



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		Nirmala Memorial Foundation College of Commerce and Science
• Name of the Head of the institution	Dr Swiddle P. D'Cunha	
• Designation	Incharge Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	02269436400	
• Mobile no	09004693948	
• Registered e-mail	principalnirmalacollege@gmail.com	
• Alternate e-mail	principal@nirmala.edu.in	
• Address	D.S.Road, Asha Nagar, Thakur Complex	
• City/Town	Mumbai	
• State/UT	Maharashtra	
• Pin Code	400101	
<b>2.Institutional status</b>		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Self-financing				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr Poonam Naresh Kakkad				
• Phone No.	09833125784				
• Alternate phone No.	02269436400				
• Mobile	09833125784				
• IQAC e-mail address	iqac@nirmala.edu.in				
• Alternate Email address	-				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://nmfdegree.edu.in/aqar.php">https://nmfdegree.edu.in/aqar.php</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://nmfdegree.edu.in/iqac_calendar.php">https://nmfdegree.edu.in/iqac_calendar.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.85	2024	06/04/2024	09/04/2029
<b>6.Date of Establishment of IQAC</b>	13/06/2013				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Organised National Level Seminar	Indian Council of Social Science Research	2023	50,000/-
Faculty	Minor Research Project	Indian Council of Social Science Research	2023	95,000/-

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
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<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>
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<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
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<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	<b>6.72</b>
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<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>
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1. The institute is NAAC Re Accredited and scored 2.85 Grade B ++ in the second cycle

2. Organised a National Level Virtual Seminar Sponsored by The Indian Council of Social Science Research (WRC) Titled "Planning, Designing and Developing of Digital Libraries and Digital

Preservations". A total of 77 Participants benefited from the program. 38 Teaching and 39 non teaching staff attended the program. Th event took plce on Saturday, 09 March, 2024.

3. IQAC played a catalyst role to get Institutional membership with The American Consulate Library now known as the Dosti House for enjoying book loan facilities offered by them . Apart from the lending, borrowing and reading of books, it offers services where interested users can hold seminars, conferences, movie screenings free of cost. Computers and iMacs have also been made available for ready use.

4. . IQAC organised the meetings of the screening committee of CAS in coordination with the University Subject experts and Government nominees from Higher Education Department. The files were submitted to the concerned department of HED. Consequently, 03 teachers have been approved promotion under CAS.

5. Quality checks on different activities of the institution through audits Audits are an important tool to control and maintain standards in an Institution. IQAC has organized ISO 9001:2015 audit in the college. The quality management system of the Institution has been assessed and found to be inaccordance with the requirements of the quality standards in providing educational services and were issued certificate in April, 2024. IQAC has also taken up the task of conducting an in-house operation called as Internal Audit to introspect and improve the quality of our institution. Both Academic and administrative audits were conducted for all the departments and committees for self introspection and improvement.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Teaching and non Teaching Staff Development	Organised a National Level Virtual Seminar Sponsored by The Indian Council of Social Science Research (WRC) Titled "Planning, Designing and Developing of Digital Libraries and Digital Preservations" on Saturday, 09 March, 2024. A total of 77 Participants benefited from the program. 38 Teaching and 39 non teaching staff attended the program

<p>Teaching and non Teaching Staff Development</p>	<p>Organized an "E-Literacy" program to train the Non-Teaching staff members of the college. The primary objective was to adapt digital platforms for various routine activities and to promote digital literacy in this digital world. During the session, the fundamentals of operating computers and electronic devices were taught along with using online payment applications were discussed with their pros and cons in depth. The training program was held on Saturday, 20<sup>th</sup> April 2024 with an amazing response of 25 tech enthusiastic non-teaching staff members.</p>
<p>Teaching and non Teaching Staff Development</p>	<p>The Internal Quality Assurance Cell in association with The Art of Living Organized a rejuvenating yoga training program for non-teaching staff members The event was held on Friday, April 19, 2024 aimed to promote physical well-being and reduce stress through a series of yoga exercises, breathing techniques, and meditation practices. Led by experienced yoga instructors Ms. Jignasa Pandya, Art of Living Meditation Coach. As the session concluded, non-teaching staff left with a sense of accomplishment and a commitment to incorporating yoga and mindfulness practices into their daily routines.</p>
<p>Teaching and non Teaching Staff Development</p>	<p>The Internal Quality Assurance Cell and Department of Commerce of Nirmala Memorial Foundation College of Commerce and Science, in collaboration with Andhra</p>

	Loyola College and the University of Mumbai, organized a 5-Day National Level Faculty Development Program on
Teaching and non Teaching Staff Development	On Wednesday, 11th October, 2023 ,the Internal Quality Assurance Cell (IQAC) of the college Organized a highly insightful and impactful workshop on Stress Management titled
Teaching and non Teaching Staff Development	On Tuesday, 29th August, 2023, the Internal Quality Assurance Cell (IQAC) of the college organised a workshop on
A Catalyst Role to Foster Research Culture	The Research Cell and IPR Cell organised a National Level Conference on "A Multidisciplinary Approach on Entrepreneurship Growth and Competitiveness in the Digital Era.. The research papers submitted by the participants were published in conference proceedings . The event was held on Thursday, 25th April, 2024. About 72 participants were registered for the conference
A Catalyst Role to Foster Research Culture	The Research and IPR Cell organised an International Level Online course work on Research Methodology from The objective of this course work was to empower participants with the essential knowledge and strategies for successful research in Ph.D . Attendees derived substantial benefits, gaining insights into effective strategies for research methodology. 7 resource persons offered valuable guidance, empowering participants to elevate scholar's research

	<p>works. Overall, the session proved to be highly fruitful, contributing to the professional growth of all involved. The event was held from Friday, 26th April, 2024 till Friday, 3rd May, 2024. A total of 93 enthusiastic participants from across the countries joined the session.</p>
<p>A Catalyst Role to Foster Research Culture</p>	<p>Meaningful research through Meta-analysis Research and IPR Cell organized a National Level Webinar on "Meta Analysis. The resource person was Dr. Jaspreet Kaur Bhasin, Associate Professor at Vivekananda Institute of Professional Studies, New Delhi. 81 participants attended the webinar from different parts of India, namely - Rajasthan, Gujarat, Haryana, Delhi, Himachal Pradesh, West Bengal, etc. The insights were given on how secondary data-based research papers will help with SLR and quantitative literature review. The objective was to validate the process of secondary research with the use of meta analysis. The event was held on Tuesday, 6th February, 2024. 81 participants attended the webinar</p>
<p>A Catalyst Role to Foster Research Culture</p>	<p>January 23, 2024, the Research and IPR cell organized a National Level Webinar on Publication in ABDC journals titled titled</p>
<p>A Catalyst Role to Foster Research Culture</p>	<p>The Research Cell of the college encourages students to participate in the Aavishkar Research Convention in December 2023. Altogether, four (3 UG and</p>

	<p>1 PG) groups (12 students) participated in a zonal round of Aavishkar, out of which 2 of them won for the Podium round at Zonal. Held on 5th December, 2023</p>
<p>A Catalyst Role to Foster Research Culture</p>	<p>Research Cell in association with Internal Quality Assurance Cell (IQAC), organized a Students Research Paper Presentation Competition titled "Unveiling the Research Skills"</p> <p>There were ten groups of students from various programmes, like BMS, B.Sc. (Computer Science), B.Sc. (Information Technology). The judges for the day were Dr. Swapnali Lotlikar, faculty from Usha Pravin Gandhi College of Arts, Science and Commerce and Dr. Neha Goel. Students participated with great zeal and enthusiasm. The best three groups were awarded certificates and will get an opportunity to participate in the Aavishkar (Research Paper Presentation Competition) at the University of Mumbai. The idea was to inculcate research aptitude among the students and give them an opportunity to present their innovative ideas on various research topics. The event was scheduled on Monday, 21st August, 2023</p>
<p>A Catalyst Role to Foster Research Culture</p>	<p>Research Cell of the college in association with St. Xavier's College (Autonomous), Mumbai organised a National Level Workshop on The Joy of Research titled "Building Online Presence: Tools and Techniques</p>



