of the undergraduate programs, a good number of students have taken up higher educational programs either in the post graduate programs conducted by our institution or by other institutions in India or abroad. Consequent to obtaining the post-graduation degrees from our institution, some of our students have taken up programs for professional qualification such as NET, B.Ed., CA, CS, etc. A large number of students are able to secure employment in the private/public sector or get selfemployed.

Attainment of Programme outcome is evaluated on the basis on the direct assessment of the results attained. Programme outcomes are attained satisfactorily

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1065

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://nmfdegree.edu.in/upload/annual_reports/1670476904.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nmfdegree.edu.in/upload/feedback_art/STUDENT_SURVEY_-_2021-221670298842.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nirmala Memorial Foundation College of Commerce & Science strongly believes in scientific discovery and invention. Keeping this in mind the college has established an Incubation Center in the campus to promote Startups.

The Centre has signed MoU with MU ideas which is Mumbai University's Incubation Centre for Developing Entrepreneurship and Startups. The cell aims to inculcate entrepreneurial spirit in the young minds, and aims atproviding a platform where potential is tapped and opportunities are grabbed to assist, nourish and develop an aspiring idea into a business talent.

06-01-2023 11:28:30

Sessions like Seminars and Workshops have been organized in association with MU Ideas to provide the information on entrepreneurship to the student and faculty. This Cell is developing students for Entrepreneurship & Start -up by providing guidance on project report preparation, financial assistance, market survey and marketing of product.

The center motivates students to incubate their startups in the campus by offering them guidance, services and consultancy in current developments technology.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various NSS Activities have been conducted in the academicyear2021-22 which included social drive as well as donation camps.

- **NSS volunteers of the college decided to celebrate the auspicious occasion of Rakhsha Bhadhan with the police special force near shiv temple in Dahisar East. 15 volunteers participated for the same.**
- **The NSS volunteers initiated with a thought of donating books and stationary. The event concluded on 3rd october,2021, with the cooperation of Goonj Foundation.**
- **Organised Covid-19 Vaccination Drive On 21st Oct at Damu Nagar with Aamdar Prakash Sir. Total vaccine - 3000 People Vaccinated- 450 1st dose - 284 2nd dose - 166**
- **On the occasion of children's day, students and teachers showed up atramgad, a small village with population of 150+ and taught children stone painting atKalmachaPada,Kandivali(E),**
- **Blood Donation Camp was organized on 4th Dec,2021 incoordination withMeenataiThakreblood bank and lions club.**
- **On the occasion of Women's Day, 08th March,2022, a street play was performed bygroup of volunteers to spread awareness about women harassment andempowerment.**

File Description	Documents
Paste link for additional information	https://www.nmfdegree.edu.in/nss.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community

and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

452

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

04

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college premises consists of an eight- storied spacious building measuring more than one lakh square feet. It comprises of 46 classrooms with an average floor area of 600 -650 sqft each, one multipurpose mini auditorium of approx. 700 sq ft. fully ICT based, one centrally air conditioned auditorium of more than 4000 sqft, five computer laboratories sprawling over a floor area of 3000 sqft., one server room, 100 CCTV cameras, 09 television sets in different parts of the building. There is 01 fully air-conditioned and fully furnished library with a sitting capacity of more than 100 students at a time. The Library is also equipped with 9 computer with Wi-Fi facility. Students can access e- resources the from and gain assistance for their various project work.

The library operations are automated by using SMS Lib management system and OPAC that allows the users to search for bibliographies. The library also has printers and reprographic facilities with Wi-Fi connectivity. The institute has five air conditioned computer laboratories with 179 computers connected by LAN and four overhead projectors. Besides, Library and Computer Labs, the college has functioning newsroom and photography room for media students. It also has sound proof theater room cum mini auditorium for sound recording process used by media students. It also has well connected administrative office and 25 classrooms fitted with projectors, computers and wifi facilities making it a technology oriented classrooms to keep up with the ever progressive patten to teaching - learning methodology.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.nmfdegree.edu.in/our-infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Even though there is not a specific play ground for the College, the students use a small patch of open space inside the campus for playing Khokho, Kabaddi. There is a badminton court in the College campus. The College also has a well equipped gymkhana.

For outdoor events the College uses the playgrounds Brihanmumbai Municipal Corporation (BMC) ground behind the college premises as permitted by BMC for practice of various sports activities. Annual Sports Day isconducted at Sports Authority of India (SAI), Kandivali East, Mumbai which is engaged from time to time on activity basis. However, due to prevalent pandemic situation during Academic year 2021 -22, no Sports events were conducted during the said year. A national level Sports quiz was conducted in April 2021 the "SPORTI-FY".

Cultural Activities: The College has two auditorium with seating capacity of 75 and 350.The institution conducts various cultural activities like Dance, Song, Essay, Debate, Recitation, Quiz, Extempore, Creative Writing, Fine Arts, and all such activities are conducted on the big and open stage inside the campus. There is enough scope for staging cultural activities in this College.

Equipment's and accessories required for conducting all such activities like sound system with speakers and screens and costumes are available in the College.

During the Pandemic,extra-curriculum activities were carried out hybrid mode. NIRVAAN, the national level Inter- collegiate cultural fest was conducted online with participation from over more than 300 participants from 44 various colleges across the country.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.instagram.com/nmfc_official/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

391.56

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college's library is properly air-conditioned and furnished, and it can accommodate more than 160 students at once. It is computerised and automated utilising an Integrated Library Management System (ILMS) with integrated OPAC software. It has access to more than 5000 e-journals as part of INFLIBNET's e-shodhsindhu programme. There is space in the library hall for both solitary and collaborative study. Additionally, the library has 9 computers with Wi-Fi. There is an internal repository in the library. Students can use online resources and get help with their diverse project projects. The OPAC, which enables users to look up bibliographies, and the SMS Lib management system are used to automate library activities. Additionally, the library features Wi-Fi-connected printers and reprographic equipment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.nmfdegree.edu.in/objective.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.44747

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5977

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer lab is well-equipped with branded PC's adequately supported by 200 Mbps(5), 100Mbps(1), 6Bbps(Static IP for Control Room) for internet connectivity. It is also equipped with a wide range of licensed system software and application software. Computer labs are well connected to the internet help students and faculty to carry

out their academic and other work. Lab assistants are available to support students and faculty in their queries.

The institute has total 243computers in various computer labs. LAN & Wi-Fi facility: The entire campus is connected with LAN Messenger. Computer labs are well and Lab assistants are available to support students and faculty in their queries. Wi-Fi facility has been made available by setting and installing the Wi-Fi zones at various locations such as Reading halls and Department corridors. Staff and Students can access this facility on their Laptops by registering themselves. The institute has currently state-of-art access points to provide the Wi-Fi internet access through Wi-Fi zones. The college is well connected through wifi connectivity provided by Tikona Cable Broadband, Airtel Fiber Optic Broadband and MTNL Broad band. The speed / band with is 50 MBPS thus providing fast connectivity.

The building premises is well equipped with CCTV Survellience. Details Attached

The classrooms are well connected this providing a hassle free online mode of education. The campus is well connected with a well planned Telecom Network with intercom facilities is provided. MTNL land line connections are available. Intranet, Internet, learning Platforms, computers – DETAILS ATTACHED

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

243

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	*View File*

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

472.64

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

a) Allocation of Classrooms and Laboratoriesis donewith consultation of the Program Co-ordinators and the Vice Principal. The Timetable Committee prepares the timetable based on the allocation of classrooms.

b) Allocation of Seminar Hall: Priority for utilisation of Seminar Hall is done based on the importance of the program and purpose of the proposed function.

c) Utilisation of Gymkhana and Common Room for Boys and Girls:A register to be maintained in considering queuing and participation in inter-collegiate tournaments.

d) Utilisation of Library : Rules related to utilisation of library

resources such as issuing books for home reading; online resources; resource centre to be framed by Librarian in consultation with the Library Committee.

Maintenance and Replacement of Infrastructure Facilities:

a)Timely maintenanceof IT labs takes place.

b) Gymkhana and Other Facilities : Consumables for sports and other activities are acquired by the Sports Director / In-Charge in consultation with the Principal as per the budget approved by the Management.

c) Building, Furniture and other equipment :The management/college has appointed staff / care taking agency to keep the campus clean and dust free. All the time safety has ben ensured in the campus. Fire extinguishers at each floor have been installed. Regular maintenance..

d) Maintenance and Utilization of Library and Library Resources: The library staff takes care in handling of library documents, particularly during issue of books and other other reading materials, shelving of books, journals and other documents.

e) Maintenance and Updating of College Website is the responsibility of the Website Committee.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

05

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.nmfdegree.edu.in/news-list.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

323

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

323

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

66

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

184

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	<u>View File</u>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies).

Student Reprentative Committee (SRC) representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular & Extracurricular activities, as per the directives of the teachingfaculty. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of the Student Representative Committee in Academic Administration 1. Coordination in day-to-day academic activities at their level 2. Class Representatives help to Coordination in communicating the information between students and Teaching faculty. 3. Coordination in organizing Cultural events 4. Coordination in organizing Sports & Games for the students 5. Coordination in inviting the external guest speakers and organizing the Seminars & Workshops by playing the role of a host.

