



Nirmala Memorial Foundation College of Commerce and Science

**Permanently Affiliated to University of Mumbai
Accredited by NAAC, ISO 9001-2015 Certified
Recognised under section 2(f) & 12(B) of the UGC Act 1956**

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai – 400 101. Tel.: 022 69436400

5.1

Student Support



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5.1.4

Proof for Implementation of guidelines of
statutory/regulatory bodies



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Proof for Implementation of guidelines of statutory/regulatory bodies

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UGC Guidelines

**INFORMATION EDUCATION COMMUNICATION (IEC)
GUIDELINES FOR COUNCILS, UNIVERSITIES & COLLEGES
Curbing the Menace of Ragging**



Ministry of Education
Government of India



विश्वविद्यालय अनुदान आयोग
University Grants Commission
quality higher education for all

INFORMATION EDUCATION COMMUNICATION (IEC) GUIDELINES FOR COUNCILS, UNIVERSITIES & COLLEGES

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All rights reserved. The publication is developed as part of University Grant Commission (UGC) National Ragging Prevention Programme for disseminating the information to the Councils, Universities and the Colleges in India.

www.ugc.ac.in
www.antiragging.in and www.c4yindia.org

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ABBREVIATIONS

ACP	Assistant Commissioner of Police	INC	Indian Nursing Council
AICTE	All India Council of Technical Education	IT	Information Technology
ARC	Anti-Ragging Committee	MCI	Medical Council of India
ASP	Assistant Superintendent of Police	NCRI	National Council for Rural Institutes
BCI	Bar Council of India	NCTE	National Council for Teacher Education
C4Y	Centre for Youth	PCI	Pharmacy Council of India
CCH	Central Council of Homeopathy	RCI	Rehabilitation Council of India
CCIM	Central Council for Indian Medicine	SCHE	State Councils of Higher Education
COA	Council of Architecture	SHO	Station House Officer
DCI	Dental Council of India	SP	Superintendent of Police
DCP	Deputy Commissioner of Police	SPC	Statutory Professional Councils
FAQ	Frequently Asked Question	SSP	Senior Superintendent of Police
ICAR	Indian Council for Agricultural Research	UGC	University Grants Commission
IEC	Information Education Communication		

RAGGING MENACE

Ragging is a disturbing reality in the higher education system of our country. Despite the fact that over the years, ragging has claimed hundreds of innocent lives and has ruined the careers of thousands of bright students, the practice is still perceived by many as a way of 'familiarisation' and an 'initiation into the real world' for young college-going students.

The Ragging is defined as any disorderly conduct, whether by words spoken or written or by an act, has the effect of teasing, treating, or handling with rudeness a fresher or a junior student. Indulging in a rowdy or undisciplined activity that causes or is likely to cause annoyance, hardship, or psychological harm or to raise fear or apprehension thereof in a fresher or junior student. Asking the students to do any act or perform something that such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or junior student. This can lead to adverse effects such as depression, anxiety, and sometimes even suicide.

Punishment Provisions

Any student or group of students found guilty of ragging on campus or off campus shall be liable to one or more of the following punishments:

- Debarring from appearing in any sessional test/ university examination or withholding results
- Suspension from attending classes and academic privileges
- Withdrawing scholarships and other benefits
- Suspension from the college for a period of one month
- Cancellation of admission
- Debarring from representing the institution in any national or international meet, tournament, youth festival, etc
- Suspension/expulsion from the hostel
- Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period
- Expulsion from the institution and consequent debarring from admission to any other institution
- Fine up to twenty five thousand rupees
- Imprisonment for a term which may extend to two years or with fine which may extend to ten thousand rupees or with both
- Collective punishment - When the students committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggars.

Any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with the Regulations or fails to punish perpetrators or incidents of ragging suitably is liable to the penalties and punishments as per the provisions of the Regulations.

www.antiragging.in/assets/pdf/information/english/what_constitues_ragging.pdf

www.c4yindia.org/Home/AntiRagging

ZERO TOLERANCE POLICY IN INDIA

No act of ragging, major or minor, shall go unnoticed. No ragger, male or female, student or non-student, shall go unpunished. No institution that fails to take action against ragging shall be allowed to operate.

