



# **Nirmala Memorial Foundation College of Commerce and Science**

**Permanently Affiliated to University of Mumbai  
Accredited by NAAC, ISO 9001-2015 Certified  
Recognised under section 2(f) & 12(B) of the UGC Act 1956**

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D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai – 400 101. Tel.: 022 69436400

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## 5.1.2

Report with photographs on programmes  
/activities conducted to enhance  
Language and Communication Skills



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## 5.1.2 Index

Year	Name of the capacity development and skills enhancement program	Period (from date - to date)	Number of students enrolled
<u>2018-19</u>	Seminar on "Rock Solid Resume- First Step to Success"	12/7//2018 to 12/7//2018	187
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Year	Name of the capacity development and skills enhancement program	Period (from date - to date)	Number of students enrolled
<u>2022-23</u>	Seminar on “Hop on to the Vocal Express”	25/8/ 2022 to 25/8/ 2022	108
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	ENGLISH FIESTA- (English Language-based games, competitions and activities )	23/01/2023 to 23/01/2023	24

**2018-19**

**SEMINAR ON "ROCK SOLID RESUME/ FIRST STEP TO SUCCESS"**

The Department of BMS on Thursday, 12th July 2018 organised a workshop on "A Rock Solid CV - First Step to Success" for the third year students of BMS, B.Com(A&F) and BMM .  
Mr. Rahul Singh the guest speaker gave meaningful insights on how to draft an attractive CV.  
Total 187 students attended the workshop



Date: 12/07/2018





## WORKSHOP ON 'SELF CONFIDENCE & COMMUNICATION SKILLS'

A workshop on 'Self-confidence & Communication Skills' was organized by BMS department for the second-year students, on 18th July 2018.

Self-confidence and communication skills are vital assets in personal and professional development. They empower individuals to express themselves effectively and engage confidently with others and it was explained well by Mr. Gerald D'Cunha.

Mr. Gerald D'Cunha a renowned motivational speaker & skill development trainer conducted the workshop with great passion and elevated the students' efficiency. Total 50 students attended the session.



**Workshop on 'Self-confidence & Communication Skills' - Date:18/7/2018**



## LET'S LEARN ENGLISH

The Department of Business Communication organised Let's Learn English program for the vernacular students to improve communication skills in English language. The program was of 30 hours and commenced on 25<sup>th</sup> July, 2018. Total 102 students completed the program.

A feedback session conducted especially for the Director Madam, Mrs. Aruna Desai where mostly girl students came forward to speak in English, was greatly applauded.

### Let's Learn English- Date: 25/07/2018



### Let's Learn English- Date: 25/07/2018





## **WORKSHOP ON "PITCH PERFECT 2018"**

Students of First year BMS, BMM and B.Com (A & F) on 1st , 3rd and 4th October 2018 attended a workshop on Voice Over.

Guest speaker Mr. Ganesh Divekar a renowned dubbing artist gave a treat to students by sharing his experiences and giving live demonstrations on use of voice box.

The workshop gave insights on pitch, tone, modulation and volume in voicing.

## **WORKSHOP ON "PITCH PERFECT 2018- Date: 1/10/2018- 4/10/2018**



**WORKSHOP ON "PITCH PERFECT 2018- Date: 1/10/2018- 4/10/2018**



## **A TOUR TO LIBRARY EXTRAVAGANZA**

The Library Advisory Committee in collaboration with the English Literary Association jointly organized 'A Tour to the Library for English Extravaganza' on Friday, 01st February, 2019.

The objective of the endeavour was to encourage students to build knowledge and learn new things in English, and broaden their understanding of the library and services they can avail of from it.

### **A TOUR TO LIBRARY EXTRAVAGANZA-Date: 01/02/2019**



**A TOUR TO LIBRARY EXTRAVAGANZA-Date: 01/02/2019**





**2019-20**

## **WORKSHOP ON "PEN YOUR PROFILE"**

A good personality helps you crack an interview but a good CV helps you get a call for the interview.

The Departments of Bachelor in Management Studies and B.Com ( Accounting and Finance) organized a workshop on Wednesday, 10th July 2019 titled "Pen your Profile" for the students of third year.

Guest speaker Mr. Sanket Bhatia, MBA from Symbiosis Institute delivered a very informative workshop with certain tips and Knick knacks to construct a subtle yet impactful CV.

Students got hands on experience in drafting a rich CV. Total 53 beneficiaries attended the workshop.