The College provides necessary support to the council members in organizing & coordinating the events. It encourages the students to develop their leadership skills. through these activities. Student members in this council can become real heroes and competent managers in future by learning all these skills. Documents provided: List of student participation in Co-curricular and Extracurricular activities: College Magazine Editorial Board, Students representative in Cultural Committee, Placement Cell, NSS, Planning forum, English Literary Association, Library Committee, Marathi Waghmai Mandal, Commerce and Accounting Association; Administrative Bodies: IQAC

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of Nirmala Memorial Foundation was started in the year 2018-2019. We have a total alumni strength of 600 + students as a part of our Alumni Association with students from all streams i.e.

Bachelor of Commerce, Bachelor of Commerce (Accounting & Finance), Bachelor of Management Studies, Bachelor of Science (Information Technology and Bachelor of Science (Computer Science). Graduated students dating back to year 2007 have associated with our Alumni Association and extended their support time and again over the years. Though the Association is yet to be registered yet our ex-students community is constantly supporting the progression of the ongoing students year on year. During the year our graduated students contributed to the upgradation of student knowledge base through various workshops and webinars. On 27th January, 2022 Coffee with Kapoor , seminar was conducted by alumnus Mr. Pratik Kapoor from Department of BMS batch 2011-12 for the studnet sof BMS and BAF . Similarly on5th March 2022Roadmap to Web Development , seminar was conducted by alumnus Mr. Nilesh Maurya from the Department of B.Sc IT batch 2020-21 for the students of B.Sc.IT. Mr. Vinod Kamble an alumnus from B.com batch delivered a session on the Making of black Book (roject Work) for the students of M.Com. Mr. Viabhav Mishra delivered a talk on

..

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **A. ? 5Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision statement of the college is 'to engage, inspire and empower young minds through excellent education opportunities which are responsive to the needs of the society'. The proactive and dynamic Management of the college is committed to transforming its vision into reality in its everyday governance, policies and actions.

The decisions are made with the requisite discussions in the meetings of all functionaries including Staff, Departments and other stakeholders, CDC, IQAC, activity associations. Decisions concerning academics and administration are made in the light of our Vision & Mission. Various Policies are adopted for uniform and disciplined channelisation for achievement of goals.

An attempt is made to develop leadership amongst students , teachers and other stakeholders. An ambience is created granting opportunities to students, teaching and non teaching staff for self development congruent with organizational objectives.

Perspective Plan:

IQAC leads in development of Perspective Plans for all activities. Healthy discussions are oriented towards achievement of organizational Objectives & Goals.

All teacher incharges of activity associations are granted freedom to design the respective activities in the light of Vision and Mission. IQAC ensures that the activities are planned and executed in tune with the Vision & Mission thereby encouraging stakeholders to contribute in quality enhancement.

File Description	Documents
Paste link for additional information	https://nmfdegree.edu.in/vision-and-mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decision making is done through the transparent mechanism comprising the meetings of CDC, IQAC, Staff with Principal and Management, Departments, Non-teaching Staff, Activity Associations & Parents.

The academic and administrative decisions are made after considering all pros and cons as discussed freely among members. Experts' suggestions received in meetings of CDC, IQAC are also considered for appropriate implementation.

Heads of departments contribute for development, procurement,

selection of faculty, planning and conduct of activities. Perspective plans are finalised by IQAC with due contribution by all the Departments and Activity Associations.

The cordiality maintained in the relation with Staff provides impetus to all the staff for their involvement and contribution not only for decision making but also for contribution for the progress of the College.

The balanced formations of various activity associations/committees and the substantial nos. of students, teachers and other stakeholders involved in the decision making bodies, displays the large extent of decentralization as well as the participative approach adopted in the management process.

Case : Case Study exhibiting decentralisation and participative management:

Our College caters to students who belong to poor socio-economic background and are often first generation learners. The students pay their College fees with great difficulty. Therefore, IQAC of our College suggested the College Management to institute more number of installement facility and freeshipsto support the students. During the AY: 2021-22, a total amount of Rs. 86,000/- was granted to the students of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To improve academic programmes, build better lives with management skills for our students our institution plans the syllabus delivery along with different strategies to achieve its goals which reflects in institutional perspective plans.

For Strategy Development and Deployment, the IQAC prepares strategic plan taking into consideration the vision mission and objectives of the college. Though there is a perspective plan of five years ,annual action plan and budgets are prepared to implement this plans is developed at 3 levels namely 1) CDC, 2) IQAC level and 3)

Individual Departmental Levels. ISO Committee parallelarly sets the ISO Objectives for the departments, commitytees and the institution as a whole.

While preparing strategic plan following elements are considered.

1) Academic administration 2) Teaching and learning process 3) Staff resources 4) Industry interface and placement 5) Infrastructure resources 6) Research and innovation 7) Entrepreneurship 8) Skill development 9) Safety and Security of women 10) Student support activities

The proposed annual plan is placed before the competent authority for approval and implementation which is monitored time to time by IQAC and the Principal.

The department heads prepares the detailed progress report and present it in the review meetings. The benchmarking of quality standards and its monitoring, evaluation of attainment is carried out by the IQAC independently. With thorough analysis of outcomes and based on departmental reports, the IQAC recommends corrective actions, need of further processes and deployment of resources.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management plays a participative role in the functioning of the college. The participation is enabled through the Advisory committee, Principal, College Developement Cell (CDC) and IQAC.

The Organogram of the Institution is as follows:

Board of Trustees-

Advisory Committee-

Principal - Principal is the ultimate decision-making authority and

establishes the quality policy and objectives of the college.

CDC - All important decisions of the college are guided by this Committee consisting of Management representatives, teachers, IQAC Convenor, alumni representatives and students.

IQAC - It ensures efficient progression of the college with regard to academic and quality initiatives.

Vice Principal - He assists the principal in the academic decisions of the college.

Co-ordinators - They have the major responsibility of planning and executing various activities of the program.

Registrar - She is responsible for the administrative work and is assisted by the other office bearers.

Statutory bodies - These are the committees which are mandatory to be formed by the University of Mumbai like Examination, Student Council, NSS, WDC, DLLE and Anti-Ragging Cell.

The functioning of the institutional bodies is effective and efficient which is reflecting through policy implementation, administrative setup, appointment and service rules. Effective and efficient functioning of the college is governed through plans, policies, rules and regualtions. College Organogram is provided here for demonstrating effective and efficient functioning of the institutional bodies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://nmfdegree.edu.in/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Provident Fund Benefit:

The staff members are provided with provident fund benefit.

Maternity Leaves:

Whether full-time or part-time are entitled to maternity and paternity leaves as per the College Leave Policy. Case – Dr Alpa Upadhyay

Compensatory, Medical, Duty and Study Leaves:

The staff members are provided with compensatory leave, medical leave, duty leave, and study leave as per the College Leave Policy.

Fee Concession for Ward of Staff Members:

The College provides fee concession to the ward of staff members. -i.e. Ms. Purnima Joshi (non teaching staff 's son admitted in SYBMS class).

Free Parking Facility:

There is parking space at the campus where staff members are allowed to park their two-wheelers and/ or four wheelers without any parking fee.

Teaching and Non-teaching staff members are provided with travel allowance andStaff Conveyance

Sponsorship for Seminars, Workshops and Conferences, Courses and FDPs

Financial assistance for participating in seminars, workshops, conferences, enrolment for the courses and FDPs

Seminars and Workshops Organized:

Seminars and workshops for the teaching and non-teaching staff on financial literacy, physical and mental well-being, professional growth, etc.

Research Related Incentives to Teachers:

Teachers are encouraged to undertake research activities by sponsoring them forparticipation/ paper presentation in research related seminars, workshops and conferences

Appreciation to Performers:

Rewards and recognition for best performer and best researcher every year

Non teaching staff members are provided with bonus on the occasion of Diwali festival.

Recreation given to staff members on occasion of women's day, teacherss day anddiwali pooja.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system forms an important mechanism for quality enhancement. Students are the major stakeholders in the teaching learning process. Therefore, in case of teaching staff, the feedback of all faculties covering all the classes and subjects taught by them is taken from the students in both the semesters. The online feedback on teachers is taken on a rating scale that includes aspects such as subject knowledge, coverage of syllabus, clarity of explanation and use of appropriate teaching methods and Use of ICT, Completion of the syllabus 9.Discipline and Class Control. This feedback is then submitted to the Head of the Institution for necessary action. The program coordinators too submit the faculty feedback through mails to the principal.

The college also conducts online student satisfaction survey based on teaching learning and mentoring process which is discussed in the IQAC meetings and uploaded on college website. As and when the teaching staff become eligible for their promotion under the career advancement scheme, they present their performance-based appraisal forms to the Principal in the format prescribed by the University. The appraisal forms are then sent to the Staff Affiliation Department of the University.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit aims at ensuring financial transparency, essential for the smooth running of the institution. The Budget of the Institution is prepared in two parts, viz., Capital Budget and Revenue Budget. For the requirements of academics, it is done by Coordinators of various courses in consultation with other faculty members of their department.