The Supreme Court, in its judgement dated 08 May 2009 ordered the implementation of a ragging prevention programme comprising, inter alia, setting up a toll-free anti-ragging helpline/ call center, a database of institutions/ students, and engaging an independent non-government agency as the monitoring agency.

Regulatory provisions and the appropriate law are in force to eliminate ragging in all its forms from the universities, deemed universities and other higher educational institutions in the country by prohibiting, preventing its occurrence and punishing those who indulge in ragging.

UGC Regulations on curbing the menace of Ragging in Higher Educational Institutions, 2009

Ragging is a criminal offense and UGC has framed regulations on curbing the menace of ragging in higher educational institutions in order to prohibit, prevent and eliminate the scourge of ragging. In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, in exercise of the powers conferred by clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". These regulations are mandatory for all universities/ institutions.



Notices @ UGC
www.ugc.ac.in/ugc_notices.aspx



UGC Regulations
www.antiragging.in/assets/pdf/annexure/Annexure-1.pdf

ANTI-RAGGING REGULATORY FRAMEWORK IN INDIA

▶ Anti-Ragging Monitoring Committee, Ministry of Education, Government of India

The Anti-Ragging Committee for monitoring measures to prevent ragging in higher educational institutions is constituted in the Ministry of Education, Government of India.

▶ University Grant Commission (UGC)

As per the directions of the Government of India, the UGC established the following regulatory framework mechanism to curb the menace of ragging in the country.



▶ UGC Anti-Raging Cell

The Anti-Raging Cell within UGC is an instructional mechanism to provide secretarial support for the collection of information, monitoring and to coordinate with the State Level Monitoring Cell and Universities Level Committees for effective implementation of anti-ragging measures. The Cell also coordinates with the Monitoring Agency.

▶ Inter Council Committee, UGC

The UGC has constituted an Inter-Council Committee, consisting of representatives of the various Councils and the Monitoring Agency. Such bodies in higher education are to coordinate and monitor the anti-ragging measures in institution across the country and to make recommendations from time to time.

▶ The National Anti-Ragging Helpline

The National Anti-Ragging Help Line 24x7 Toll Free number is 1800-180-5522. The support is provided for queries related to ragging, compliant registration, among others.

▶ Monitoring Agency

The Centre for Youth (C4Y) is the Monitoring Agency from April 01, 2022 (www.c4yindia.org) to support the National Ragging Prevention Programme in the country. The monitoring agency is working towards:

1. Establishing the National 24x7 Anti-Ragging Helpline
2. Software development (IT) for the operation of the national anti-ragging helpline
3. Development and updating the anti-ragging website (www.antiragging.in) and monitoring agency website (www.c4yindia.org)
4. Building an online reporting mechanism for UGC, councils, universities and colleges
5. Conducting trainings of helpline executives
6. Supervising the performance of the helpline and executives
7. Ensuring efficiency and ease of operations for the national helpline, UGC, colleges, universities, and the students
8. Creating awareness to demote ragging in universities, colleges across India
9. Monitoring of the databases maintained by the commission

▶ **The Councils, Regulatory Bodies**

The 15 councils in India are making collaborative efforts with UGC to address the menace of ragging. They have been issuing directions and monitoring the affiliated universities and colleges for adhering to the regulatory provisions and compliances. They participate in UGC Inter-Council meetings and the Anti-Ragging Monitoring Committee meetings of the Ministry of Education, Government of India for updates and strategies. The councils are:

1. All India Council of Technical Education (AICTE)
2. Bar Council of India (BCI)
3. Council of Architecture (COA)
4. Dental Council of India (DCI)
5. Indian Council for Agricultural Research (ICAR)
6. Indian Council of Medical Research (ICMR)
7. Indian Nursing Council (INC)
8. Mahatma Gandhi National Council of Rural Education (MGNCRE)
9. National Commission for Homoeopathy (NCH)
10. National Commission for Indian System of Medicine (NCISM)
11. National Council for Hotel Management & Catering Technology (NCHMCT)
12. National Council for Teacher Education (NCTE)
13. National Medical Commission (NMC)
14. Pharmacy Council of India (PCI)
15. Rehabilitation Council of India (RCI)
16. Sports Authority of India (SAI)
17. Veterinary Council of India (VCI)