### **WORKSHOP ON "PEN YOUR PROFILE Date: 10/7/2019**





## **WORKSHOP ON "THE POWER OF COMMUNICATION"**

It is rightly said that ' communication is the key to success ' and how wonderful would it be to have someone who could lead us to it.

The Departments of Bachelor in Management Studies and B.Com (Accounting and Finance) on Thursday, 11th July, 2019 organized a workshop on "The Power of Communication" for the students of first year .

Mrs. Preethi Rao, was the guest speaker and made learning such a fun-filled experience with engaging activities.

It was a wholesome workshop from which students absorbed knowledge and experience in abundance which they could apply in every walk of life. Total 115 attended the workshop.

### **WORKSHOP ON "THE POWER OF COMMUNICATION Date: 11/7/2019**



**WORKSHOP ON "THE POWER OF COMMUNICATION Date: 11/7/2019**



## **WORKSHOP ON PITCH PERFECT**

The department of BMS had organised a workshop on Pitch Perfect 2019 for the students of first year BMS.

The workshop was held on Thursday, 8th August 2019. Mr. Ganesh Divekar, a Voice Artist, popular in Bollywood industry was the Guest speaker.

Students learnt the art of voice modulations, pitching and scope of voice over as profession. Total 51 attended the Workshop.

### **WORKSHOP ON PITCH PERFECT- Date 08/08/2019**



**WORKSHOP ON PITCH PERFECT- Date 08/08/2019**



## COMPETITION ON STORY WRITING AND POETRY WRITING

The English Literary Association and the Library Advisory Committee jointly organised three competitions i.e. Story writing, Poetry writing and Treasure Hunt on Thursday, 01 August, 2019 in the state -of- art college Library at 11.30 am.

The competition saw a huge turnout of 40 teams, each comprising of 4 people for Treasure Hunt based on the knowledge of books in the library. The learners fond of writing, submitted original 25 stories and 20 poems. There were five elimination rounds in Treasure Hunt based on English language and finally the treasure was found by the students of S.Y. BAF.

The winners are:

1. Sidhanshu Yadav S.Y.BAF B-46
2. Shashank Mogaveera B-7, 3. Denzil Fernandes A-18, 4. Elden Dmello A-16.
3. Denzil Fernandez
4. Elden Dmello

Results of Story writing:

Hritika Mayekar-SYBCom  
Dev Ashish Kanthariya-TYBMM  
Neha Singh FYBCom

Poetry Writing:

1st Position: Manthan Rane-TYBMM  
2nd Position: Steven Fernandes-TYBMM  
3rd Position: Shreya Lad-F.Y.BSc.IT



**COMPETITION ON STORY WRITING AND POETRY WRITING- Date:01/08/2019**



**2020-21**

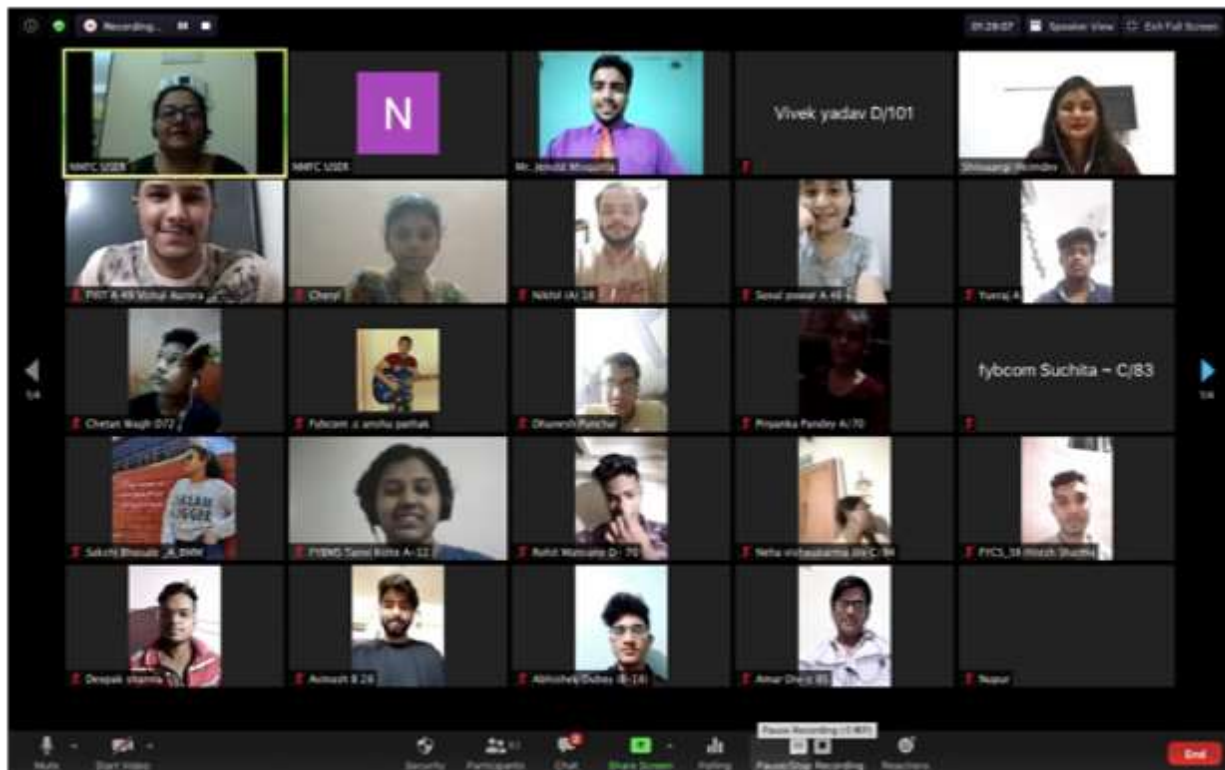
## **‘Significance of English Skills in Uplifting One’s Career Graph’**