Various other departments like the library, laboratory, sports, examination and admin office also fill in their requirements in the prescribed format. The Accounts department gives the income and expenditure statement of the previous academic / financial year and accordingly in consultation with the Accounts department, Ms. Sweeta, the accountant prepares the budget and then the budget is presented to the Principal and after she reviews it, is forwarded to the Management.

At every level it is ensured that actual expenses are within the budgeted amount. The Management has appointed SNH & Associates, Chartered Accountants ,for auditing the financial statements of the college at the end of the financial year ending 31st March, in accordance with the accounting principles generally accepted in India. Based on the audit of financial statements, the responsibility of the auditor is to express an opinion in the form of Auditor's Report on whether the statements are fair and free from material misstatements. The audited report is published by the Management in the Annual Report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.42

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of revenue are:

1. Fees collection

2. Rental income

3. Sale of application forms for admission charges for various application forms and

4. Fees for services rendered to students

5. Interest received on saving deposits.

6. Surplus from Certificate courses

7. Sundry income generated through sale of scrap

The funds collected are spent only for planned expenditure reflected in the budget. During the preparation of budget, inputs are obtained from IQAC, departments, library, sports, laboratory and committees.

The daily sundry expenses are met out of the petty cash provisions. The final annual budget (capital & revenue) is tabled before the CDC and members of the Advisory committee. A specific amount is finalized (on the basis of income) within which the college has to restrict its expenses. All financial transactions are controlled and monitored by internal and external audit.

2. Optimal utilization of infrastructural resources:

There is conducive time table for students for the utilization of class rooms and work schedule for teaching and non-teaching staff. ICT enabled computer labs and WI-fi enabled premises for conducting online and offline lectures, Smart class room, Projectors, LCD &

mike system in classrooms have been facilitated. Library is well equipped with text books, reference books, journals, magazines, online journals. Library sitting hours are extended during the period of exam. On Sundays, various government exams are conducted in college premises. The first floor quadrangle (Chawk area) is used to organise various events and sport practices.

File Description	Documents
Paste link for additional information	https://nmfdegree.edu.in/our-infrastructure.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1.Improving Teacher Quality:

i. In order to improve teacher quality, the IQAC has been motivating the teachers to appear and clear NET/SLET examinations.

ii. The regularization under university norms has been done of fully qualified teachers under the guidance of IQAC.

iii. Workshops and seminars are being conducted under the guidance of IQAC by Library committee, Research Committee, and other committees encouraging the faculty to use ICT and e-resources, Financial literacy(Overviews of Capital Market)

iv. IQAC encourages Teachers to attend Orientation, Refresher and Short-term courses.

v. Teachers are encouraged to participate in Syllabus Revision Workshops.

vi. The IQAC guides on the Feedback Mechanism for conducting student feedback on teaching -learning process and other extra curricular activities .

vii. In order to promote inclusive culture, administrative and supporting staff problems and needs are also addressed by organising various programs like a workshop on financial literacy for non-teaching staff and a workshop on pathway for being entrepreneurs, 5

Secrets of Quality Service Encounter in Educational Institutions"

2. The IQAC strives to develop an environment conducive to research for Teachers and Students

i. IQAC in its initiative organised a workshop on The Joy of Research and conferences to improve on publications.

3. IQAC has been promoting the holistic development of students.

i. Coaching and Training was given to students by coaches and experts for their extra-curricular activities.

ii. Guidance was given by teachers to the students from time to time for organization of Intercollegiate Festival Nirvaan.

File Description	Documents
Paste link for additional information	https://nmfdegree.edu.in/members.php#
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed under guidance of IQAC.

The process is as follows: making of academic calendar, preparation of teaching plan, getting department wise proposed activities approved from the principal, maintaining of daily lecture record sheet, monthly monitoring report, evaluation of teachers by students and coordinators feedback form. Students continuous evaluation id done through internal and external exams and their results are analysed for measure the course and program outcome.

The Nature of Governance

The vision statement of the College is 'to engage, inspire and empower young minds through excellent education opportunities which are responsive to the needs of the society'. The proactive and dynamic Management of the college is committed to transforming its vision into reality in its everyday governance, policies and actions.

Policies related to the institute are framed by the Management and the Principal in consultation with Advisory Committee, College Development Committee, IQAC, etc., therefore the elements of centralised and decentralised administrative processes are visible.

Students' representation and engagement in various administrative, co-curricular and extracurricular activities indicate the success of this practice.

The IQAC is responsible for quality initiatives of the college and it decides the perspective plans consideringvarious academic, cocurricular and extra-curricular activities to be conducted during the year. Committees consisting of staff members and students are formed for the purpose. These committees work tirelessly offering holistic development to students to achieve the set benchmarks.

File Description	Documents
Paste link for additional information	https://nmfdegree.edu.in/upload/download_pdf/AC_21-221668841563.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://nmfdegree.edu.in/annual-report.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year are as follows

1. **Safety and security**

    1. **CCTV Camera**
    2. **Visitor register**
    3. **Restricted Entry**
    4. **Female guard .**
    5. **Girls Common room**
    6. **College has maintained two Sanitary napkin dispensing machines at fresh rooms for girl students.**

2.Discipline in campus - There is a Discipline Committee in the institution to take care of safety and security of the students.

3.Parent teacher meeting - Regular parent-teacher meetings are organized to bring the students -parents and teachers together.

4. A Grievance Cell - For easy access there is an online form is made available on the college websitehttps://nmfdegree.edu.in/grievance_cell.php

5.Female employees also get maternity leave, child care leave and are also entitled to avail leave on adoption of child.

6. Students appraised of the gender issues during the Orientation/Self Induction Program held for newly admitted students each year.

7. The health centre is provided on the campus with a qualified physician with a separate medical room.https://nmfdegree.edu.in/counselling_support.php

8.Seminar and Workshops are organised to create awareness to female students :

a. A National Level Webinar was conducted on Gender Sensitivity , organsied on 8th March 2022.

b. Workshop on Self Defence Training was organised on Tuesday, 23rd

November, 2021. Mr. Umesh Murkar was the trainer.

c. In association with Adarsh Foundation and Noble Foundation
conducted women empowerment program for tribal women imparting
training program for making sanitary pads. The program was organised
on 26th January, 2022.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://nmfdegree.edu.in/women_development_cell.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college believes in "Let's go green and keep our campus clean".
Environmental initiatives like use of renewable energy, Zero water
discharge, No smoking zone, waste management system etc have been
implemented. Environment consciousness is embodied in the heart of
the college by tree plantations from NSS unit every year which is
the predominant motive of the management to maintain the pristine
purity and beauty of the college and also to provide a congenial
atmosphere for the academic and non-academic pursuits. For Waste
Management the institute has entered into an MoU with Threco on 1st
April 2022. Threco helps the institute's waste management practices
by dividing into three parts: 1. Solid Waste Management 2. Liquid

Waste Management 3. E- Waste Management

1. Solid waste Management - 'Use and throw' items like paper cups, plates etc. used in the college canteen are replaced by reusable items steel glasses and plates. Glass, paper and metal waste is sold for recyclers.

2. Liquid Waste Management - The future vision of the college is to establish full-fledged Bio Gas plantand recyclingwithin the campus, thus achieving the goal of zero discharge campus. Drinking water tapes are fixed which helps to minimises high flow of water.

3.E-waste Management E-waste mainly includes obsolete electronic devices which are disposed off through vendors in the College.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College has always been at the forefront of sensitising students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation. The College takes its vision and mission from its founder who fought for an inclusive society, which was caste ridden and inhuman. The College always encourages the students to organise and participate in different programmes organised by college.

By undertaking various initiatives in the form of celebration of days of Eminent personalities National Festivals, NSS, cultural, marathi waghmaiand other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment.

There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities. The NSS unit has taken initiative to extend their hands in helping weaker and needy section of the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Awareness of Constitutional rights and duties:

Our College offers several courses to the students as prescribed by University of Mumbai which consists of aspects of Indian Constitution and environment sensitivity so as to make them responsible citizens. Vocational Skill Development Committee of our College has conducted a Certificate Course on Ethical Hacking for the students that have a construct of values, ethics and social professioanl responsibility. The National Anthem and Vande Mataram is also displayed on the wall.

Important National Festivals:

Important national festivals like Republic Day, Independence Day, and Maharashtra day are celebrated. Students and staff participate in the celebration. Students present speeches, patriotic songs at these national festivals. Importance of the days are very well brought out through these celebrations

Sensitizing values:

Through various activities of NSS and other activity associations, an effort is made to emphasize the national values, social values and human values. The massive blood donation drives, donoations drive in association with Gunj foundation on 3rd October 2021 has been the pivotal effort towards the fulfillment of responsibilities of a citizen.

While deciding the topics of making project for the subject Foundation Course, for competitions and events, care is taken that the topics fostering the constitutional obligations, values, rights, duties and responsibilities of Indian citizens are included.

Inculcating Indian values:

Various college programs, seminars, and conferences begin with lighting of sacred lamp and offering a prayer. Programs are concluded with proudly singing of the national anthem.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.nmfdegree.edu.in/nss.php
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international commemorative days and festivals. IQAC of our college has decided the various festivals to be celebrated and given the responsibility to various committees to celebrate the same.