	<p>For Researchers'' . Held on Monday, 4th September, 2023 . A total of 203 participants benefited from the workshop</p>
<p>A Catalyst Role to Foster Research Culture</p>	<p>The Research Cell in association with Internal Quality Assurance Cell (IQAC) of the college organized a National Level Webinar titled "Development of Research Instrument" . The resource person for the day was Dr. Sunil Budhiraja, Assistant Professor, Tata Institute of Social Sciences, Mumbai. The resource person gave insight on research terminologies, types of research, research process, types of research instruments, scaling concepts, construct development and validation and psychometrics of a construct. Total number of participants were 202 belonging to various states like Maharashtra, Karnataka, Chhattisgarh, Gujarat, Rajasthan, Tamil Nadu, West Bengal, Telangana, Delhi, etc. The participants have learned about the various research instruments that can be used while undertaking the research work.Held on Saturday, 12th August, 2023.</p>
<p>A Catalyst Role to Foster Research Culture</p>	<p>The Department of BMS, in collaboration with IQAC, organized A Virtual National Level Research Paper Presentation Competition "Research Enclave on The Changing Trends in Commerce, Management and Information Technology in the 21st Century". Research papers were presented in the areas of education,</p>

	<p>electrical engineering, stock market, GST applications, E-commerce and Online gaming. The judge for the session was Dr. Samrat Srivastava, Assistant Professor, Department of Commerce, KES Shroff College, Kandivali (West), Mumbai. The objective was to enhance the research paper presentation skills of the participants. The event was held on Wednesday, 28th February, 2024. In the final round</p>
<p>Appreciation to Advanced Learners and Students Skill Enhancement through Seminars, Experiential Learning and Value added Courses</p>	<p>The Internal Quality Assurance Cell of the College organised a Six-Day Personality Development Camp for the First-Year students with the goal of fostering the holistic development of the students. Friday , 16th September, to Thursday, 22nd September 2023. 74 students benefited</p>
<p>Appreciation to Advanced Learners and Students Skill Enhancement through Seminars, Experiential Learning and Value added Courses</p>	<p>Advanced learners were given an opportunity to transform their internship based live projects into ISBN books. 18 Books with ISBN number were published</p>
<p>Appreciation to Advanced Learners and Students Skill Enhancement through Seminars, Experiential Learning and Value added Courses</p>	<p>To develop the entrepreneurial skills and to show-case the art of marketing, the Department of BMS in association with Internal Quality Assurance Cell organised a Marketing Fair. Held on 26th August 2023. 134 students benefited from the event.</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>Yes</p>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
CDC - College Development Committee	17/08/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	06/02/2024

**15. Multidisciplinary / interdisciplinary**

The college is affiliated with University of Mumbai, established in 2003, with an objective to evolve into a multidisciplinary institution. Accordingly, the institute is offering various disciplines in Arts, Commerce and Sciences. All the programs and courses are credit-based with mandatory project in each semester and a separate course on project work for 100 marks in the final semester. The project work is designed to give hands on training community engagement, industrial experience, field work and environmental education. Based on the requirements of each program, the project work has equal credits or more along with the theory course and as per the regulations of affiliating University. Students are required to undertake and complete their project by visiting industries, companies, NGOs, and submit a report. A good number of these projects are interdisciplinary in nature. Thus the college has taken initiative for offering multidisciplinary programs which are credit-based courses with projects and assignments in courses like Foundation Course, Environmental Studies, Indian Ethos in Management based on sustainable development, environment protection and human values. Internship options are made available to students to actively engage them in the practical aspect of learning, increasing their employability. For better engagement in specific areas, the college has created and developed certificate courses. Faculty members use pedagogy that prioritises chances for interdisciplinary thinking, communication, discussion, debate, and research.

**16. Academic bank of credits (ABC):**

The affiliating University ( University of Mumbai) has been making efforts comprehensively to register under Academic bank of credits (ABC). The College has ensured that all the studnets are registered for ABC. The Affiliating University is under the process of implementing ABC online, that aims at facilitating the students in enriching their academic pursuits and academic welfare. The insitute

has planned and made provisions for digitally storing the academic credits of the student. A students' academic history shall be digitally maintained in a central data management system. On 1st April, 2023 the College has taken the initiative to create awareness about ABC to the stakeholders like Parents during parent teacher meeting, Yeachers during staff meetings and studnets during examiantion and results announcements.

#### **17.Skill development:**

College has an established Placement Cell and a Skill Development Committee ( named Vocational Skill Development Cell) that conducts seminars and workshops for developing and enhancing students' skills for their holistic development. The Committee takes the initiative to design and develop skill-based courses for the students. Collaborations with various industry / firms and industry experts are made to provide courses making students industry ready. To promote skill development various value added courses on IT Skills, E- Commerce and digital marketing, Tally, MS-Office etc are being offered. The institute has collaboration with Swayam NPTEL Local Chapter, The Institute of Chartered Accountants of India which offers different vocational training Programs for the underprivileged youth. These courses offer basic skill courses for placement. These courses impart life skills like decision making skills, communication skills, research skills, ICT skills. Thus the college conducts capacity building programs to impart requisite skills to the students. In the academic year 2023-24 the institute offered certified courses like Teach Train and Earn, Digital Marketing, IIT spoken Tutorial etc.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college takes initiative in its curriculum, co-curriculum, and extracurricular activities to promote the regional language. Some of the students require understanding of the course topics in prominent Indian languages like Hindi and/ or Marathi, faculty members deliver the lectures in multple languages English, Hindi and Marathi . Our teachers organize a special engagement with those students so that they get better clarity of the topics. Our College encourages students to participate in writing book reviews, article writing, essay writing, etc. in otherthan English language that is Marathi and Gujarati. The college magazine invites articles to publish from students for different languages like marathi, gujarati, hindi. Committees like Gujarati Association and Marathi Vangmay Mandal has conducted various events promoting various dialects and regional culture. At inter -collegiate level, we encourage students'

participation in non-English language for debate, singing, rangoli competitions. The Cultural Committee of our College organized several activities to engage students in different cultural dimensions of our country. The activities include folk dance, etc. Thus the college is prepared for appropriate integration of Indian knowledge into its education system. 1 Garba Raas on Saturday, 7th October 2023 Gujarati Association 2 Shiv-Jayanti Utsav on Tuesday, 20th February, 2024 Marathi Vangmaya Mandal 3 Marathi Singing and Elocution competition on Friday, 1st March 2024 Marathi Vangmay Mandal 4 Marathi Play competition on Friday, 18th August 2023 Marathi Vangmay Mandal 5 The Annual day was celebrated on Saturday, 6th January 2024 . The theme was 'NAVRAS', which depicted the social message through the different emotions of human beings in different languages dance forms. Cultural Committee 6 Annual intercollegiate fest, Nirvaan 2024 on Thursday, 11th January, 2024 and Friday, 12th January, 2024 . The event had an extremely Vibrant Theme "MUMBAI MERI JAAN". Various events were conducted in the regional languages too. Cultural Committee 7 The Internal Quality Assurance Cell (IQAC) of the college organized a reading competition in regional language titled "REDO - METER" on Wednesday, 27th September 2023 Organised by IQAC

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The affiliating University has continuously striving and focusing on outcome base education, and the institute follows the direction of affiliating university. The affiliating University and the institution organizes special training programs on outcomebased education in line with the NEP. The college offers counseling to all students, stakeholders and public at large in solving societal / people problems amicably. All other social science and science departments also make similar efforts towards OBE. Our College has taken the imitative to adopt Outcome Based Education (OBE) approach. Under the guidance of the IQAC, our College plans Course delivery and assessment to achieve stated objectives and outcomes. The course outcomes are aligned with Program Outcomes. Several department meetings are conducted with IQAC members to design and revise the outcomes. The Examination Committee is involved to measure attainment of COs and POs. Through OBE, the college facilitates developing graduate attributes like inter- disciplinary knowledge, problem solving skills, effective communication, life-long learning, ethics, and environment and sustainability.

#### **20.Distance education/online education:**

The institute has been proactively implemented online education. Imparting online education system has been further geared up

concurrently with the emergence of Covid 19 pandemic. All students have given various skill development education through online mode without depriving the students their complete system of learning including the practical. Further the institute and also all its staff has geared up with all the required facilities for imparting on line education and also conducted several webinars through online. Thus, online education increases access to quality higher education.