▶ **The Anti-Ragging Committee (ARC), Universities and Colleges**

The Anti-Ragging Committee is instituted at each college or university to ensure compliance with the provisions of the regulations as well as the provisions of any law for the time being in force concerning ragging; investigate complaints and also, monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution. The Anti-Ragging Committee is responsible for inculcating a culture of Ragging Free Environment on Campus. The Anti-Ragging Committee is involved in designing strategies and action plan for curbing the menace of ragging in the college by adopting an array of activities. The committee is also responsible for conducting awareness programmes from time-to-time on campus.

▶ **Anti-Ragging Squads, Universities and Colleges**

The Anti-Ragging Squad office bearers work under the supervision and guidance of the Anti-Ragging Committee and engage in checking places like hostels, buses, canteens, grounds, classrooms and other places of student congregation to keep a vigil and stop the incidences of ragging, if any, and report them if they happen. The squad role is also to educate the students at large by adopting various means about the menace of ragging and related punishments there to.

▶ Transparent Complaint Process

Specifically, after registering the complaint, the helpline executives forward it to four Higher Authorities:

University Vice-Chancellor | College Principal | SHO | City SP/SSP/DCP/ASP/ACP | Council

The team at the national helpline undertakes follow-up with the college's Anti-Ragging Committee (ARC) for investigation and ARC report till the satisfaction of the victim/ complainant. The complaint remains active in the helpline until the victim/ complainant is satisfied with the action taken by the authorities. The consent in writing for closing the complaint is taken from the victim/ complainant.

If the case is not resolved to the satisfaction of the victim/ complainant, the national helpline escalates the case to the Monitoring Agency for further action in terms of advice, second opinion, or follow-up by the Monitoring agency itself.

If the complainant is not satisfied with the action taken by the college or the college authorities are not cooperating with the helpline centre, such cases are escalated to the University Grants Commission and the respective council for intervention.

There is an online management system set up in the UGC premises for UGC to act on the complaints that have been escalated to UGC. Any actions in terms of writing a letter, email, phone calls etc. are being logged into the case file of the respective complaint. The case file is also visible to the victim/ complainant - www.ugc.ac.in

The status of the complaint with complete follow-up can be accessed at the link below with specific complaint number:

Enter Complaint Number To Check Status

Complainant registered Before April 2020

Complaint Number

Complainant registered From April 2020

Complaint Number

www.antiragging.in

Note: The helpline NEVER discloses the identity of the victim without their permission and consent.

Ragging Complaints Registration

The students in distress due to ragging-related incidents can contact National Anti-Ragging Helpline 1800-180-5522 (24x7 Toll Free) or e-mail to helpline@antiragging.in.

Or

They may also contact UGC Monitoring Agency i.e. Centre for Youth (C4Y) at antiragging@c4yindia.org or 011-41619005 or 98180 44577 (only in case of emergency).

IMPORTANT LINKS FOR THE STUDENTS, COLLEGES, UNIVERSITIES AND COUNCILS

▶ Students and Parents Undertaking Affidavit

In compliance of the second amendment in UGC Regulations, it is compulsory for each student and every parent to submit an online Anti-Ragging undertaking affidavit every academic year. The universities and colleges are also requested to implement the revised procedure for students to file online Anti-Ragging affidavits. The student will receive an e-mail with her/ his registration number. The student will forward that e-mail to the Nodal officer in her/ his university/college e-mail. (Please note that the student will not receive pdf affidavits and she/ he is not required to print & sign it as it used to be in the earlier case).

Link to fill out the online undertaking affidavit by students and parents:

www.antiragging.in/affidavit_registration_disclaimer.html | www.c4yindia.org/Home/Undertaking

▶ Ragging Complaints Registration

The complaints of ragging are being registered through the following means:

1. Via e-mail: helpline@antiragging.in
2. National Anti-Ragging Help Line: 1800-180-5522. 24x7 Toll Free Number
3. Suo Motto via Social Media platforms, news, reporters, influencers, social workers among others

Links for filling out ragging complaints:

The National Anti-Ragging Helpline website - www.antiragging.in

The Monitoring Agency website - www.c4yindia.org

▶ Universities and Colleges Compliance

The UGC regulation has made it mandatory for the universities and colleges to demote ragging in their campuses and follow the compliances to achieve these objectives. The universities are requested to fill online compliance and also immediately instruct all the colleges under their purview to follow it.