The Department of Business Communication and English Literary Association had organized a webinar on ‘Significance of English Skills in Uplifting One’s Career Graph’ for our college students on Saturday, 17 October, 2020 from 5.00pm – 6.30 pm on Zoom platform. The guest speaker was Ms. Shiivaangi Heimdev, Founder / Director, Exemplary- Content Writing Solutions, Mumbai. 300 students registered for the programme but 250 students attended and availed this opportunity.

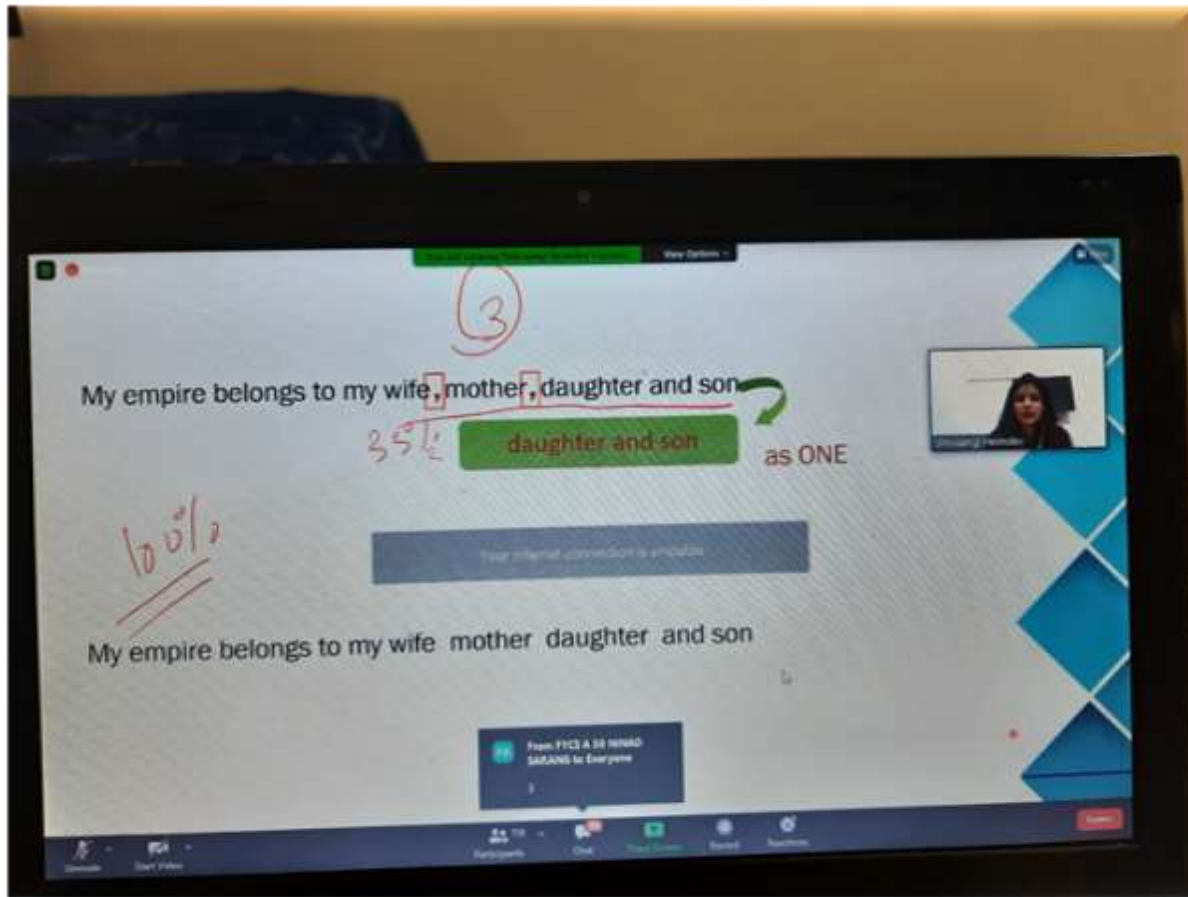
Ms. Shiivaangi , in a very innovative and interactive session, threw light on how to identify and rectify the common errors in English and how to gain insightful understanding the fundamentals of English. She engaged the students in written and spoken activities and gave them opportunity to identify errors and rectify them. The students enjoyed the play- way method and expressed their desire to have more such learning sessions.