- 1 The Department of BMS, in collaboration with IQAC, organized A Virtual National Level Research Paper Presentation Competition "Research Enclave on The Changing Trends in Commerce, Management and Information Technology in the 21st Century". on Wednesday, 24th Febraury, 2024
- 2 The Research Cell in association with Internal Quality Assurance Cell (IQAC) of the college organized a National Level Webinar titled "Development of Research Instrument" on Saturday, 12th August, 2024
- 3 Research Cell of the college in association with St. Xavier's College (Autonomous), Mumbai organised a National Level Workshop on The Joy of Research titled "Building Online Presence: Tools and Techniques For Researchers'' on Monday, 4th September, 2023
- 4 The Research and IPR cell organized a National Level Webinar on Publication in ABDC journals titled "Enhancing Your ABDC Journal Publication Potentials".on Tuesday, 23rd January, 2024
- 5 Research and IPR Cell organized a National Level Webinar on "Meta Analysis" on Tuesday, 6th February 2024
- 6 The Research and IPR cell organised an International Level Online course work on Research Methodology from Friday, 26th April, 2024 till Friday, 3rd May, 2024
- 7 The Research Cell and IPR Cell organised a online National Level Conference on "A Multidisciplinary Approach on Entrepreneurship Growth and Competitiveness in the Digital Era" on Thursday, 25 th April 2024.
- 8 The Department of Economics (Planning Forum) and the IQAC organized a National Level Online Faculty Development Programme titled "A Roadmap to 5 Trillion Economy in 2025 from Thursday, 13th April, 2023 to Friday, 21st April, 2023
- 9 The Department of Accountancy and the IQAC in collaboration with WIRC of ICAI organised an National Level Online Faculty Development Programme titled "FINANCIAL MANAGEMENT - EXPLORING STRATEGIES AND THEIR IMPACT IN MODERN ERA"on 22nd February ,2024
- 10 The Commerce Association and Planning Forum organised a National Level Webinar titled "Takeaways of G20" on Wednesday, 4th October, 2023
- 11 national-level webinar titled " Tools and Techniques of Financial Planning" in collaboration with Financial Planning Academy,Edutech.The webinar took place on Tuesday, 19 th December 2023
- 12 The Commerce Departmemnt of the college in collaboration with Andhra Loyola College and the University of Mumbai, organized a 5-Day National Level Faculty Development Program on "Globalization Unleashed: Advancing Commerce and Management Education" from February 13th to 17th, 2024



## Extended Profile

### 1.Programme

1.1	<b>413</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	<b>2626</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>858</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>560</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	<b>48</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	48
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4. Institution

4.1	44
Total number of Classrooms and Seminar halls	
4.2	528.46
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	240
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Academic Calendar:** Serves as a roadmap for organising all academic activities.
- **Teaching Plan:** Based on academic calendar each department divides the subject's curriculum into papers, units, modules, and topics.
- **Regular class tests-** For continuous evaluation
- **Seminars and workshops-** Students' seminars on the academic syllabus promote peer-to-peer interaction, enhancing understanding and presentation skills.
- **ICT facilities-** In-built projectors and computer systems in classrooms including N-List.
- **Well-equipped laboratories-** Offer practical experiences to enhance students' understanding of theoretical concepts.
- **Stakeholders' feedback-** Stakeholders feedback is collected to assess curriculum delivery and improve practices.
- **Regular exams and evaluations-** Exams help gauge the effectiveness of curriculum delivery and guide improvements.
- **Project work and internships -** It provides experiential



learning

- Field visits -It provides experiential learning
- Encouraging research and review papers- To buildresearch culture
- Participating in conferences - To buildresearch culture
- Academic sessions - Encoraging exchange of knowledge amongst teachers
- Promoting peer learning - For effective and comfort learning
- Faculty training and development - To update knowledge
- Library Resource - Support for effective teaching learning
- Value-added courses - Skill developement
- Bridge courses - To build required foundation for the subject
- Remedial lectures -Supportto weaker students
- Continuous monitoring and evaluation through ISO practices - Ensuring right things at right time, right place
- Parent-Teacher Meetings - Regular updates
- Attendance tracking and defaulter list - Mainatining discipline for effective lerning

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://nmfdegree.edu.in/index.php">http://nmfdegree.edu.in/index.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the IQAC at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website. Compliance A. Preparing Academic Calendar .....[NOTE: ATTACHED DOCUMENT SEPARATELY]

1. Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities Then the Academic calendar is forwarded to the IQAC.

B. IQAC: 1. The IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared and uploaded on the college website. 2. Activities post preparation of Academic Calendar Classes and Lab time-table - Based on the calendar the class Time-tables are uploaded on the college portal and displayed on notice

boards of every department.[NOTE: ATTACHED DOCUMENT SEPARATELY]

Internal / External Examinations- The dates of Class test/ Project Submission & Viva Presentation and semester examination are mentioned in the academic calendar and announced in advance, by Examination Committee on the Notice Board and College website.  
Link[NOTE: ATTACHED DOCUMENT SEPARATELY]

Amendments- In case of unseen conditions, academic calendar is modified and revised as per the instructions of Principal of the Institute.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://nmfdegree.edu.in/index.php">http://nmfdegree.edu.in/index.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

22

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1985

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates Crosscutting Issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum. Total number of courses that integrates cross cutting issues relevant: 54 • Gender Awareness Initiatives - 12 • Environment and Sustainability Initiatives -17 • Human Values Initiatives - 15 • Professional Ethics Initiatives - 10 Professional

Ethics Professional ethics are taught to students through the use of a trustworthy business. They are taught effective communication skills, workplace personal integrity, business ethics, ICT ethics, corporate governance, effective individual behavior, personality, and attitude, among other things. Human Values According to the university-approved syllabus, the academic curriculum has covered the concepts of the human rights constitution with a focus on the fundamental freedoms specified in the constitution. Gender The syllabus of University of Mumbai for programs of B.Com, BMS, B.Com (A & F), BAMMC comprehend the concept of gender imbalance in relation to violence against women, as well as the role and significance of women in politics. Sustainable Environment Students are educated on optimum use of the limited resources and minimise the wastage of resources. The syllabus of B.Sc IT and M.Sc IT highlight on how to use technology responsibly and be ethical while using the technology.

The college has programs which offer courses like Environmental Studies, Environment Management and Green Computing. Apart from classroom teaching, Guest lectures on environment protection and sustainability coupled with projects where students collect plastic bottles and electronic and electrical waste.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

**1522**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://nmfdegree.edu.in/feedback-and-atr.php">http://nmfdegree.edu.in/feedback-and-atr.php</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may**

**A. Feedback collected, analyzed**

<b>be classified as follows</b>	<b>and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://nmfdegree.edu.in/feedback-and-atr.php">http://nmfdegree.edu.in/feedback-and-atr.php</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**1019**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**627**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**At the entry level the college organizes orientation program for the students. The program would help students to get familiarized with the institution, curricular and co-curricular activities, facilities, rules and regulations etc. Every year students are given**

a training on communication skills, personality development, time management and motivational sessions. In order to motivate both the slow and advance earners workshops are organized to enhance their skills. Departments and placement committee arrange workshops with hands-on session to improve students programming skills. Guest Lectures are arranged for the students to help them gain industry and practical knowledge from the experts. Advanced learners: 1. High performing students are identified on the basis of internal assessment, university examination, involvement in classroom. 2. Students are encouraged to be members of Students Representative Committee and organize technical events. 3. Students are appreciated by issue of The Privilege Card giving additional facility in the use of library 4. Advanced learners are given opportunity to publish their live projects in ISBN books. Slow learners: 1. Learning material prepared by subject handling faculty members is verified by the senior faculty and uploaded in google classroom for students reference. 2. Departments conduct remedial classes, provide course notes for students especially the slow learners and those students who are at the verge of dropping out due to arrear subjects.

File Description	Documents
Paste link for additional information	<a href="http://nmfdegree.edu.in/index.php">http://nmfdegree.edu.in/index.php</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2626	48

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Experiential learning

A] Making Projects and Attending Research based

Competitions: Teachers urge their students to attend research based competition like Aavishkar organised by University of Mumbai and

deliver their research papers. Students in the third year of BMS and B.Com (A & F) undertake internships and live-based projects. Third-year students also present projects that are the result of research.

B] Training sessions: Students were sent to the companies as an industrial exposure for the students to develop life skills.