International Yoga day

The college celebrates International Yoga day on 21st June every year to spread awareness about the importance and effects of yoga on the health of people.

Independence Day and Republic day:

Independence Day and Republic day are celebrated every year with great honour and pride in and outside our college campus by the NSS unit.

Gandhi Jayanti:

On 2nd October, every year, our students participate in Bhajan Sandhya organized by NSS Cell, University of Mumbai. The college too organizes various activities to celebrate Gandhi Jayanti every year.

World AIDS Day:

College observes World AIDS Day on 1st December to create awareness about AIDS.

Marathi Rajbhasha Diwas:

27th February is celebrated as Marathi Rajbhasha Diwas to mark the birth anniversary of noted Marathi Writer and Poet Vishnu Vaman Shirwadkar. The program highlights the rich heritage of Marathi literature.

International Women's day :

Women Development Cell organizes special programs to celebrate International Women's day on 8th March every year.

Celebration of traditional festivals:

College celebrates festivals like Diwali Party, Ganesh Utsav, Christmas Party, to uphold the rich traditional cultures of India. Management, Students and staff

Makar Sankranti and Raksha Bandhan

College gives wide publicity of these celebrations by circulating notices in classes, displaying them on college notice boards and giving non instruction day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I

Title of the Practice: Providing Financial Aids to the stakeholders.

Objectives:

To reduce financial stress amongst stakeholders.

The Context

In the pandemic period stakehldersfaced problems of stress-personal, academic, physical, mental and financial. This practice gave emotional, financial stability to them.

The Practice.

Reducing fees for students, increasing fee installement period for students, giving interest free loans to employees

Evidence of Success

The feedback taken from students and parents related to financial assistance provided by college, revealed that 81.33 percent said the approach was excellent.

Problem Faced

This practice requires rigorous follow up for recovery of fees.

BEST PRACTICE II

Title of the Practice: Making students industry ready and building universal brotherhood in the minds of the youth.

Objectives

To develop a deep sense of responsibility towards the society and build moral and professional skills

The Context

In the light of our Institutional Mission, overall grooming of personality of students, skill development, development of a deep sense of responsibility and belongingness towards the society is needed.

The Practice

The Creation of Ecosystem for the students, Network of Activity Associations and the Conduct of Events , Building up of Spirit for Excellence, Fostering of Universal Values and Global competence.

Evidence of Success

A. Prizes won by students

B. Students have dedicated themselves to social work.

C. Students have entered the academic field in the capacity of teachers in our own college.

D. Emerged as talents like writers, directors, journalist etc.

Problems encountered

a. Financial, space and time constrains

File Description	Documents
Best practices in the Institutional website	https://nmfdegree.edu.in/best-practices.php
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

The college sincerely believes that education has a part in advancing the welfare of the local community, the country, and the entire world. Therefore, in our feeble attempt, we try to instil in our students the spirit of achieving academic success along with the desire, zeal, and capacity for contributing to society. Through instruction and direction, there is an intentional effort to mould the minds of the students. This mission has maintained the college's social life so that it can continue to respond to societal requirements.

Our students take part in programmes run by the Swachh Bharat Abhiyan, Tree Plantation, Environmental Protection Activities, Traffic Control Drives for Ganapati Idol Immersion Processions, Road Safety Programs run by Traffic Police & Regional Transport Office, Blood Donation Camps, Adopting Under Privilege Villages Aids Awareness Programs, Covid - 19 Vaccination of Municipal Corporation of Greater Mumbai

In recognition of our humble social contribution in terms of our community outreach programmes,

several awards are received from:

a) Meenatai Thackeray Blood Bank

b) Bisleri International Private Ltd

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The standard method of teaching, learning, and evaluation which are proven over the years are being followed.

Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Preparation of lesson plan (Teaching Learning Plan)for each Semester: The lesson plan is prepared by the faculty members for respective subjects they teach. Efforts are made in enriching the curriculum with guest lectures, industrial visits, and Internships.

Daily lecture Record: Everyday faculty prepare and submit details of the lectureon an online portal along with the topic covered .

Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students.

Students' result analysis: Institute has the Reso softwareforanalysis of students' performance after the announcement of their semester results and thereyStudent learning outcomes are monitored.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the IQAC at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website.

Compliance

1. Preparing Academic Calendar ....[NOTE: ATTACHED DOCUMENT SEPARATELY]

A. Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities

Then the Academic calendar is forwarded to the IQAC.

B. IQAC: The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website.

2. Activities post preparation of Academic Calendar

- Classes and Lab time-table – Based on the calendar the class Time-tables are uploaded on the college portal and displayed on notice boards of every department.[NOTE: ATTACHED DOCUMENT SEPARATELY]
- Internal / External Examinations- The dates of Class test/ Project Submission & Viva Presentation and semester examination are mentioned in the academic calendar and announced in advance, by Examination Committee on the Notice Board and College website. Link[NOTE: ATTACHED DOCUMENT SEPARATELY]
- Amendments- In case of unseen conditions, academic calendar is modified and revised as per the instructions of Principal of the Institute.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://nmfdegree.edu.in/upload/download_pdf/AC_21-221668841563.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`05`

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`257`

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution runs the courses in Commerce,Science and Arts faculty. Curriculum is designed by the University of Mumbai which includes various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.

ENVIRONMENT AND SUSTAINABILITY About Environment and Sustainability related issues, the students got knowledge of Environmental studies in firstyear of their degree program. To inculcate values related to environment and sustainability through various practices and programs under NSS.

NSS conducted activities like Tree Plantation and Paper Bag Making. The Unit also donated 1 month grocery items to 10 needy families from Palghar district during COVID Pandemic. The unit also had a tie up with Bisleri Company wherein, NSS volunteers

were involved in collecting the plastic waste and submitting it to Bisleri Company. Around 50 kg of plastic waste was submitted by the NSS volunteers.

GENDER EQUITY The prose, poetry and other chapters in certain courses addressed issues related to gender sensitivity and equity. Additionally, our institute organized special programs on gender equality and sensitization and a series of invited talks by Women Developememnt Cell. HUMAN VALUES Beside the syllabus, the institution under the NSS unit organized programmes to inculcate human values in students and staffs. PROFESSIONAL ETHICS Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus and certificate courses. Career Guidance and Placement Cell organized placement activities including training, development of students, aptitude testas per the requirements of industry.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

56

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3497

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://nmfdegree.edu.in/feedback-and-atr.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://nmfdegree.edu.in/about-atr.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3497

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the entry level the college organizes orientation program for the students. The program would help students to get familiarized with the institution, curricular and co-curricular activities, facilities, rules and regulations etc.

Every year students are given a training on communication skills, personality development, time management and motivational sessions. In order to motivate both the slow and adavancel earners workshops are organized to enhance their skills. Departments and placement committee arrange workshops with hands-on session to improve students programming skills. Guest Lectures are arranged for the students to help them gain industry and practical knowledge from the experts.

Advanced learners:

1. High performing students are identified on the basis of internal assessment, university examination, involvement in classroom.

2. Students are encouraged to be members of Students Representative Committee and organize technical events.

3. Students are appreciated by issue of The Privilege Card giving additional facility in the use of library

4. Students are also provided opportunities to develop their creativity by participating and organizing intercollegiate as well as national level technical symposiums.

5. Semester toppers and rank holders are encouraged with certificates,trophies and prizes by the management

Slow learners:

1. The Institute practices a robust student academic counselling process.
2. Learning material prepared by subject handling faculty members is verified by the expert committee and will be uploaded in the portal regularly for students reference.
3. Departments conduct remedial classes, provide course notes for students especially the slow learners and those students who are at the verge of dropping out due to arrear subjects.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3497	**27**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

University well defines course objectives, programme specific objectives and programme outcomes. Feedback of the Course and teachers, given by students provides an opportunity to identify any lacunae which can then be addressed. College has contributed in syllabus framing by sending facultiessuggestions to the concerned board of studies.

Audio- Visual methodology, Google Classroom, Industrial Visits, Field Work and Projects are some of the means utilize by the Departments to provide experiential and participative learning. Written Assignments are required to be submitted by students and these need to be done individually by researching on the given topic so as to enhance confidence, develop writing skills, apart from inculcating an interest in research activities. Besides, the subjects/courses in self finance programs etc. involve field work, internship, projects and so on which help students acquire experiential learning and problem solving ability.

Non-CGPA courses include arts like IIT Spoken Tutorial, Digital Marketing, Tally, etc. are provided to evolve aesthetics of the students. NSS Cell and DLLE sub-unit have been set-up for the students to participate, integrate and learn.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the institution.

ICT Tools:

1. Projectors- 34 projectors are available in different classrooms/labs (including Portable projectors)

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed at Labs, Coordinators Cabins and all prominent places.

4. Photocopier and Scanners machines - Multifunction printers are available at all prominent places in the institute.

5. Auditorium – one seminar room which is digitally equipped with mike, projector, cameras and computer system..

6. Online Classes through Zoom, Microsoft Team, Google Classroom

7. Digital Library resources.

Use of ICT By Faculty

A. PowerPoint presentations- Faculties are encouraged to use power- point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students and during the Covid-19 situation,the lectures were conducted remotely in hybrid mode, zoom platform was used.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS, KAHOOT, QUIZLET, QUIZZIZ, MENTIMETER, GIMKIT etc.

D. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing in the Google Classroom.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

205

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal examination rules, regulations and evaluation procedures are communicated to the students and parents through prospectus, and orientation programs. Internal assessment is conducted through class tests /projects / practicals / presentations /performance aggregating to 25 marks for UG courses and 40 marks for PG courses, wherever applicable.

Exam related timetables and notices are displayed on the college notice board/college website. The seating arrangement are displayed. Term I , due to covid 19 examinations were conducted online. Term II exams was conducted offline for first year students. Question papers are prepared as per the guidelines given by the University and monitored by the head of the department. Results of all examinations are declared within the timeline given by the University. Any grievances with the assessments of any course student can apply for revaluation or

verification of marks following the norms of the University.

For conduct of online exams college had collected the information from the students regarding the availability of required amenities for the exams through Google Forms. The students were acquainted with the new system of giving online examinations through the mock test.

Proctored online examinations were conducted for semester VI - under graduates and semester IV – post graduates' students. The technical glitches encountered by the students were taken care of and timely assistance was provided by the examination committee and class mentors.

File Description	Documents
Any additional information	View File
Link for additional information	https://nmf.edusprint.in/nmf/Security

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances in respect of examination and evaluations carried out by College, the College Examination Committee has addressed and resolved the same as per the University guidelines.

In case of any grievances regarding internal assessment, the student is free to interact with the teacher coordinator or follow university prescribed steps and get it resolved.

21 days from the date of declaration of the concerned examination result in the prescribed form for verification of marks of his answer-books. The result of the verification of marks is communicated to the candidate concerned, within a period of 30 days from the last date of receipt of application by the university.

The student has the option to apply for the photocopy and verification of marks of the preceding examination(s) for a maximum of two answer books. The photocopy is supplied on the payment of non-refundable fees as prescribed by the university from time to time. However, the photocopies of answer books of practical examinations marks, viva-voce, are not supplied to the examinee(s).

The prescribed application form for photocopy of answer books and verification of marks is made available to students.

If any student is not satisfied with the marks awarded to him/her, he/she may challenge the same by applying to the university through the Principal of his/her college in the prescribed form within 8 days from the date of issuance of photocopy of answer book by the university.

The college takes special initiative for resolving group grievances, if any, regarding university assessments.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes and Course Outcomes are framed by the Board of Studies for some of the programmes of University of Mumbai. In cases, where Programme Outcomes and Course Outcomes are not framed by the University, respective Heads of the Department/Coordinators design the Programme Outcomes and Course Outcomes in consultation with the subject faculties.

Achievement of Programme Outcomes (POs) and Course Outcomes (COs) is evaluated through continuous classroom interactions and activities, presentation, case studies, assignments, quizzes, etc. POs and Cos are framed to ascertain the learning outcomes of the students.

The objectives of the POs and COs of all the courses are in line with the Vision & Mission statement of the institution. The POs enumerate the abilities which students ought to inculcate in them during their academic endeavours. The outcomes are framed in such a way that the students on completion of their studies, will attain adequate skills like analytical thinking, requisite competency, presentation skills, communication skills, value-based ethics, and realize their responsibility towards the society and nation. The classroom teaching, guidance through practicals & tutorials are all oriented towards attainment of Cos

and thereby POs.

The POs and COs for all the courses are displayed on the college website and also published in the prospectus. The role of POs and COs are also explained and elaborated to the students in their orientation programs. HODs / Coordinators, faculties of respective programmes orient the students in the class about the various courses and their outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.nmfdegree.edu.in/bms-program-outcome.php
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The success percentage of the learners at the end of the program is fairly satisfactory. The results of the majority of the programs have exceeded the passing percentage at the University level.

The additional coaching in the form of remedial lectures are conducted to enable the students to gain the requisite knowledge expected in respective courses. The students appearing in the additional exams are also given the benefit of such remedial lectures.

The performance of the students reflected in the examination is discussed in departmental meetings and also in the meetings with the Principal.

After successful completion of the undergraduate programs, a good number of students have taken up higher educational programs either in the post graduate programs conducted by our institution or by other institutions in India or abroad. Consequent to obtaining the post-graduation degrees from our institution, some of our students have taken up programs for professional qualification such as NET, B.Ed., CA, CS, etc. A large number of students are able to secure employment in the private/public sector or get selfemployed.

Attainment of Programme outcome is evaluated on the basis on the direct assessment of the results attained. Programme outcomes are attained satisfactorily

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1065

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://nmfdegree.edu.in/upload/annual_reports/1670476904.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nmfdegree.edu.in/upload/feedback_art/STUDENT_SURVEY_-_2021-221670298842.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nirmala Memorial Foundation College of Commerce & Science

strongly believes in scientific discovery and invention. Keeping this in mind the college has established an Incubation Center in the campus to promote Startups.

The Centre has signed MoU with MU ideas which is Mumbai University's Incubation Centre for Developing Entrepreneurship and Startups. The cell aims to inculcate entrepreneurial spirit in the young minds, and aims atproviding a platform where potential is tapped and opportunities are grabbed to assist, nourish and develop an aspiring idea into a business talent.

Sessions like Seminars and Workshops have been organized in association with MU Ideas to provide the information on entrepreneurship to the student and faculty. This Cell is developing students for Entrepreneurship & Start -up by providing guidance on project report preparation, financial assistance, market survey and marketing of product.

The center motivates students to incubate their startups in the campus by offering them guidance, services and consultancy in current developments technology.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various NSS Activities have been conducted in the academicyear2021-22 which included social drive as well as donation camps.

- NSS volunteers of the college decided to celebrate the auspicious occasion of Rakhsha Bhadhan with the police special force near shiv temple in Dahisar East. 15 volunteers participated for the same.
- The NSS volunteers initiated with a thought of donating books and stationary. The event concluded on 3rd october,2021, with the cooperation of Goonj Foundation.
- Organised Covid-19 Vaccination Drive On 21st Oct at Damu Nagar with Aamdar Prakash Sir. Total vaccine - 3000 People Vaccinated- 450 1st dose - 284 2nd dose - 166
- On the occasion of children's day, students and teachers showed up atramgad, a small village with population of 150+ and taught children stone painting atKalmachaPada,Kandivali(E),
- Blood Donation Camp was organized on 4th Dec,2021 incoordination withMeenataiThakreblood bank and lions club.
- On the occasion of Women's Day, 08th March,2022, a street play was performed bygroup of volunteers to spread awareness about women harassment andempowerment.

File Description	Documents
Paste link for additional information	https://www.nmfdegree.edu.in/nss.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

452

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

04

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college premises consists ofan eight- storied spacious building measuring more than one lakh square feet. It comprises of 46 classrooms with an average floor area of 600 -650 sqft

each, one multipurpose mini auditorium of approx. 700 sq ft.
fully ICT based, one centrally air conditioned auditorium of more
than 4000 sqft, five computer laboratories sprawling over a floor
area of 3000 sqft., one server room, 100 CCTV cameras, 09
television sets in different parts of the building. There is 01
fully air-conditioned and fully furnished library with a sitting
capacity of more than 100 students at a time. The Library is also
equipped with 9 computer with Wi-Fi facility. Students can access
e- resources the from and gain assistance for their various
project work.

The library operations are automated by using SMS Lib management
system and OPAC that allows the users to search for
bibliographies. The library also has printers and reprographic
facilities with Wi-Fi connectivity. The institute has five air
conditioned computer laboratories with 179 computers connected by
LAN and four overhead projectors. Besides, Library and Computer
Labs, the college has functioning newsroom and photography room
for media students. It also has sound proof theater room cum mini
auditorium for sound recording process used by media students. It
also has well connected administrative office and 25 classrooms
fitted with projectors, computers and wifi facilities making it a
technology oriented classrooms to keep up with the ever
progressive patten to teaching - learning methodology.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.nmfdegree.edu.in/our-infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Even though there is not a specific play ground for the College,
the students use a small patch of open space inside the campus
for playing Khokho, Kabaddi. There is a badminton court in the
College campus. The College also has a well equipped gymkhana.

For outdoor events the College uses the playgrounds Brihanmumbai
Municipal Corporation (BMC) ground behind the college premises as
permitted by BMC for practice of various sports activities.
Annual Sports Day isconducted at Sports Authority of India (SAI),
Kandivali East, Mumbai which is engaged from time to time on

activity basis. However, due to prevalent pandemic situation during Academic year 2021 -22, no Sports events were conducted during the said year. A national level Sports quiz was conducted in April 2021 the "SPORTI-FY".

Cultural Activities: The College has two auditorium with seating capacity of 75 and 350.The institution conducts various cultural activities like Dance, Song, Essay, Debate, Recitation, Quiz, Extempore, Creative Writing, Fine Arts, and all such activities are conducted on the big and open stage inside the campus. There is enough scope for staging cultural activities in this College.

Equipment's and accessories required for conducting all such activities like sound system with speakers and screens and costumes are available in the College.