The webinar was hosted by Dr. Monika John, Convener of ELA and vote of thanks was given by Mr. Jenold Misquitta. The technical spot for Zoom was handled by Ms Bhakti Chaudhary, Technical head of our college.

### **Significance of English Skills in Uplifting One’s Career Graph’-Date: 17/10/2020**



Significance of English Skills in uplifting One's Career Graph – Date: 17/10/2020



## Event on “Interview Skills and Resume Writing”


Placement Cell organized a webinar in association with T.I.M.E on “Interview Skills and Resume writing” on Saturday, 23rd January, 2021. The Guest Speaker was Ms. Rehana Changi, a Clinical psychologist and corporate trainer in the field of life skills and soft skills. Over 180 participants from B.Com, BMS, BAF, BSc. (IT), BMM, M.COM, MMS, MBA from Mumbai and other cities (Nasik, Chiplun, Ratnagiri, Kudal) attended the session.

The speaker provided in-depth details in preparing an attractive and impactful CV and Covering letter. Various aspects of interview tips and tricks were also shared with the participants. The session was interactive and engaging for all attendees.

## Event on Interview Skills and Resume Writing – Date: 23/1/2021



**Event on Interview Skills and Resume Writing” – Date: 23/1/2021**



The poster features a dark blue header with logos for the Nirmala Memorial Foundation and T.I.M.E. (Talent Institute of Management Education Pvt. Ltd.) in the top corners. The main text is centered and reads: 'NIRMALA MEMORIAL FOUNDATION COLLEGE OF COMMERCE & SCIENCE, Kandivali, Mumbai' followed by 'PLACEMENT CELL & T.I.M.E Organizes'. The event title is 'National Level Webinar On Interview Skills And Resume Writing' in a large, yellow, italicized font. Below this, the guest speaker is listed as 'Ms. Rehana M Changi'. At the bottom, a teal box contains the date: 'DATE: SATURDAY, 23<sup>RD</sup> JANUARY 2021'.

**Nirmala Memorial Foundation**

**T.I.M.E.**  
Talent Institute of Management Education Pvt. Ltd.

NIRMALA MEMORIAL FOUNDATION COLLEGE OF COMMERCE & SCIENCE,  
Kandivali, Mumbai

PLACEMENT CELL & T.I.M.E  
Organizes

National Level Webinar On  
*Interview Skills And Resume Writing*

**GUEST SPEAKER:** Ms. Rehana M Changi

**DATE: SATURDAY, 23<sup>RD</sup> JANUARY 2021**



## COMPETITION 100 WORDS IN 10 MINUTES AND ANGLO-QUIZ

The Department of Business Communication and English Literary Association had organized a mega virtual event called ENGLISH SKILL HUNT comprising of two interesting competitions based on English language for our college students on Saturday, 6 February, 2021. Total 30 students participated in the competition.

The competitions were named 100 Words in 10 Minutes & Anglo- Quiz. The program was planned, designed and executed by the student members of ELA under the leadership of Ms. Krishna Vora, Secretary, ELA & Mr. Vaibhav Agarwal, Joint Secretary, ELA under the guidance of the teachers in charge - Dr. Monika John and Mr. Jenold Misquitta.