#### Participative learning

Initiatives have been taken by the college to encourage students to participate and get hands-on learning experience through training conducted by Quantum Learning, Teach Earn and Learn course by ICAI to enhance the skills.

#### Student Exchange and Faculty Exchange Programs

Initiative taken in 2023-24 to organise numerous student exchange and faculty exchange programmes in an effort to improve teaching and learning. The college has taken the initiative to sign a memorandum of understanding with the reputable "Andhra Loyola Institute of Engineering and Technology" and "Andhra Loyola College," St. Xavier's College, and Garware Institute of Career in 2022-23. Education and Development.

Problem solving methodology Students' ability to solve problems is aided by an interactive approach that includes classroom participation, debates, group discussions, and presentations and projects and assignments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://nmfdegree.edu.in/index.php">http://nmfdegree.edu.in/index.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the institution.

#### ICT Tools:

1. Projectors- 34 projectors are available in different



classrooms/labs (including Portable projectors) 2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus. 3. Printers- They are installed at Labs, Coordinators Cabins and all prominent places. 4. Photocopier and Scanners machines - Multifunction printers are available at all prominent places in the institute. 5. Auditorium - one seminar room which is digitally equipped with mike, projector, cameras and computer system. 6. Online Classes through Microsoft Team, Google Classroom 7. Digital Library resources-N-list and open source

**Use of ICT By Faculty**

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. Faculty members have designed their own websites and google sites to facilitate study material to students. B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students. C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS, KAHOOT, QUIZLET, QUIZZIZ, MENTIMETER, GIMKIT etc. Faculty members uses open resource tools too to delivery effective sessions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

215

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal examination rules, regulations and evaluation procedures are communicated to the students and parents through prospectus, and orientation programs. Internal assessment is conducted through class tests /projects / practicals / presentation/performance aggregating to 25 marks for UG courses and 40 marks for PG courses, wherever applicable.

Exam related timetables and notices are displayed on the college notice board/college website. The seating arrangement are displayed. Question papers are prepared as per the guidelines given by the University and monitored by the head of the department. Results of all examinations are declared within the timeline given by the University. Any grievances with the assessments of any course student can apply for revaluation or verification of marks following the norms of the University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://nmfdegree.edu.in/index.php">http://nmfdegree.edu.in/index.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances in respect of examination and evaluations if any is carried out by the College Examination Committee and resolved the same as per the University guidelines. In case of any grievances regarding internal assessment, the student is free to interact with the teacher coordinator or follow university prescribed steps and get it resolved. 21 days from the date of declaration of the concerned examination result in the prescribed form for verification of marks of his answer- books.

The result of the verification of marks is communicated to the candidate concerned, within a period of 12days from the last date of receipt of application by the university. However, the photocopies of answer books of practical examinations marks, viva-voce, are not supplied to the examinee(s).

The prescribed application form for photocopy of answer books and verification of marks is made available to students. If any student is not satisfied with the marks awarded to him/her, he/she may challenge the same by applying to the university through the Principal of his/her college in the prescribed form within 8 days from the date of issuance of photocopy of answer book by the university. The college takes special initiative for resolving group grievances, if any, regarding university assessments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://nmfdegree.edu.in/index.php">http://nmfdegree.edu.in/index.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes and Course Outcomes are framed by the Board of Studies of the programmes of University of Mumbai. Achievement of Programme Outcomes (POs) and Course Outcomes (COs) is evaluated through continuous classroom interactions and activities, presentation, case studies, assignments, quizzes, etc. POs and Cos are framed to ascertain the learning outcomes of the students. The POs enumerate the abilities which students ought to inculcate in them during their academic endeavours.

The outcomes are framed in such a way that the students on completion of their studies, will attain adequate skills like analytical thinking, requisite competency, presentation skills, communication skills, value-based ethics, and realize their responsibility towards the society and nation. The classroom teaching, guidance through practicals & tutorials are all oriented towards attainment of Cos and thereby POs. The POs and COs for all the courses are displayed on the college website. The role of POs and COs are also explained and elaborated to the students in their orientation programs. HODs / Coordinators, faculties of respective programmes orient the students in the class about the various

**courses and their outcomes.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://nmfdegree.edu.in/index.php">http://nmfdegree.edu.in/index.php</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

The success percentage of the learners at the end of the program is average. The additional coaching in the form of remedial lectures are conducted to enable the students to gain the requisite knowledge expected in respective courses. The students appearing in the additional exams are also given the benefit of such remedial lectures.

The performance of the students reflected in the examination is discussed in departmental meetings and also in the meetings with the Principal. After successful completion of the undergraduate programs, a good number of students have taken up higher educational programs either in the post graduate programs conducted by our institution or by other institutions in India or abroad.

Consequent to obtaining the post-graduation degrees from our institution, some of our students have taken up programs for professional qualification such as NET, B.Ed., CA, CS, LAW etc. A large number of students are able to secure employment in the private/public sector or get selfemployed. Attainment of Programme outcome is evaluated on the basis on the direct assessment of the results attained. Programme outcomes are attained satisfactorily.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://nmfdegree.edu.in/index.php">http://nmfdegree.edu.in/index.php</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

560

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://nmfdegree.edu.in/annual-report.php">http://nmfdegree.edu.in/annual-report.php</a>

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://nmfdegree.edu.in/feedback-and-atr.php>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

3.95

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="http://nmfdegree.edu.in/index.php">http://nmfdegree.edu.in/index.php</a>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centre for research, entrepreneurship development Cell, etc. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Financial Assistance is provided for research publications. Seminars Workshops on emerging trends in Technology are held. Students are encouraged to gain hands on experience and better Industrial Exposure. Simulations are created to teach innovative ideas . Technosav, festival of BSc IT department promoted innovative ideas in the field of technology and coding amongst students. Through such activities students are exposed to national and international environments and get inspiration about innovations. Students of BMS department were provided with an opportunity to acquire skills for commercialization of their product.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nmfdegree.edu.in/research-centre.php">https://nmfdegree.edu.in/research-centre.php</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

12

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	<a href="https://nmfdegree.edu.in/research-centre.php">https://nmfdegree.edu.in/research-centre.php</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

5



File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

46

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Primary objective of extension activities is to develop the personality of students while contributing towards society. However, students are sensitized towards social issues and holistic development while working for the societal development. 1. The college has adopted a "Poisar" (Slum area) to carry out social activities on a daily basis. NSS volunteers visit the place to teach students. The skits on different social issues are performed to spread awareness on maintaining a clean environment, women empowerment etc. 2. Blood donation drive and Bone Marrow Registry Drive. Yoga Diwas is celebrated to encourage a healthy body and sound mind. 3. Conducted "Share with Care" drive wherein, books, clothes, etc were given by stakeholders of college and same was donated to villagers of Usangaon, Virar. 4. Rural camp at Usgaon, Vasai. At the village, the students have performed street plays to sensitize villagers on social issues, planted trees, and taught students in Zilla Parishad schools. A toy library was set up by giving around 25 handmade games to students for developing their mental and analytical skills. A classroom was painted with the theme of "Jungle book and Aquarium" to attract more students to the

classroom. 5. DLLE unit conducts a survey on status of women in society, Women Development Cell has conducted workshops on gender sensitization, self-defense. DLLE students also participated at University level competition "UDDAAN". 6. Sneha Milan an exhibition cum sale was organised for selling the products made by Speciallyabled People. Around 20 NGOs actively participated in the event.

File Description	Documents
Paste link for additional information	<a href="https://nmfdegree.edu.in/nss.php">https://nmfdegree.edu.in/nss.php</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

50

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1899

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

6

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college premises consists of an eight- storied spacious building measuring one lakh square feet. It comprises of 41 classrooms with an average floor area of 600 -650 sqft each, one multipurpose mini auditorium of approx. 700 sq ft. fully ICT based, one centrally air conditioned auditorium of more than 4000 sqft, sevencomputer laboratories sprawling over a floor area of 3000 sqft., one server room, 168 CCTV cameras, 09 television sets in different parts of the building. There is 01 fully air-conditioned and fully furnished library with a sitting capacity of 160 students at a time. The Library is also equipped with 19 computer with Wi-Fi facility. Students can access e- resources the from and gain assistance for their various project work.

The library operations are automated by using SMS Lib management system and OPAC that allows the users to search for bibliographies. The library also has printers and reprographic facilities with Wi-Fi connectivity. The institute has sevenair conditioned computer laboratories and one project lab.