Link for 'confirmation on compliance being followed':

www.antiragging.in/compliance_disclaimer.html | www.c4yindia.org/Home/CollegeCompliance

▶ Colleges and Universities Contact Details

As per the order of the Hon'ble Supreme Court, it is mandatory for the college and university authorities to update their details each year, so that college students can navigate the college or university details while filing the undertaking affidavit.

Link to update college or university details:

www.antiragging.in/compliance_disclaimer.html | <https://www.c4yindia.org/Home/UpdateCollCont>

▶ Councils Reporting

The various councils in India are the statutory bodies for regulating universities and colleges. The measures undertaken by them to curb the menace of ragging in their respected affiliated universities and colleges are to be mandatorily reported.

Link to upload the council's reports:

www.antiragging.in/admin/login.php

HIGHER EDUCATION INSTITUTIONS IN INDIA (HEIs)

UGC Regulations on 'Curbing the Menace of Ragging in Higher Educational Institutions, 2009' are mandatory and all higher education institutions are required to take necessary steps for its implementation including the monitoring mechanism. Any violation of these regulations will be viewed seriously. If any institution fails to take adequate steps to prevent ragging or does not act in accordance with these Regulations or fails to punish perpetrators of incidents of ragging suitably, it will attract punitive action against itself by the UGC.

The requisite mandatory action for curbing the menace of ragging in all Higher Educational Institutions in India:

- Strengthen and augment anti-ragging mechanism by way of adequate publicity through various mediums
- Constitution of Anti-Ragging committee and Anti-Ragging squad
- Establish Anti-Ragging Cell
- Install CCTV cameras at vital points
- Organise anti-ragging interaction, workshops and seminars for the freshers and the senior students
- After the commencement of the academic year organised professional counselling of the students
- Ensure identification of trouble triggers and take appropriate action
- Mention of Anti-Ragging warnings in the institution's E-prospectus and E-information booklets/ brochures
- Conduct surprise inspections of hostels, students, accommodation, canteens, rest cum recreational rooms, toilets, bus stands, and all other strategic locations
- Undertake all other measures that would augur well in preventing/ quelling ragging and any uncalled-for behaviour and the incident.

Website with nodal officers' complete details

Universities/ colleges have to display the email address and contact number of the Nodal Officer of the Anti-Ragging Committee of their university/ college on their website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel, Common facilities, etc.

Admission Form

Universities and colleges are requested to insert a mandatory column in their university/ colleges admission form as per the given format:

Anti-Ragging Undertaking Reference no:	
--	--

AWARENESS MEASURES FOR RAGGING FREE CAMPUSES

- Every public declaration of intent by any institution in electronic, audio-visual, online, social media, print, website, admission prospectus/ booklet or any other media should expressly mention that ragging is totally prohibited in the institution at the time of admission of students in any course.
- The brochure of admission/ instruction booklet or prospectus, whether in print or electronic format, shall prominently print these regulations in full.
- Institutions should display posters in all prominent locations showcasing the provisions of penal law applicable to incidents of ragging.
- At the end of each academic year, the institution should send a letter to the parents/ guardians informing them about the Regulations and any law for the time being enforced prohibiting ragging and its punishments.
- Institutions can issue public notices in the newspapers, update their websites with the nodal officer's complete details.
- Every fresher should be provided with a printed leaflet with all the information to seek help and guidance from all authorities and agencies, and a calendar of events and activities laid down by the institution to facilitate and complement the familiarisation of freshers with the academic environment of the institution.
- Institutions should conduct joint sensitisation and orientation programmes for both freshers and senior students.
- Institutions should constitute Anti-Ragging Committee and Anti-Ragging Squad which will be responsible for spreading awareness and preventing the occurrence of ragging.
- Meeting of all staff, functionaries and agencies before the commencement of the academic session.
- Institutions should launch a publicity campaign against ragging before the commencement of the academic year.
- After the commencement of the academic year, the batch of freshers should be divided into small groups and assigned to the faculty for difficulties and guidance.
- Random anonymous survey should be done among students about ragging, and it should be a regular practice in the institution.