The winners of 100 Words in 10 Minutes are:

First- Manav Vora SYBMS

Second- Anshika Singh FYBAMMC

Third- Ajit Vishwakarma TYBCOM

The winners of Anglo-Quiz are:

First- Khushi Tailor FYBMS

Second- Rashmika Singh FYBMS

Third- Shanu Gupta SYBMS

## COMPETITION 100 WORDS IN 10 MINUTES AND ANGLO-QUIZ-Date:6/2/2021



## COMPETITION 100 WORDS IN 10 MINUTES AND ANGLO-QUIZ-Date:6/2/2021

	<b>ZOOM MEETING OPENS</b>
<b>5.45 PM – 6.00 PM</b>	PARTICIPANTS LOG IN
<b>6.00PM – 6.10PM</b>	INTRODUCTION OF ELA, ELA MEMBERS & EVENTS
<b>6.10PM</b>	100 WORDS IN 10 MINUTES BEGINS DISPLAY OF TOPICS ON SCREEN INSTRUCTIONS & RULES
<b>6.15PM -6.30PM</b>	100 WORDS IN 10 MINUTES 10 MINUTES TO WRITE ON A4 SIZE PAPER 5 MINUTES TO UPLOAD ON GOOGLE CLASSROOM
<b>6.31PM</b>	INTRODUCING THE HOSTS FOR ANGLO QUIZ
<b>6.35PM - 6.45PM</b>	ELIMINATION ROUND FOR ANGLO QUIZ THROUGH MCQs ON GOOGLE FORM
<b>6.55 PM</b>	DISPLAY OF LIST OF 10 TOP SCORERS FOR 2 <sup>ND</sup> ROUND
<b>6.56PM – 7.10PM</b>	ANGLO QUIZ: AUDIO QUESTIONS - 2 <sup>ND</sup> ROUND (TO SELECT 5 FINALISTS)
<b>7.10PM -7.25PM</b>	ANGLO QUIZ: FINAL VISUAL ROUND
<b>7.30PM</b>	I, II & III WINNERS OF ANGLO QUIZ ARE DECLARED
	RESULTS OF '100 WORDS IN 10 MINUTES' WILL BE DECLARED ON TUESDAY, 9 FEBRUARY, 2021

## Seminar on “Resume writing and presentation skill”

The department of B.Sc.IT/CS had organized a seminar on “Resume writing and presentation skill” for the students of B.Sc.IT and B.Sc.CS. This seminar was conducted for students of B.Sc.IT and B.Sc.CS. to make them aware about the key points to focus on while writing the Resume and to enhance their presentation skill to face the corporate world.