Overallwith 207 computers connected by LAN for academic purpose. Besides, Library and Computer Labs, the college has functioning newsroom and photography room for media students. It also has sound proof theater room cum multipurposeauditorium for sound recording process used by media students. It also has well connected

administrative office and classrooms fitted with projectors, computers and wifi facilities making it a technology oriented classrooms to keep up with the ever progressive pattern to teaching - learning methodology. It has Google Classroo and G- suite in use

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nmfdegree.edu.in/our-infrastructure.php">https://nmfdegree.edu.in/our-infrastructure.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Facilities for sports and games :**

Though having space constrain the college ensure that the sports activities are carried out smoothly without any hassles. There is a badminton court in the college campus in the hawk area.. The college also has a well equipped gymkhana. For outdoor events the college uses the playground Brihanmumbai Municipal Corporation (BMC) ground behind the college premises as permitted by BMC for practice of various sport activities like kho kho , kabadi, cricket. Annual Sports Day is conducted at Poisar Gymkhana, Kandivali West, Mumbai which is engaged from time to time on activity basis. Equipment's and accessories required for conducting all such activities like sound system with speakers and screens and costumes are available in the institute. A Physical trainer and Special coach are appointed to train the students and look into the daily course of sports activities

**Cultural Activities:**

The College has two auditorium with seating capacity of 75 and 350.The institution conducts various cultural activities like Dance, Song, Essay, Debate, Recitation, Quiz, Extempore, Creative Writing, Fine Arts, and all such activities are conducted on the big and open stage inside the campus. Thus there is enough scope for staging cultural activities in this college.

**Mediation and Yoga :**

The college has a basement adjacent to the auditorium for yoga and mediation activities for students and teachers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nmfdegree.edu.in/our-infrastructure.php">https://nmfdegree.edu.in/our-infrastructure.php</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**44**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nmfdegree.edu.in/our-infrastructure.php">https://nmfdegree.edu.in/our-infrastructure.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**54.03**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college's library is fully air-conditioned and furnished. It can accommodate more than 160 students at once. It is computerised and automated utilising an Integrated Library Management System (ILMS) with integrated OPAC software. The library collection comprises books 31378, minor research projects 09, Ph.D. theses 07 and online resources. The college library has subscribed to 40 journals, 17 magazines and 10 newspapers. In addition to the above, access to 6,000+ e-journal titles and 8,00,000+ e-books is provided through N-LIST. Membership of all students and teachers is created in N-LIST.

In addition to this the Digital Library of the college provides access to many Open Educational Resources across various subject disciplines. College has repository of research papers published by faculty members. There is space in the library hall for both solitary and collaborative study. Additionally, the library has 9 computers with Wi-Fi.

There is an internal repository in the library. Students can use online resources and get help with their diverse project projects. The OPAC, which enables users to look up bibliographies, and the SMS Lib management system are used to automate library activities. Additionally, the library features Wi-Fi connected printers and reprographic equipment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://nmfdegree.edu.in/objective.php">https://nmfdegree.edu.in/objective.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals**

during the year (INR in Lakhs)

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

3.96

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

131

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

**IT Facilities:**

College offers comprehensive IT facilities, providing 6 well-equipped computer labs, e-libraries, and 36 classrooms with computers and overhead projectors, totaling 305 computers. Journalism students benefit from a dedicated newsroom, while a modern multipurpose auditorium, with Wi-Fi, an overhead projector, computer system, and soundproofing, enhances academic events.

The institution emphasizes campus safety through 168 CCTV cameras for surveillance. All computers run licensed copies of the Windows Operating System, ensuring stability and compliance. The institution utilizes Sophos-XG 125 Full Guard firewall service with a one- year support AMC renewed from 2022 to 2023. Networking peripherals include switches from CISCO SG 300 and DLINK, both operating at 1



GBPS speed. College also possesses 18 printers and 45 EPSON overhead projectors, facilitating effective communication and presentations. Efficiency is optimized through various software solutions that automate tasks in Accounts, Administration, Library, and other Departments.

**Wi-Fi Connectivity:**

A robust Wi-Fi network has been installed across the campus, providing seamless internet access to both students and staff. The college has strategically deployed 10 Wi-Fi routers across various locations, guaranteeing reliable and high-speed internet connectivity for everyone on campus. The extensive Wi-Fi coverage extends to classrooms, libraries, and common areas, ensuring a pervasive and connected learning environment.

**Available Internet Bandwidth:** The college has 7 internet connections with varying bandwidths catered by two service providers  
 Service Provider : Airtel Sr No. 1 200 Mbps (2 connections) 2 100 Mbps (2 connections) 3 40 Mbps (1 connection)

Service Provider : Hathway Sr No 1 200 Mbps (2 connections) 2 75 Mbps (1 connection)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nmfdegree.edu.in/our-infrastructure.php">https://nmfdegree.edu.in/our-infrastructure.php</a>

**4.3.2 - Number of Computers**

240

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

332.52

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

a) Allocation of Classrooms and Laboratories is done with consultation of the Program coordinators and the Vice Principal. The Timetable Committee prepares the timetable based on the allocation of classrooms. b) Allocation of Seminar Hall: Priority for utilisation of Seminar Hall, a requisite form along with auditorium booking form is filled based by the concerned faculty. c) Utilisation of Gymkhana and Common Room for Boys and Girls: A register is maintained at Gymkhana, considering queuing and participation in inter-collegiate tournaments. d) Utilisation of Library: Rules related to the utilisation of library resources such as issuing books for home reading; online resources; resource centre is framed by Librarian in consultation with the Library Committee. Maintenance and Replacement of Infrastructure Facilities: a) Timely maintenance of IT labs takes place. Any repair to be made the concerned faculty fills the trouble shooter form. b) Gymkhana and Other Facilities : Consumables for sports and other activities are

acquired by the Sports Director / In-Charge in consultation with the Principal as per the budget approved by the Management. c) Building, Furniture and other equipment :The college has appointed staff / care taking agency to keep the campus clean and dust free. All the time safety has been ensured in the campus. Fire extinguishers at each floor have been installed fo regualrmaintenance.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nmfdegree.edu.in/our-infrastructure.php">https://nmfdegree.edu.in/our-infrastructure.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

02

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

39

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Link to Institutional website	<a href="http://nmfdegree.edu.in/">http://nmfdegree.edu.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
<b>1413</b>

<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
<b>1413</b>

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>
--	----------------------------

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

108

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

115

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

02

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student representative committee, students representation on various bodies). Student Representative Committee (SRC) representatives actively participate in various activities.

They help in coordinating all the events related to academics and other co-curricular and Extracurricular activities, as per the directives of the teaching faculty. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of the Student Representative Committee in Academic Administration

1. Coordination in day-to-day academic activities at their level 2. Class Representatives help to Coordination in communicating the information between students and Teaching faculty. 3. Coordination in organizing Cultural events 4. Coordination in organizing Sports and Games for the students 5. Coordination in inviting the external guest speakers and organizing the Seminars and Workshops by playing the role of a host.

The College provides necessary support to the council members in organizing and coordinating the events. It encourages the students to develop their leadership skills. through these activities. Student members in this council can become real heroes and competent managers in future by learning all these skills.

Documents provided: List of student participation in Co- curricular and Extracurricular activities: College Magazine Editorial Board,

Students representative in Cultural Committee, Placement Cell, NSS, Planning forum, English Literary Association, Library Committee, Marathi Waghmai Mandal, Commerce and Accounting Association; Administrative Bodies: IQAC.

File Description	Documents
Paste link for additional information	<a href="https://nmfdegree.edu.in/slac.php">https://nmfdegree.edu.in/slac.php</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

34

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association. Principal and senior faculties are invited to participate to offer suggestion to improve the welfare of the college. Alumni association endorsed by the college meets once in a year. Principal being the chief coordinator convene the meeting and present the immediate needs of the college, while receiving comments and suggestions from the alumni for the development of the college. Prominent alumni facilitate the prospective students for employment generation.

Beside the alumni association of the college, Departments have their



own alumni set up to promote their department interest. Alumni have contributed in kind and cash for the development of the department and college. Steps are being implemented to strength the alumni association to play an active role in the development of the college. The college gets more of supportive services than financial support from the alumni.