During the Pandemic,extra-curriculum activities were carried out hybrid mode. NIRVAAN, the national level Inter- collegiate cultural fest was conducted online with participation from over more than 300 participants from 44 various colleges across the country.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.instagram.com/nmfc_official/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

391.56

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college's library is properly air-conditioned and furnished, and it can accommodate more than 160 students at once. It is computerised and automated utilising an Integrated Library Management System (ILMS) with integrated OPAC software. It has access to more than 5000 e-journals as part of INFLIBNET's e-shodhsindhu programme. There is space in the library hall for both solitary and collaborative study. Additionally, the library has 9 computers with Wi-Fi. There is an internal repository in the library. Students can use online resources and get help with their diverse project projects. The OPAC, which enables users to look up bibliographies, and the SMS Lib management system are used to automate library activities. Additionally, the library features Wi-Fi-connected printers and reprographic equipment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.nmfdegree.edu.in/objective.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-	**A. Any 4 or more of the above**

resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.44747

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5977

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer lab is well-equipped with branded PC's adequately supported by 200 Mbps(5), 100Mbps(1), 6Bbps(Static IP for Control Room) for internet connectivity. It is also equipped with a wide

range of licensed system software and application software. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries.

The institute has total 243computers in various computer labs. LAN & Wi-Fi facility: The entire campus is connected with LAN Messenger. Computer labs are well and Lab assistants are available to support students and faculty in their queries. Wi-Fi facility has been made available by setting and installing the Wi-Fi zones at various locations such as Reading halls and Department corridors. Staff and Students can access this facility on their Laptops by registering themselves. The institute has currently state-of-art access points to provide the Wi-Fi internet access through Wi-Fi zones. The college is well connected through wifi connectivity provided by Tikona Cable Broadband, Airtel Fiber Optic Broadband and MTNL Broad band. The speed / band with is 50 MBPS thus providing fast connectivity.

The building premises is well equipped with CCTV Survellience. Details Attached

The classrooms are well connected this providing a hassle free online mode of education. The campus is well connected with a well planned Telecom Network with intercom facilities is provided. MTNL land line connections are available. Intranet, Internet, learning Platforms, computers – DETAILS ATTACHED

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

243

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	*View File*

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

472.64

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

a) Allocation of Classrooms and Laboratoriesis donewith consultation of the Program Co-ordinators and the Vice Principal. The Timetable Committee prepares the timetable based on the allocation of classrooms.

b) Allocation of Seminar Hall: Priority for utilisation of Seminar Hall is done based on the importance of the program and purpose of the proposed function.

c) Utilisation of Gymkhana and Common Room for Boys and Girls:A register to be maintained in considering queuing and

participation in inter-collegiate tournaments.

d) Utilisation of Library : Rules related to utilisation of library resources such as issuing books for home reading; online resources; resource centre to be framed by Librarian in consultation with the Library Committee.

Maintenance and Replacement of Infrastructure Facilities:

a)Timely maintenanceof IT labs takes place.

b) Gymkhana and Other Facilities : Consumables for sports and other activities are acquired by the Sports Director / In-Charge in consultation with the Principal as per the budget approved by the Management.

c) Building, Furniture and other equipment :The management/college has appointed staff / care taking agency to keep the campus clean and dust free. All the time safety has ben ensured in the campus. Fire extinguishers at each floor have been installed. Regular maintenance..

d) Maintenance and Utilization of Library and Library Resources: The library staff takes care in handling of library documents, particularly during issue of books and other other reading materials, shelving of books, journals and other documents.

e) Maintenance and Updating of College Website is the responsibility of the Website Committee.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

05

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://www.nmfdegree.edu.in/news-list.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

323

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

323

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

66

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

184

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms

(student council, students representation on various bodies).

Student Reprentative Committee (SRC) representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular & Extracurricular activities, as per the directives of the teachingfaculty. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of the Student Representative Committee in Academic Administration 1. Coordination in day-to-day academic activities at their level 2. Class Representatives help to Coordination in communicating the information between students and Teaching faculty. 3. Coordination in organizing Cultural events 4. Coordination in organizing Sports & Games for the students 5. Coordination in inviting the external guest speakers and organizing the Seminars & Workshops by playing the role of a host.

The College provides necessary support to the council members in organizing & coordinating the events. It encourages the students to develop their leadership skills. through these activities. Student members in this council can become real heroes and competent managers in future by learning all these skills. Documents provided: List of student participation in Co-curricular and Extracurricular activities: College Magazine Editorial Board, Students representative in Cultural Committee, Placement Cell, NSS, Planning forum, English Literary Association, Library Committee, Marathi Waghmai Mandal, Commerce and Accounting Association; Administrative Bodies: IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of Nirmala Memorial Foundation was started in the year 2018-2019. We have a total alumni strength of 600 + students as a part of our Alumni Association with students from all streams i.e. Bachelor of Commerce, Bachelor of Commerce (Accounting & Finance), Bachelor of Management Studies, Bachelor of Science (Information Technology and Bachelor of Science (Computer Science). Graduated students dating back to year 2007 have associated with our Alumni Association and extended their support time and again over the years. Though the Association is yet to be registered yet our ex-students community is constantly supporting the progression of the ongoing students year on year. During the year our graduated students contributed to the upgradation of student knowledge base through various workshops and webinars. On 27th January, 2022 Coffee with Kapoor , seminar was conducted by alumnus Mr. Pratik Kapoor from Department of BMS batch 2011-12 for the studnet sof BMS and BAF . Similarly on5th March 2022Roadmap to Web Development , seminar was conducted by alumnus Mr. Nilesh Maurya from the Department of B.Sc IT batch 2020-21 for the students of B.Sc.IT. Mr. Vinod Kamble an alumnus from B.com batch delivered a session on the Making of black Book (roject Work) for the students of M.Com. Mr. Viabhav Mishra delivered a talk on

..

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**A. ? 5Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision statement of the college is 'to engage, inspire and empower young minds through excellent education opportunities which are responsive to the needs of the society'. The proactive and dynamic Management of the college is committed to transforming its vision into reality in its everyday governance, policies and actions.

The decisions are made with the requisite discussions in the meetings of all functionaries including Staff, Departments and other stakeholders, CDC, IQAC, activity associations. Decisions concerning academics and administration are made in the light of our Vision & Mission. Various Policies are adopted for uniform and disciplined channelisation for achievement of goals.

An attempt is made to develop leadership amongst students , teachers and other stakeholders. An ambience is created granting opportunities to students, teaching and non teaching staff for self development congruent with organizational objectives.

Perspective Plan:

IQAC leads in development of Perspective Plans for all activities. Healthy discussions are oriented towards achievement of organizational Objectives & Goals.

All teacher incharges of activity associations are granted freedom to design the respective activities in the light of Vision and Mission. IQAC ensures that the activities are planned and executed in tune with the Vision & Mission thereby encouraging stakeholders to contribute in quality enhancement.

File Description	Documents
Paste link for additional information	https://nmfdegree.edu.in/vision-and-mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decision making is done through the transparent mechanism comprising the meetings of CDC, IQAC, Staff with Principal and Management, Departments, Non-teaching Staff, Activity Associations & Parents.

The academic and administrative decisions are made after considering all pros and cons as discussed freely among members. Experts' suggestions received in meetings of CDC, IQAC are also considered for appropriate implementation.

Heads of departments contribute for development, procurement, selection of faculty, planning and conduct of activities. Perspective plans are finalised by IQAC with due contribution by all the Departments and Activity Associations.

The cordiality maintained in the relation with Staff provides impetus to all the staff for their involvement and contribution not only for decision making but also for contribution for the progress of the College.

The balanced formations of various activity associations/committees and the substantial nos. of students, teachers and other stakeholders involved in the decision making bodies, displays the large extent of decentralization as well as the participative approach adopted in the management process.

Case : Case Study exhibiting decentralisation and participative management:

Our College caters to students who belong to poor socio-economic background and are often first generation learners. The students pay their College fees with great difficulty. Therefore, IQAC of our College suggested the College Management to institute more number of installement facility and freeshipsto support the students. During the AY: 2021-22, a total amount of Rs. 86,000/- was granted to the students of the College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To improve academic programmes, build better lives with management skills for our students our institution plans the syllabus delivery along with different strategies to achieve its goals which reflects in institutional perspective plans.

For Strategy Development and Deployment, the IQAC prepares strategic plan taking into consideration the vision mission and objectives of the college. Though there is a perspective plan of five years ,annual action plan and budgets are prepared to implement this plans is developed at 3 levels namely 1) CDC, 2) IQAC level and 3) Individual Departmental Levels. ISO Committee parallelarly sets the ISO Objectives for the departments, commitytees and the institution as a whole.

While preparing strategic plan following elements are considered.

1) Academic administration 2) Teaching and learning process 3) Staff resources 4) Industry interface and placement 5) Infrastructure resources 6) Research and innovation 7) Entrepreneurship 8) Skill development 9) Safety and Security of women 10) Student support activities

The proposed annual plan is placed before the competent authority for approval and implementation which is monitored time to time by IQAC and the Principal.