Speaker: Mrs. Rehana M Changi

Designation: Corporate trainer

Date:20th February, 2021

Time:6pm-7 pm

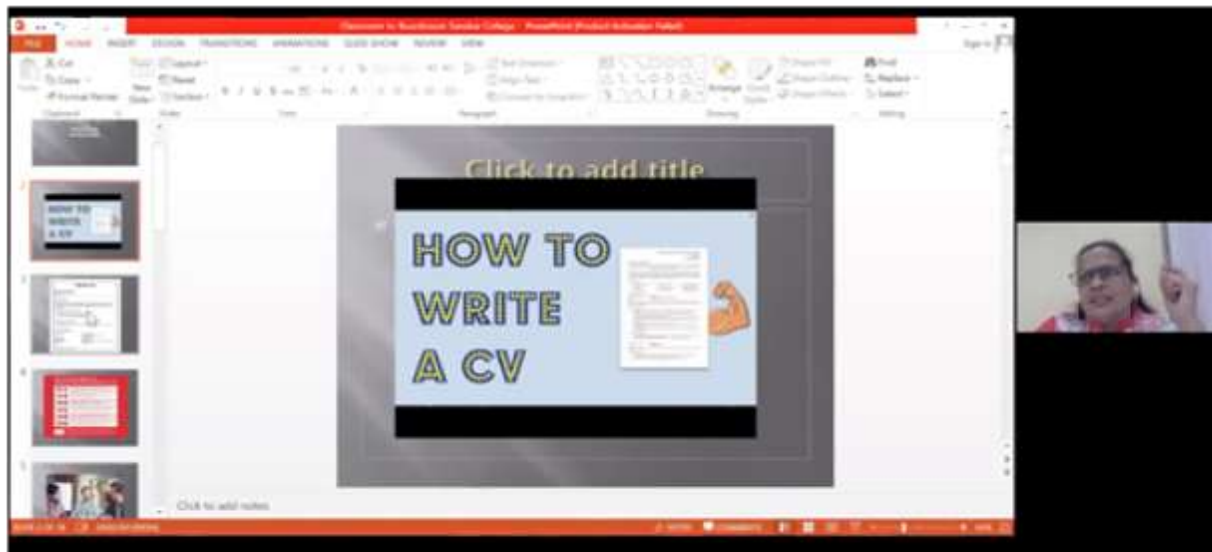
Mode: Online

Targeted Audience: Intra-collegiate students

Coordinated By: Prof. Aparna Panigrahy

No. of Participants: 90 Intra-collegiate students

**Seminar on “Resume writing and presentation skill” Date: 20/2/2021**



## SEMINAR ON “GET INTERVIEW READY”

In order to prepare and boost the confidence of final-year students in attending interviews, the Placement Cell organised an online session on the topic 'Get interview ready on Friday, 30th April 2021.

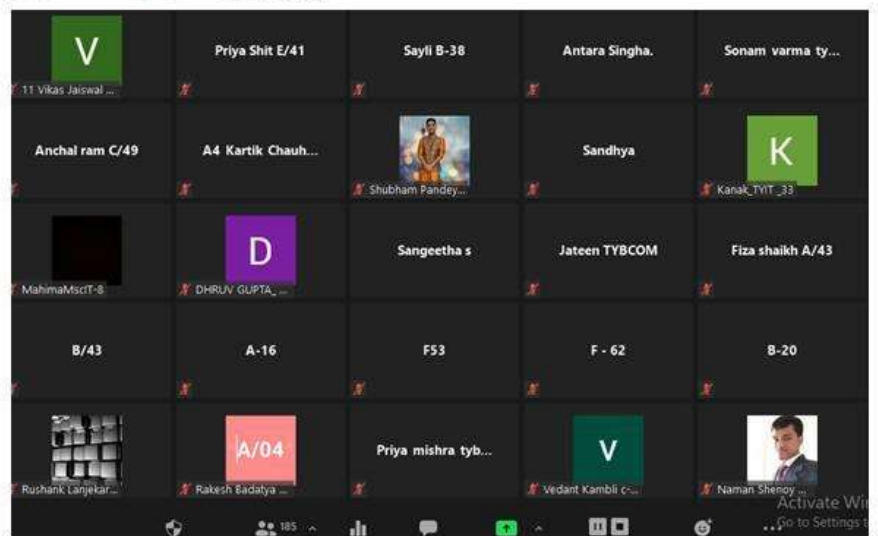
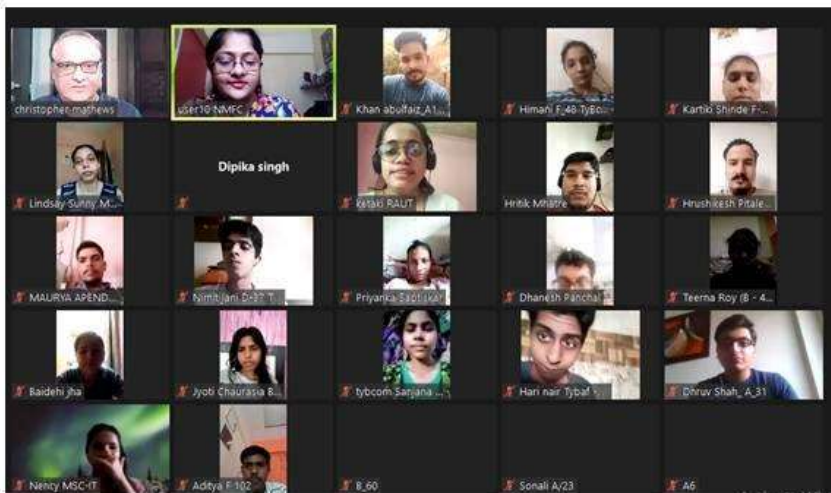
The session was condid by Mr. Christopher Mathews, Ex-Country Head of Standard Chartered Securities Lid. With a rich experience across areas such as business development, distribution management, sales force management, budgeting, strategic planning etc.

The speaker covered areas specifically focusing on freshers as under:

- Resume writing
- Interview Do's & Don'ts
- Effective use of online job portals

Over 260 students attended the interactive Zoom session and benefitted from the webinar.

## SEMINAR ON “GET INTERVIEW READY” Date: 30/4/2021



**2021-22**

## **WEBINAR ON “LET’S BUILD A PERSONABLE PERSONALITY”**

On Thursday, 30<sup>th</sup> September, 2021 the Department of B.Com (A & F) organized an event “Let’s Build a Personable Personality” for the First and Second Year Students. The Webinar gave insights on final touches to groom one's personality. Focus was given on Communication skills and Body language. A total of 108 participants benefited from the workshop. Guest Speaker Mr. Amit Dubey delighted the students with live examples.