Their expertise in the field of journalism, performing arts are well recognised and welcomed by the institute. In the academic year 2023-24 students have contributed as experts for udging the events in the organsied festival Nirvaan. Industry experienced Alumni have also delivered talks to make students industry ready. An alumnus have contributed in conducting workshop for students to build their skills.

File Description	Documents
Paste link for additional information	<a href="https://www.nmfdegree.edu.in/about-alumni.php">https://www.nmfdegree.edu.in/about-alumni.php</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision statement of the college

'To engage, inspire and empower young minds through excellent education opportunities which are responsive to the needs of the society'.

The proactive and dynamic Management of the college is committed to transforming its vision into reality in its everyday governance, policies and actions.

The decisions are made with the requisite discussions in the meetings of all functionaries including Staff, Departments and other stakeholders, CDC, IQAC, activity associations. Decisions concerning academics and administration are made in the light of our Vision and Mission. Various Policies are adopted for uniformity and channelisation for achievement of goals. An attempt is made to develop leadership amongst students, teachers and other stakeholders. An ambience is created granting opportunities to students, teaching and non teaching staff for self development congruent with the organizational objectives.

**Perspective Plan:**

IQAC leads in development of Perspective Plans for all activities. Healthy discussions are oriented towards achievement of organizational Objectives and Goals. All teacher incharges of activity associations are granted freedom to design the respective activities in the light of Vision and Mission. IQAC ensures that the activities are planned and executed in tune with the Vision & Mission thereby encouraging stakeholders to contribute in quality enhancement.

File Description	Documents
Paste link for additional information	<a href="https://www.nmfdegree.edu.in/vision-and-mission.php">https://www.nmfdegree.edu.in/vision-and-mission.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decision making is done through the transparent mechanism comprising the meetings of CDC, IQAC, Staff with Principal and Management, Departments, Non-teaching Staff, Activity Associations and Parents.

The academic and administrative decisions are made after considering all pros and cons as discussed freely among members. Experts' suggestions received in meetings of CDC, IQAC are also considered for appropriate implementation. Heads of departments contribute for development, procurement, selection of faculty, planning and conduct of activities. Perspective plans are finalised by IQAC with due contribution by all the Departments and Activity Associations. The cordiality maintained in the relation with staff provides impetus to

all the staff for their involvement and contribution not only for decision making but also for contribution for the progress of the college.

Establishing of various activity associations/committees and the substantial nos. of students, teachers and other stakeholders involved in the decision making bodies, displays the large extent of decentralization as well as the participative approach adopted in the management process. The Students' Representatives Committee also participates in decision-making by voicing their opinions in the meetings. The Chairman, Vice-chairman, and HODS of Nirvaan also take decisions regarding the fest.

File Description	Documents
Paste link for additional information	<a href="https://www.nmfdegree.edu.in/igac-minutes-and-atr.php">https://www.nmfdegree.edu.in/igac-minutes-and-atr.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To improve academic programmes, build better lives with management skills for our students our institution plans the syllabus delivery along with different strategies to achieve its goals which reflects in institutional perspective plans. For Strategy Development and Deployment, the IQAC prepares strategic plan taking into consideration the vision mission and objectives of the college.

Though there is a perspective plan of five years ,annual action plan and budgets are prepared to implement this plans is developed at 3 levels namely 1) CDC, 2) IQAC level and 3) Individual Departmental Levels. ISO Committee parallelarly sets the ISO Objectives for the departments, committees and the institution as a whole. While preparing strategic plan following elements are considered. 1) Academic administration 2) Teaching and learning process 3) Staff resources 4) Industry interface and placement 5) Infrastructure resources 6) Research and innovation 7) Entrepreneurship 8) Skill development 9) Safety and Security of women 10) Student support activities.

The proposed annual plan is placed before the competent authority for approval and implementation which is monitored time to time by IQAC and the Principal. The department heads prepares the detailed

progress report and present it in the review meetings. The benchmarking of quality standards and its monitoring, evaluation of attainment is carried out by the IQAC independently. With thorough analysis of outcomes and based on departmental reports, the IQAC recommends corrective actions, need of further processes and deployment of resources.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.nmfdegree.edu.in/igac-minutes-and-atr.php">https://www.nmfdegree.edu.in/igac-minutes-and-atr.php</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management plays a participative role in the functioning of the college. Board of Trustees and Governing Council - Consist of the pioneers of the institute. CDC - CDC consists of members drawn from diverse fields and constituted according to the Maharashtra University Act, 2016. It approves annual budget and financial statements, takes suggestions from IQAC for implementation and takes important decisions for the overall growth and development of the college.

Principal - Principal is the ultimate decision-making authority and establishes the quality policy and objectives of the college. IQAC - It ensures efficient progression of the college with regard to academic and quality initiatives. Vice Principal - The Vice Principal assists the Principal in the academic decisions of the college. Co-ordinators - Are responsibility of planning and executing various activities of the program. Registrar -Responsible for the administrative work and is assisted by the other office bearers. Statutory bodies - These are the committees which are mandatory to be formed by the University of Mumbai like Examination, Student Council, NSS, WDC, DLLE and Anti-Ragging Cell.

Appointment and Service Rules Recruitment of teaching and non-teaching is planned at the end of the academic year after workload and work-force analysis. After obtaining approval from the management, newspaper advertisements / word of mouth on teaching fraternity is given. Teaching and non-teaching staff are governed by

the service rules of UGC, the University of Mumbai, and the Government of Maharashtra.

File Description	Documents
Paste link for additional information	<a href="https://nmfdegree.edu.in/about-quality-policy.php">https://nmfdegree.edu.in/about-quality-policy.php</a>
Link to Organogram of the institution webpage	<a href="https://www.nmfdegree.edu.in/organogram.php">https://www.nmfdegree.edu.in/organogram.php</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Contribution to employee provident fund.
- Mediclaim policy and interest free laons.
- In-house counselling centre with dedicated counsellor
- Concession in fees to the wards of the employees of the college in the schools or other degree programs run by the management
- Concession in admission of the wards of employees
- Long service award with decent gift
- Uniform to class four
- Financial support to participate in short-term courses conducted by Staff Academic College
- Seed Money for publication of research papers.

- Encouragement for minor and major research projects.
- Annual increment is provided to all regular teaching and non-teaching staff
- Maternity leave for staff Casual leave, Medical leave and Duty leave for staff Annual sports meet for employees.
- Teachers day celebrations with a decent gift
- Awareness session on practical / health themes (Meditation, Yoga, Meditation, Zumba etc)
- Non teaching staff members are provided with bonus on the occasion of Diwali festival.
- Recreation given to staff members on occasion of women's day, teachers day and diwali pooja
- Seed Money provided by management to 3 faculties for undertaking research project.

Appraisal for the teaching Staff : Feedback from stakeholders, Research publications, innovative teaching methodologies carried out by the staff members, Appraisal based on the aspects of execution of the responsibilities and their leadership effectiveness in heading committees. Appraisal for the Non-teaching Staff: The Principal and the Registrar of the college observe the performance of the non-teaching staff.

File Description	Documents
Paste link for additional information	<a href="https://www.nmfdegree.edu.in/feedback-and-atr.php">https://www.nmfdegree.edu.in/feedback-and-atr.php</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>



6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system forms an important mechanism for quality enhancement. Students are the major stakeholders in the teaching learning process. Therefore, in case of teaching staff, the feedback of all faculties covering all the classes and subjects taught by them is taken from the students in both the semesters.

The online feedback on teachers is taken on a rating scale that includes aspects such as subject knowledge, coverage of syllabus, clarity of explanation and use of appropriate teaching methods and Use of ICT, Completion of the syllabus .Discipline and Class Control. This feedback is then submitted to the Head of the Institution for necessary action. The program coordinators too submit the faculty feedback through mails to the principal.

The college also conducts online student satisfaction survey based on teaching learning and mentoring process which is discussed in the IQAC meetings and uploaded on college website.

As and when the teaching staff become eligible for their promotion under the career advancement scheme, they present their performance-based appraisal forms to the Principal in the format prescribed by the University. The appraisal forms are then sent to the Staff Affiliation Department of the University.