The department heads prepares the detailed progress report and present it in the review meetings. The benchmarking of quality

standards and its monitoring, evaluation of attainment is carried out by the IQAC independently. With thorough analysis of outcomes and based on departmental reports, the IQAC recommends corrective actions, need of further processes and deployment of resources.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management plays a participative role in the functioning of the college. The participation is enabled through the Advisory committee, Principal, College Developement Cell (CDC) and IQAC.

The Organogram of the Institution is as follows:

Board of Trustees-

Advisory Committee-

Principal - Principal is the ultimate decision-making authority and establishes the quality policy and objectives of the college.

CDC - All important decisions of the college are guided by this Committee consisting of Management representatives, teachers, IQAC Convenor, alumni representatives and students.

IQAC - It ensures efficient progression of the college with regard to academic and quality initiatives.

Vice Principal - He assists the principal in the academic decisions of the college.

Co-ordinators - They have the major responsibility of planning and executing various activities of the program.

Registrar - She is responsible for the administrative work and is assisted by the other office bearers.

Statutory bodies - These are the committees which are mandatory to be formed by the University of Mumbai like Examination, Student Council, NSS, WDC, DLLE and Anti-Ragging Cell.

The functioning of the institutional bodies is effective and efficient which is reflecting through policy implementation, administrative setup, appointment and service rules. Effective and efficient functioning of the college is governed through plans, policies, rules and regualtions. College Organogram is provided here for demonstrating effective and efficient functioning of the institutional bodies.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://nmfdegree.edu.in/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Provident Fund Benefit:

The staff members are provided with provident fund benefit.

Maternity Leaves:

Whether full-time or part-time are entitled to maternity and paternity leaves as per the College Leave Policy. Case – Dr Alpa Upadhyay

Compensatory, Medical, Duty and Study Leaves:

The staff members are provided with compensatory leave, medical leave, duty leave, and study leave as per the College Leave Policy.

Fee Concession for Ward of Staff Members:

The College provides fee concession to the ward of staff members. -i.e. Ms. Purnima Joshi (non teaching staff 's son admited in SYBMS class).

Free Parking Facility:

There is parking space at the campus where staff members are allowed to park their two-wheelers and/ or four wheelers without any parking fee.

Teaching and Non-teaching staff members are provided with travel allowance andStaff Conveyance

Sponsorship for Seminars, Workshops and Conferences, Courses and FDPs

Financial assistance for participating in seminars, workshops, conferences, enrolment for the courses and FDPs

Seminars and Workshops Organized:

Seminars and workshops for the teaching and non-teaching staff on financial literacy, physical and mental well-being, professional growth, etc.

Research Related Incentives to Teachers:

Teachers are encouraged to undertake research activities by sponsoring them forparticipation/ paper presentation in research related seminars, workshops and conferences

Appreciation to Performers:

Rewards and recognition for best performer and best researcher every year

Non teaching staff members are provided with bonus on the occasion of Diwali festival.

Recreation given to staff members on occasion of women's day, teacherss day anddiwali pooja.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system forms an important mechanism for quality enhancement. Students are the major stakeholders in the teaching learning process. Therefore, in case of teaching staff, the feedback of all faculties covering all the classes and

subjects taught by them is taken from the students in both the semesters. The online feedback on teachers is taken on a rating scale that includes aspects such as subject knowledge, coverage of syllabus, clarity of explanation and use of appropriate teaching methods and Use of ICT, Completion of the syllabus 9.Discipline and Class Control. This feedback is then submitted to the Head of the Institution for necessary action. The program coordinators too submit the faculty feedback through mails to the principal.

The college also conducts online student satisfaction survey based on teaching learning and mentoring process which is discussed in the IQAC meetings and uploaded on college website. As and when the teaching staff become eligible for their promotion under the career advancement scheme, they present their performance-based appraisal forms to the Principal in the format prescribed by the University. The appraisal forms are then sent to the Staff Affiliation Department of the University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit aims at ensuring financial transparency, essential for the smooth running of the institution. The Budget of the Institution is prepared in two parts, viz., Capital Budget and Revenue Budget. For the requirements of academics, it is done by Coordinators of various courses in consultation with other faculty members of their department.

Various other departments like the library, laboratory, sports, examination and admin office also fill in their requirements in the prescribed format. The Accounts department gives the income and expenditure statement of the previous academic / financial year and accordingly in consultation with the Accounts department, Ms. Sweeta, the accountant prepares the budget and then the budget is presented to the Principal and after she reviews it, is forwarded to the Management.

At every level it is ensured that actual expenses are within the budgeted amount. The Management has appointed SNH & Associates, Chartered Accountants ,for auditing the financial statements of the college at the end of the financial year ending 31st March, in accordance with the accounting principles generally accepted in India. Based on the audit of financial statements, the responsibility of the auditor is to express an opinion in the form of Auditor's Report on whether the statements are fair and free from material misstatements. The audited report is published by the Management in the Annual Report.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.42

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of revenue are:

1. Fees collection

2. Rental income

3. Sale of application forms for admission charges for various application forms and

4. Fees for services rendered to students

5. Interest received on saving deposits.

6. Surplus from Certificate courses

7. Sundry income generated through sale of scrap

The funds collected are spent only for planned expenditure reflected in the budget. During the preparation of budget, inputs are obtained from IQAC, departments, library, sports, laboratory and committees.

The daily sundry expenses are met out of the petty cash provisions. The final annual budget (capital & revenue) is tabled before the CDC and members of the Advisory committee. A specific amount is finalized (on the basis of income) within which the college has to restrict its expenses. All financial transactions are controlled and monitored by internal and external audit.

2. Optimal utilization of infrastructural resources:

There is conducive time table for students for the utilization of class rooms and work schedule for teaching and non-teaching staff. ICT enabled computer labs and WI-fi enabled premises for conducting online and offline lectures, Smart class room, Projectors, LCD & mike system in classrooms have been facilitated. Library is well equipped with text books, reference books, journals, magazines, online journals. Library sitting hours are extended during the period of exam. On Sundays, various government exams are conducted in college premises. The first floor quadrangle (Chawk area) is used to organise various events and sport practices.

File Description	Documents
Paste link for additional information	https://nmfdegree.edu.in/our-infrastructure.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1.Improving Teacher Quality:

i. In order to improve teacher quality, the IQAC has been motivating the teachers to appear and clear NET/SLET examinations.

ii. The regularization under university norms has been done of fully qualified teachers under the guidance of IQAC.

iii. Workshops and seminars are being conducted under the guidance of IQAC by Library committee, Research Committee, and other committees encouraging the faculty to use ICT and e-resources, Financial literacy(Overviews of Capital Market)

iv. IQAC encourages Teachers to attend Orientation, Refresher and Short-term courses.

v. Teachers are encouraged to participate in Syllabus Revision Workshops.

vi. The IQAC guides on the Feedback Mechanism for conducting student feedback on teaching -learning process and other extra curricular activities .

vii. In order to promote inclusive culture, administrative and supporting staff problems and needs are also addressed by organising various programs like a workshop on financial literacy for non-teaching staff and a workshop on pathway for being entrepreneurs, 5 Secrets of Quality Service Encounter in Educational Institutions"

2. The IQAC strives to develop an environment conducive to research for Teachers and Students

i. IQAC in its initiative organised a workshop on The Joy of Research and conferences to improve on publications.

3. IQAC has been promoting the holistic development of students.

i. Coaching and Training was given to students by coaches and experts for their extra-curricular activities.

ii. Guidance was given by teachers to the students from time to time for organization of Intercollegiate Festival Nirvaan.

File Description	Documents
Paste link for additional information	https://nmfdegree.edu.in/members.php#
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed under guidance of IQAC.

The process is as follows: making of academic calendar, preparation of teaching plan, getting department wise proposed activities approved from the principal, maintaining of daily lecture record sheet, monthly monitoring report, evaluation of teachers by students and coordinators feedback form. Students continuous evaluation id done through internal and external exams and their results are analysed for measure the course and program outcome.

The Nature of Governance

The vision statement of the College is 'to engage, inspire and empower young minds through excellent education opportunities which are responsive to the needs of the society'. The proactive and dynamic Management of the college is committed to transforming its vision into reality in its everyday governance, policies and actions.

Policies related to the institute are framed by the Management and the Principal in consultation with Advisory Committee, College Development Committee, IQAC, etc., therefore the elements of centralised and decentralised administrative processes are visible.

Students' representation and engagement in various administrative, co-curricular and extracurricular activities indicate the success of this practice.

The IQAC is responsible for quality initiatives of the college and it decides the perspective plans consideringvarious academic, cocurricular and extra-curricular activities to be conducted

during the year. Committees consisting of staff members and students are formed for the purpose. These committees work tirelessly offering holistic development to students to achieve the set benchmarks.

File Description	Documents
Paste link for additional information	https://nmfdegree.edu.in/upload/download_pdf/AC_21-221668841563.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://nmfdegree.edu.in/annual-report.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year are as follows

   1. Safety and security

1. CCTV Camera
2. Visitor register
3. Restricted Entry
4. Female guard .
5. Girls Common room
6. College has maintained two Sanitary napkin dispensing machines at fresh rooms for girl students.