### **WEBINAR ON “LET’S BUILD A PERSONABLE PERSONALITY “Date: 30/9/2021**





## Young Lion's Fiction Award- a Fiction Story Writing Competition

The English Literary Association organised “Young Lion’s Fiction Award – a Fiction Story Writing Competition” on Wednesday, 23rd February, 2022 on 12:00 noon. held in the online mode, the participants chose from the following themes:

- Coming of Age
- Self-sacrifice
- Darkness and Light
- Circle of Life

The competition was judged by Ms. Dhaval Roy, Journalist, Writer and Senior Manager of Program Communications. Three students participated in the competition.

Ms Disha Parmar, student of [F.Y.B.Com](#). Div. A won the prize, and was awarded cash prize for the same.

## Young Lion's Fiction Award- a Fiction Story Writing Competition. Date: 23/2/2022



**2022-23**

## **Report on Communication Skills-“Hop on to the Vocal Express”**

The Departments of BMS and B.Com (A & F) had organized a Workshop on “Hop on to the Vocal Express” on Thursday, 25th August, 2022 from 11:30 am for the students of FYBMS and FY.B.Com (A & F) in the college auditorium.

The guest speaker was Dr. Mayur Vyas, a Voice Over Artist in Bollywood, Tollywood and Hollywood Industries, and also BMS Coordinator at Usha Pravin Gandhi College.

The session taught students on pitch, modulations, tone and how to use their vocal boxes effectively and explore the various voicing textures in recognition of the crucial role they play in good formal presentations.

At the end of the session a question and answer round took place.

A total of 108 students attended the session.

### **Workshop on “Hop on to the Vocal Express”**



## Photograph on Communication Skills-“Hop on to the Vocal Express”



## Report on Communication Skills-Workshop, Pitch Perfect

Mr Ganesh Divekar, renowned voice and dubbing artist, conducted Pitch Perfect, a voice modulation and articulation workshop for learners of FYBAMMC on Thursday, 25th September, 2022.

Mr Divekar gave engaging insights into the nuances of voice modulation, the power of speaking impressively and good speaking skills in this highly interactive session. He gave demos of various speaking styles and famous dialogues, and got every student to try out speaking in creative ways.

25 participants, belonging to FYBAMMC, were present in the workshop.

The session helped the learners of BAMMC gain an understanding of the art of voice modulation, intonation and pitch and speaking confidently.

## Photograph on Communication Skills-Workshop, Pitch Perfect





## Report on Communication Skills- Seminar on "What is content writing"?

What is Content Writing? The Art of telling Stories Documents Conducted by Ms. Sonali Kelapure, Director, Ka Kha Ga on Monday, 19th September, 2022

Ms. Kelapure is a highly experienced media professional having expertise in media, advertising, writing as well as teaching BAMMC.

In the session, She made the participants discover the art of storytelling skills by getting them to weave a story on the spot.

The learners enjoyed the session thoroughly, asked a number of questions about creative writing and gained new insights into building a great story. Total 34 participants attended the seminar.

A host of English language-based games, competitions and activities were held in English fiesta. series of language games were conducted, which gave Students an opportunity to delve deep in the sphere of English, test their flair for the language and discover new insights.

Participants who scored surpassed the minimum score set at the start were rewarded with a token gift.

### Photograph on Communication Skills- Seminar on "What is content writing"?





## **Report on Communication Skills- My Pen Says, a story writing competition**

The Library Advisory Committee organizes My Pen Says, a story writing competition on

Tuesday, 27th September, 2022.

Participants were shown a set of objects and given hints, based on which they were asked to weave a creative story that makes an impact and is a complete whole.

9 participants took part in the competition, which generated unique, engaging stories written.

Following are the winners of the competition:

I prize- Ms. Nidhi Pawar, FYBSc. IT

II prize- Kakhshi Hriday Patankar, SYCS

III prize- Atharv Shiradekar

Beneficiaries: Learners, committee members and volunteers from all programs

Outcome: To make learners think out of the box and express their thoughts in creative language.

## **Photograph of Communication Skills- My Pen Says, a story writing competition**



## Report on Communication Skills -SPEAK UP (OPEN MIC CHALLENGE)

Day and Date: Wednesday, 28<sup>th</sup> September 2022

Speak Up! An open MIC challenge organised on Wednesday, 28<sup>th</sup> September 2022 to provide a pulsating platform to learners voice their opinions on burning and relevant issues.