File Description	Documents
Paste link for additional information	<a href="https://sites.google.com/view/poonamkakkad/e-content">https://sites.google.com/view/poonamkakkad/e-content</a>
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit aims at ensuring financial transparency, essential for the smooth running of the institution. The Budget of the Institution is prepared in two parts, viz., Capital Budget and Revenue Budget. For the requirements of academics, it is done by Coordinators of various courses in consultation with other faculty members of their department.



Various other departments like the library, laboratory, sports, examination and admin office also fill in their requirements in the prescribed format. The Accounts department gives the income and expenditure statement of the previous academic / financial year and accordingly in consultation with the Accounts department, Ms. Sweeta, the accountant prepares the budget and then the budget is presented to the Principal and after she reviews it, is forwarded to the Management.

At every level it is ensured that actual expenses are within the budgeted amount. The Management has appointed SNH & Associates, Chartered Accountants, for auditing the financial statements of the college at the end of the financial year ending 31st March, in accordance with the accounting principles generally accepted in India. Based on the audit of financial statements, the responsibility of the auditor is to express an opinion in the form of Auditor's Report on whether the statements are fair and free from material misstatements. The audited report is published by the Management in the Annual Report.

File Description	Documents
Paste link for additional information	<a href="https://nmfdegree.edu.in/qualityaudits.php">https://nmfdegree.edu.in/qualityaudits.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.77

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**I. The major sources of revenue are:**

1. Fees collection 2. Rental income 3. Sale of application forms for admission charges for various application forms and 4. Delegation fee and Registration fee received from Research Scholars to participate in National /International Conferences / Seminar / workshops. 5. Sponsorship raised for conducting the college festival Nirvaan 6. Funding received from ICSSRfor organizing Nationallevel seminar

7. Interest received on saving deposits. 8. Surplus from Certificate courses 9. Sundry income generated through sale of scrap

**II. Optimal utilization of infrastructural resources:**

There is conducive time table for students for the utilization of class rooms and work schedule for teaching and non-teaching staff. ICT enabled constantly upgraded with latest configurations computer labs and WI-fi enabled premises for conducting online and offline lectures, Projectors, LCD & mike system andair conditioned classrooms have been facilitated. Library is well equipped with text books, reference books, journals, magazines, online journals.On Sundays, various government exams are conducted in college premises. Premises given to NGO for conduct of their activityies.

The first floor quadrangle (Chawk area) is used to organise various events and sport practices. For campus clean, sufficient no. of house keeping people are appointed. For safety 168 CCTV cameras are installed. Teaching and non-teaching staff are provided training in need based areas so as to fine tune and update the knowledge.

File Description	Documents
Paste link for additional information	<a href="https://www.nmfdegree.edu.in/objective.php">https://www.nmfdegree.edu.in/objective.php</a>
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**1. Regualr Audits**

Regular audits internal and external are conducted for departments, committees and administration to ensure proper maintenance of record and constant improvement in service deliveries.

2. Use of ICT Introduction of e-learning and e-content development through various faculty training programmes and also augmenting infrastructure as per requirement annually.

3. Introducing value added certificate courses to enrich curriculum :Based on the suggestions given in Feedback for curriculum, the college introduces curriculum enrichment courses

4. Reviews teaching-learning process, structures and methodologies of operations and learning outcomes

Internal Quality Assurance Cell (IQAC) of the College reviews structures and methodologies of operations through periodic feedback and reviewing the work diaries of the teachers. Feedback Annual feedback on student satisfaction, on curriculum by student/ / alumni / teachers / Parents / Employers Daily lecture record and Monthly Monitoring Report - Work diary maintained by all teachers. They mention the syllabus plan, timetable and daily maintenance of ongoing lectures in the diary. Verification by the Principal and department head every month.

5. Improving Teacher Quality: 1. Motivating the teachers to appear and clear NET/SLET examinations. 2. Encourage teachers to attend Orientation, Refresher and short term courses. Initiated participating in NIRF Ranking For Student exchange and Faculty Exchange Collaborations with institutions which are on top 10 institute in NIRF .To minimise use of paper an MoU with Teach Us App Audits like - Gender audit , Library audit and Academic and Administrative Audit was conducted

File Description	Documents
Paste link for additional information	<a href="https://www.nmfdegree.edu.in/nirf.php">https://www.nmfdegree.edu.in/nirf.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The standard methods of teaching, learning, and evaluation which are

proven over the years are being followed under guidance of IQAC. The process is as follows: making of academic calendar, preparation of teaching plan, getting department wise proposed activities approved from the principal, maintaining of daily lecture record sheet, monthly monitoring report, evaluation of teachers by students and coordinators feedback form. Students continuous evaluation id done through internal and external exams and their results are analysed for measure the course and program outcome.

The Nature of Governance The vision statement of the College is 'to engage, inspire and empower young minds through excellent education opportunities which are responsive to the needs of the society'. The proactive and dynamic Management of the college is committed to transforming its vision into reality in its everyday governance, policies and actions.

Policies related to the institute are framed by the Management and the Principal in consultation with Library Advisory Committee, College Development Committee, IQAC, etc., therefore the elements of centralised and decentralised administrative processes are visible.

Students' representation and engagement in various administrative, co-curricular and extracurricular activities indicate the success of this practice.

The IQAC is responsible for quality initiatives of the college and it decides the perspective plans considering various academic, cocurricular and extra-curricular activities to be conducted during the year. Committees consisting of staff members and students are formed for the purpose. These committees work tirelessly offering holistic development to students to achieve the set benchmarks.

File Description	Documents
Paste link for additional information	<a href="https://www.nmfdegree.edu.in/best-practices.php">https://www.nmfdegree.edu.in/best-practices.php</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF**

A. All of the above

**any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.nmfdegree.edu.in/annual-report.php">https://www.nmfdegree.edu.in/annual-report.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is sensitive towards gender equity issues and as primary steps in this direction the college has a Gender Policy, various committees like WDC, Grievance Redressal Cell (GRC), and Anti Ragging Cell attend to these concerns. 1. Classroom Teaching as curricular activity - The inclusion of gender related concepts in varied courses across all programs lays a sound foundation to explore gender issues outside the classroom. 2. Women Development Cell co-curricular activities- The Women Development Cell conducts sessions on gender sensitivity, career guidance, health, hygiene, cybercrime and self-defence workshops for lady students.

Facilities for Women on Campus for Safe Environment: 1. Safety and Security - Female security personnel appointed permanently stationed at the college gates. 168 CCTV's and cameras have been installed at various strategic points and in all classrooms. Restricted entry is maintained for security purpose. 2. Restrooms - Gender separate restroom facilities on every floor and dedicated common rooms for boys and girls. The girls' washroom has facilities with a sanitary napkin vending machine. 3. Visitors Record and Visitors Card - The security guards maintain the visitors book record and issues a visitor's card to the visitors to keep a check on entry and exit of visitors. Other Facilities: Female peons are deployed at every floor. Wellness centre with basic medical amenities. Counselling

**centre with Female counsellor**

File Description	Documents
Annual gender sensitization action plan	<a href="https://nmfdegree.edu.in/perspectivePlan.php">https://nmfdegree.edu.in/perspectivePlan.php</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://nmfdegree.edu.in/upload/compdf/1734415212.pdf">https://nmfdegree.edu.in/upload/compdf/1734415212.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**1. Solid Waste Management - The floor peon ensures that the waste in each floor is collected at designated time intervals of the waste generated by all sorts of routine activities that includes paper, plastics, glass, metals, foods, etc. Separate dustbins are provided in the campus for dry waste and wet waste. Housekeeping staff collect the waste, segregate systematically into degradable, non-degradable and finally dispose of it to the Municipality. 2.Liquid / Wet Waste Management -Various liquid wastes generated from canteen and washrooms are drained to the Sewage system. Proper drainage system is arranged for the institution building. The institution has placed a Gobble Bin where the wet waste is collected and eventually converted into compost. 3. Biomedical Waste Management -The sanitary napkins, bandage are disposed wrapped in newspaper in the washroom dustbins. 4. E- Waste Management - An e- waste collection drop box for collecting electronic waste has been kept in the main corridor of the college entrance gate. Institute has MoU**

with Threco Recycling Company Ltd for proper disposal of E- waste.  
 5. Hazardous Waste - The college does not offer any courses using chemicals and compounds with high intensity of risk and side effects.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**C. Any 2 of the above**



File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Inclusive Environment:** The staff and students come from diverse cultural, ethnic, religious, socio-economic, and linguistic backgrounds. **Socio-Economic Inclusion:** The students have access to scholarships awarded by the government to SC/ST/OBC and other categories. The benefits of concessions in fees and payment in installments are made available to worthy students.