2.Discipline in campus - There is a Discipline Committee in the institution to take care of safety and security of the students.

3.Parent teacher meeting - Regular parent-teacher meetings are organized to bring the students –parents and teachers together.

4. A Grievance Cell - For easy access there is an online form is made available on the college websitehttps://nmfdegree.edu.in/grievance_cell.php

5.Female employees also get maternity leave, child care leave and are also entitled to avail leave on adoption of child.

6. Students appraised of the gender issues during the Orientation/Self Induction Program held for newly admitted students each year.

7. The health centre is provided on the campus with a qualified physician with a separate medical room.https://nmfdegree.edu.in/counselling_support.php

8.Seminar and Workshops are organised to create awareness to female students :

a. A National Level Webinar was conducted on Gender Sensitivity , organsied on 8th March 2022.

b. Workshop on Self Defence Training was organised on Tuesday, 23rd November, 2021. Mr. Umesh Murkar was the trainer.

c. In association with Adarsh Foundation and Noble Foundation conducted women empowerment program for tribal women imparting training program for making sanitary pads. The program was organised on 26th January, 2022.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://nmfdegree.edu.in/women_development_cell.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college believes in "Let's go green and keep our campus clean". Environmental initiatives like use of renewable energy, Zero water discharge, No smoking zone, waste management system etc have been implemented. Environment consciousness is embodied in the heart of the college by tree plantations from NSS unit every year which is the predominant motive of the management to maintain the pristine purity and beauty of the college and also to provide a congenial atmosphere for the academic and non-academic pursuits. For Waste Management the institute has entered into an MoU with Threco on 1st April 2022. Threco helps the institute's waste management practices by dividing into three parts: 1. Solid Waste Management 2. Liquid Waste Management 3. E-Waste Management

1. Solid waste Management - 'Use and throw' items like paper cups, plates etc. used in the college canteen are replaced by reusable items steel glasses and plates. Glass, paper and metal waste is sold for recyclers.

2. Liquid Waste Management - The future vision of the college is to establish full-fledged Bio Gas plantand recyclingwithin the campus, thus achieving the goal of zero discharge campus. Drinking water tapes are fixed which helps to minimises high flow of water.

3.E-waste Management E-waste mainly includes obsolete electronic devices which are disposed off through vendors in the College.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

D. Any 1of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College has always been at the forefront of sensitising students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation. The College takes its vision and mission from its founder who fought for an inclusive society, which was caste ridden and inhuman. The College always encourages the students to organise and participate in different programmes organised by college.

By undertaking various initiatives in the form of celebration of days of Eminent personalities National Festivals, NSS, cultural, marathi waghmaiand other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment.

There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities. The NSS unit has taken initiative to extend their hands in helping weaker and needy section of the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Awareness of Constitutional rights and duties:

Our College offers several courses to the students as prescribed by University of Mumbai which consists of aspects of Indian Constitution and environment sensitivity so as to make them responsible citizens. Vocational Skill Development Committee of our College has conducted a Certificate Course on Ethical Hacking for the students that have a construct of values, ethics and social professioanl responsibility. The National Anthem and Vande Mataram is also displayed on the wall.

Important National Festivals:

Important national festivals like Republic Day, Independence Day, and Maharashtra day are celebrated. Students and staff participate in the celebration. Students present speeches, patriotic songs at these national festivals. Importance of the days are very well brought out through these celebrations

Sensitizing values:

Through various activities of NSS and other activity associations, an effort is made to emphasize the national values, social values and human values. The massive blood donation drives, donoations drive in association with Gunj foundation on 3rd October 2021 has been the pivotal effort towards the fulfillment of responsibilities of a citizen.

While deciding the topics of making project for the subject Foundation Course, for competitions and events, care is taken that the topics fostering the constitutional obligations, values, rights, duties and responsibilities of Indian citizens are included.

Inculcating Indian values:

Various college programs, seminars, and conferences begin with lighting of sacred lamp and offering a prayer. Programs are concluded with proudly singing of the national anthem.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.nmfdegree.edu.in/nss.php
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international commemorative days and festivals. IQAC of our college has decided the various festivals to be celebrated and given the responsibility to

various committees to celebrate the same.

International Yoga day

The college celebrates International Yoga day on 21st June every year to spread awareness about the importance and effects of yoga on the health of people.

Independence Day and Republic day:

Independence Day and Republic day are celebrated every year with great honour and pride in and outside our college campus by the NSS unit.

Gandhi Jayanti:

On 2nd October, every year, our students participate in Bhajan Sandhya organized by NSS Cell, University of Mumbai. The college too organizes various activities to celebrate Gandhi Jayanti every year.

World AIDS Day:

College observes World AIDS Day on 1st December to create awareness about AIDS.

Marathi Rajbhasha Diwas:

27th February is celebrated as Marathi Rajbhasha Diwas to mark the birth anniversary of noted Marathi Writer and Poet Vishnu Vaman Shirwadkar. The program highlights the rich heritage of Marathi literature.

International Women's day :

Women Development Cell organizes special programs to celebrate International Women's day on 8th March every year.

Celebration of traditional festivals:

College celebrates festivals like Diwali Party, Ganesh Utsav, Christmas Party, to uphold the rich traditional cultures of India. Management, Students and staff

Makar Sankranti and Raksha Bandhan

College gives wide publicity of these celebrations by circulating notices in classes, displaying them on college notice boards and giving non instruction day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File]()
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I

Title of the Practice: Providing Financial Aids to the stakeholders.

Objectives:

To reduce financial stress amongst stakeholders.

The Context

In the pandemic period stakehldersfaced problems of stress-personal, academic, physical, mental and financial. This practice gave emotional, financial stability to them.

The Practice.

Reducing fees for students, increasing fee installement period for students, giving interest free loans to employees

Evidence of Success

The feedback taken from students and parents related to financial assistance provided by college, revealed that 81.33 percent said the approach was excellent.

Problem Faced

This practice requires rigorous follow up for recovery of fees.

BEST PRACTICE II

Title of the Practice: Making students industry ready and building universal brotherhood in the minds of the youth.

Objectives

To develop a deep sense of responsibility towards the society and build moral and professional skills

The Context

In the light of our Institutional Mission, overall grooming of personality of students, skill development, development of a deep sense of responsibility and belongingness towards the society is needed.

The Practice

The Creation of Ecosystem for the students, Network of Activity Associations and the Conduct of Events , Building up of Spirit for Excellence, Fostering of Universal Values and Global competence.

Evidence of Success

A. Prizes won by students

B. Students have dedicated themselves to social work.

C. Students have entered the academic field in the capacity of teachers in our own college.

D. Emerged as talents like writers, directors, journalist etc.

Problems encountered

a. Financial, space and time constrains

File Description	Documents
Best practices in the Institutional website	https://nmfdegree.edu.in/best-practices.php
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college sincerely believes that education has a part in advancing the welfare of the local community, the country, and the entire world. Therefore, in our feeble attempt, we try to instil in our students the spirit of achieving academic success along with the desire, zeal, and capacity for contributing to society. Through instruction and direction, there is an intentional effort to mould the minds of the students. This mission has maintained the college's social life so that it can continue to respond to societal requirements.

Our students take part in programmes run by the Swachh Bharat Abhiyan, Tree Plantation, Environmental Protection Activities, Traffic Control Drives for Ganapati Idol Immersion Processions, Road Safety Programs run by Traffic Police & Regional Transport Office, Blood Donation Camps, Adopting Under Privilege Villages Aids Awareness Programs, Covid - 19 Vaccination of Municipal Corporation of Greater Mumbai

In recognition of our humble social contribution in terms of our community outreach programmes,

several awards are received from:

a) Meenatai Thackeray Blood Bank

b) Bisleri International Private Ltd

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

INFRASTRUCTURE

1. The college intends to construct a bio plant for waste disposal in order to track Quality Assurance and Quality Enhancement of the Institution infrastructure.

2. To ensure that all classrooms have overhead projectors for efficient teaching and learning.

3. Redesigning the college website to make it easier to use and more informational

TEACHING AND LEARNING METHODOLOGY and RESEARCH CULTURE

1. To get the benefit of G suite education facility in delivering curriculum, co-curricular and extra-curricular activities of every department.

2. To encourage undertaking of minor research projects sponsored by various agencies

LEARNING RESOURCES

1. To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online

2. Digital Content in the form of Video Lectures, Study Notes, etc. to be made available on the web-site by Teachers

3. Faculty members shall be encouraged to create blogs to enable students to communicate their doubts, give feedback, suggestions, etc.

LINKAGES

1 To facilitate Student and Faculty Exchange Programmes with Other Academic Institutions and International Linkages

2 To facilitate Collaboration with Libraries of Professional Institutions and other Libraries of eminence

3 To enter into MOU's with Corporates and Industry Associations to promote Academia – Industry Linkages, to enable placements, internship, training, etc. for the students

FACULTY MEMBERS

1. To encourage eligible faculty members to complete orientation and Refresher Training Programs and undergo CAS

OTHER INITIATIVES

1. To under take gender audit

2. To apply for National Institutional Ranking Framework (NIRF)

3. To complete formal registration of Alumni Association