Ms. Mona Punjabi, was the judge who presided over the competition. Participants showcased their talent by expressing and asserting their views on the open Mic in a variety of ways.

Objective: To encourage learners for expressing their views confidently and discover their interest and potential in the use of English.

Language: Total 12 participants attended the program.

### Photograph of on Communication Skills -SPEAK UP (OPEN MIC CHALLENGE)



**Photograph of on Communication Skills -SPEAK UP (OPEN MIC CHALLENGE)**





## Report on Communication Skills-Let's Learn English

Title of the Course: Let's Learn English

Objective of the course: To improve the written and verbal skills of the students.

Duration of the course: 30 Hrs.

Target audience: Students of first year BAF and BMS.

Methodology: The resource person began the sessions with basic interaction, asking questions and having discussions on a variety of topics to gauge the knowledge of the students, followed by the content of the course. The content was delivered with the help of PPTs and OERs. Every session covered specific topics related to framing of sentences, free speech, vocabulary, public speaking among other things. After teaching the intended topic, Mr. Dinanth would then assess how much the students have understood by asking them to repeat what was discussed and asking questions on the same. He would correct and encourage them whenever they made a mistake. Course material was provided by the instructor at the end of the day. On alternate evenings, students would receive a call from the institute's staff where they would converse on the topics learnt the previous day. Outcome of the course: 76 students benefited from the course. Firstly, they developed the confidence to speak in public. Next, they were able to construct basic sentences where initially they would answer questions in one or two words. They also learnt how to present their thoughts in a clear manner. The students were able to improve their grammar and vocabulary as they got familiar with a lot of new words. The course also helped in the overall personality development of the students.

### Photograph on Communication Skills-Let's Learn English



## Photograph on Communication Skills-Let's Learn English





## Report on Communication Skills-Seminar on Resume writing and Communication Skill

The Department of B.Sc.IT/CS had organized a seminar on “Resume Writing and Communication Skill” for the First year students of B.Sc.I.T and B.Sc.C.S. Co-ordinator Ms. Vaishali Mishra welcomed the guest of honor at 12.30 pm. Prof. Aparna Panigrahy introduced speaker Ms Rehana M Changi, Corporate trainer in front of the audience. Ms. Changi started the Introductory session by asking the basic and general questions based on resume, CV and structure of the both. Later on, the speaker discussed the importance of Communication and resume. In today's scenario what kind of resume is expected by HRs and Modern Companies, the speaker has thrown some light on this. This seminar was organized to prepare the students to know the importance of Communication Skills and Designing an eye catchy and attractive resume. The session was informative and the speaker has also shared some of the web links to design a strong and perfect resume.

Speaker: Ms. Rehana M Changi Designation: Corporate Trainer

Date: 15th October 2022

Time: 12:30 PM -01:30 PM

Mode: Offline

Targeted Audience: Intra-collegiate students

Coordinated By: Prof. Aparna Panigrahy, Prof. Shivkumar Chandey

### Photographs on Communication Skills-Seminar on Resume writing and Communication Skill



## Photographs on Communication Skills-Seminar on Resume writing and Communication Skill



## Report on Communication Skills-Resume writing and Job opportunity

On Tuesday, 29th November, 2022 the Department of B.Sc. IT and B.Sc. CS had organized a Seminar on “Resume writing and Job opportunity” for SY Learners of B.Sc. IT and B.Sc. CS.

Mr. Dharmesh Rathod and Mr. Bhisaji Surve were the Guest Speakers. 142 Students attended the seminar and benefited from it. It was a quite informative session. The session was conducted from 9:00 am - 11:00 am in room no. 311, 3rd Floor.

## Photographs on Communication Skills-Resume writing and Job opportunity





## Photographs on Communication Skills-Resume writing and Job opportunity



## Report on Communication Skills- ENGLISH FIESTA

- Day and Date : Friday, 23<sup>rd</sup> January, 2023
- A host of English language-based games, competitions and activities were held in English fiesta. Series of language games were conducted, which gave students an opportunity to delve deep in the sphere of English, test their flair for the language and discover new insights.

Participants who scored surpassed the minimum score set at the start were rewarded with a token gift.

Objective: To make learners understand the art and techniques of telling stories and honing their abilities to write stories that engage and inspire.

- No. of Participants: 24
- Beneficiaries: Learners spanning all Programs

## Photograph of Communication Skills- ENGLISH FIESTA





## Photograph of Communication Skills- ENGLISH FIESTA