**Linguistic Inclusion:** The college is a minority-language institution for Gujarati speakers. Events like Annual Day, the Navratri Festival Celebration, and others are held to honour the Gujarati language. Through a variety of activities, other languages are given the respect they deserve. To mark the anniversary of Vishnu Vaman Shirwadkar's birth, Marathi Bhasha Divas are observed.

**Cultural and religious inclusion:** Every year, Traditional Day, organised by the cultural committee and students' council, gives students a chance to proudly display their unique cultures. Teachers and students dress according to regional or state customs. The college observes holidays like Ganesh Chaturthi, Diwali, Bhai Doojh, Vasant Panchami, and Christmas out of respect for all religions and their celebrations. During the Ganapati festival, students take on the role of good citizens by helping to create environmentally friendly Ganeshas, managing crowds during immersion, and cleaning up around immersion locations.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Courses in degree programmes like B.Com, BBI, BAF, BMS, and BAMMC include information on the Indian Constitution (Foundation Course), Women's Rights (Media Gender and Culture), Ethical Conduct (Ethics and Governance), and Media Laws (CCPR, Media Laws), as well as Human Ethics and Values, Gender Sensitivity, Environmental Sustainability, and other topics.

The institution offers platforms for students to voice their opinions, such as open mike competition. Additionally, students use committees like Women Development Cell, Students Representative Council, Grievance Redressal Committee to voice their concerns and issues as well as feedback gathered from other students, alumni, and stakeholders. Both Republic Day and Independence Day are observed at college. On Constitution Day, students swear allegiance to the Constitution.

Through NSS, the college runs voter-id drives and efforts to raise voter consciousness. For students and staff members, the Women Development Cell has been holding workshops on women's development, protection and rights.

- 1 Constitution Day Constitutional Obligations
- 2 Republic Day Constitutional Obligations
- 3 Independence Day Constitutional Obligations
- 4 Syllabus Constitutional Obligations and Values
- 5 Blood Donation Drive Duties and Responsibility of Citizens
- 6 Voter Registration Drive Duties and Responsibilities of Citizens
- 7 Open Mike Competition Right to Express
- 8 Women's Rights Right to Express
- 9 Vocational Skill Development Certified Course on Ethical Hacking Values

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.nmfdegree.edu.in/women_development_cell.php">https://www.nmfdegree.edu.in/women_development_cell.php</a>
Any other relevant information	<a href="https://nmfdegree.edu.in/upload/compdf/1734416087.pdf">https://nmfdegree.edu.in/upload/compdf/1734416087.pdf</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b> 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> <p>The college celebrates national and international commemorativedays and festivals.</p> <p>1 International Yoga day 21st June, 2023 The college celebrated International Yoga day on to spread awareness about the importance and effects of yoga on the health of people. 2 Independence Day and Republic Day: 15th August, 2023 and 26th January, 2023 As a mark of Respect and Remeberance of Freedom fighters 3 Gandhi Jayanti: 2nd October, 2023 NSS Students participate in Bhajan Sandhya organized by NSS Cell, University of Mumbai. The college too organizes various</p>
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activities to celebrate Gandhi Jayanti every year. 4 World AIDS Day: 1st December, 2023 College observes World AIDS Day to create awareness about AIDS. 5 Marathi Rajbhasha Diwas: 27th February, 2024 This day is celebrated as Marathi Rajbhasha Diwas to mark the birth anniversary of noted Marathi Writer and Poet Vishnu Vaman Shirwadkar. 6 International Women's Day : 8th March, 2024 As a mark of respect and recognition for all the lady staff for their hard efforts and achievements in professional life.

Other International Day celebrated were :

Beach Cleaning on the Occasion of World Clean up Day , Celebration of International Nurse Day, Shiv Jayanti Utsav, Celebration of Firefighter Day,

Celebration of traditional festivals:

College celebrates festivals like Diwali Party, Ganesh Utsav, Christmas Party, to uphold the rich traditional cultures of India. College gives wide publicity of these celebrations by circulating notices in classes, displaying them on college notice boards and observing non instruction day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I

Title - Optimising Physical and Mental Health to Promote Holistic Well-being of the stakeholders.

#### Objectives of the Practice

1. To enhance the physical, mental, spiritual, and social health of students and staff, focusing on overall wellness, mind-body

connection, and work-life balance.

#### Context

The college addresses health concerns by promoting mental and physical well-being through initiatives focused on social harmony and mind-body balance.

#### Practice

- A comprehensive mental well-being support through counseling by Ms. Riddhi Doshi Patel.
- Students receive counseling, while staff are trained to identify mental health issues.
- Physical well-being is supported with a medical center, gymkhana, yoga, sports events, and regular health awareness programs

Evidence of Success: Wellbeing of stakeholders.

#### Problems encountered

Many first-generation learners from low-income backgrounds lack awareness of healthy living, a challenge the college addresses.

#### Best Practice II

Title: Institutional Social Responsibility - Adoption of a Village

Objectives: The practice aims to improve socio-economic conditions, living standards, and cleanliness in an adopted village. T

Context: Students often focus on career goals, neglecting community development. Villagers face challenges such as poor health, sanitation, and a lack of awareness of welfare programs.

Practice: The college adopted Hamrapur village, conducting surveys, raising hygiene awareness, distributing books, and promoting environmental sustainability initiatives.

Evidence of Success: The project improved the village's greenery, enhanced student leadership qualities, and fostered social integration.

Problems encountered : Older generations are resistant to change, and there is a lack of integration between government and NGO

efforts in rural welfare programs.

File Description	Documents
Best practices in the Institutional website	<a href="https://nmfdegree.edu.in/upload/best-practice/Best%20Practice%20I%20&amp;%20II.pdf">https://nmfdegree.edu.in/upload/best-practice/Best%20Practice%20I%20&amp;%20II.pdf</a>
Any other relevant information	<a href="https://nmfdegree.edu.in/upload/best-practice/Best%20Practice%20I%20&amp;%20II.pdf">https://nmfdegree.edu.in/upload/best-practice/Best%20Practice%20I%20&amp;%20II.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution has made significant strides in promoting sustainable agricultural practices, a key priority within our mission to support eco-friendly farming. A notable initiative in this direction was our collaboration with Indian Pollution Control Department, which donated four waste compost bins to the college. The waste compost bins is donated with the objective of segregating biodegradable waste and recycling it. The compost created from these waste compost bins are now an integral part of our sustainable farming efforts.

The compost bins are used to create organic fertilizer from waste materials collected from college canteen, which helps reduce the dependence on chemical fertilizers and minimizes waste. The compost produced is then distributed to farmers in the community, who can use it to enrich their soil naturally. This initiative has not only helped improve soil health but has also contributed to lowering farmers' costs and promoting sustainable farming methods.

Farmers have reported an increase in crop yields and a reduction in soil erosion, thanks to the high-quality compost. This program aligns with our thrust to empower local farmers by providing them with tools and resources that foster environmental stewardship and economic resilience. Through this partnership, we have witnessed a positive shift toward more sustainable agricultural practices, which we aim to expand further in the coming years.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The College's IQAC has outlined strategic objectives for the upcoming academic year to enhance academic and institutional growth. Key goals include

1. To be recognised as an Autonomous College
2. To Implement NEP 2020 to the First Year Programs
3. To secure the College with Potential for Excellence title.
4. The College aims to create an environment that supports the holistic development of students, faculty, and staff, while fostering continuous knowledge upgradation and fulfilling its social responsibilities through education and community programs.

To accomplish these objectives, the College plans to introduce new courses like Data Science, and emphasize niche programs like B.Com (A & F) and BAMMC. Infrastructure upgrades will include structural repairs, expanding lecture rooms, and enhancing canteen facilities. The administration will continue to be automated, and more online resources will be provided for students and faculty. The College will strengthen industry-academia linkages and encourage research culture and faculty exchange programs.

The College will also continue its social initiatives, providing support to needy students through fee concessions and organizing community outreach programs. Faculty will be encouraged to pursue research, consultancy, and participate in conferences to further academic development. These initiatives are designed to propel the College toward achieving its objectives of academic excellence, infrastructure growth, and social contribution.