In Nutshell

- Brochure of admission/instruction booklet or the prospectus
- Leaflets
- Posters
- Institution website
- Meetings
- Publicity campaign
- Seminars and workshops
- Professional counselling
- Orientation programmes
- Large scale cultural, sports and other activities

▶ UGC designed and distributed four types of posters amongst Universities/ Regulatory Authorities/ Councils/ IITs/ NITs/ other educational institutions for their prominent display. These anti-ragging posters must be displayed at all prominent places like the Admission centre, Departments, Library, canteen, Hostel, Common facilities, etc. These posters are available on UGC website. The size of the posters should be 8x6 feet.

▶ UGC developed 05 TVCs of 30 seconds each with different perspectives i.e. Parents, victims, and Offenders.

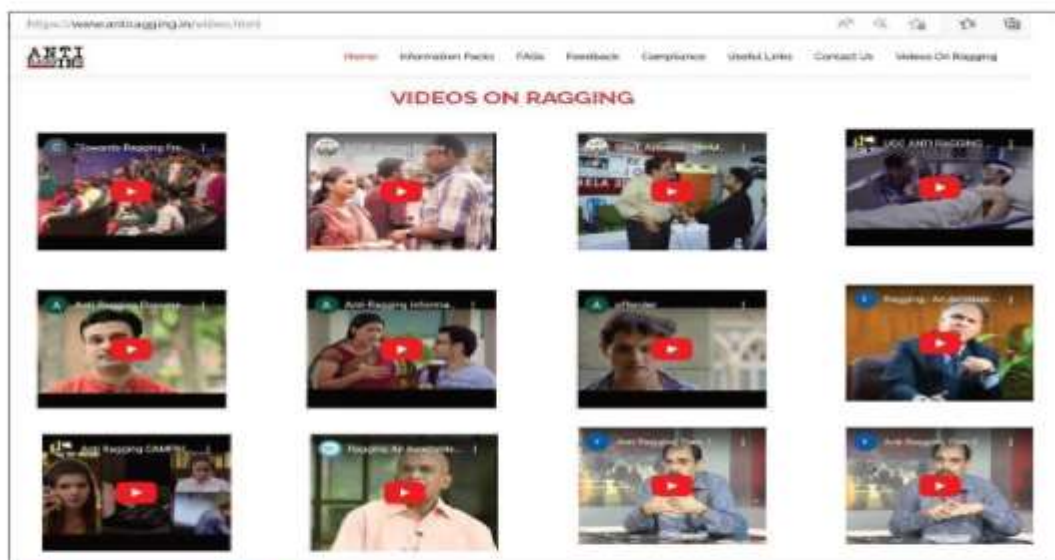
AWARENESS COLLATERALS

▶ Posters



Download: www.ugc.ac.in/pdf/news/4957638_poster-ragging.pdf

▶ Videos



www.antiragging.in/video.html

▶ Frequently Asked Questions (FAQ)

www.antiragging.in/faqs.html | www.c4yindia.org/Home/AntiRagging

REACH OUT

University Grant Commission (UGC)

Bahadur Shah Zafar Marg
New Delhi 110 002
P: 91 11 2360 4446; 2360 4200
E: contact.ugc@nic.in

UGC Anti-Ragging Cell (ARC)

NET Bureau, South Campus of Delhi University,
Benito Jhuarez Marg, New Delhi 110 021
P: 91 11 2411 2087
E: raggingcell@yahoo.in

Monitoring Agency

Centre for Youth (C4Y)
New Delhi 110 068
P: 91 11 4161 9005
E: antiragging@c4yindia.org

National Anti-Ragging Helpline

New Delhi 110 007
P: 1800 180 5522
E: helpline@antiragging.in

NATIONAL RAGGING PREVENTION PROGRAMME

www.ugc.ac.in

www.antiragging.in and www.c4yindia.org

Guidelines Content and Design by Centre for Youth (C4Y), Monitoring Agency

Grievance Redressal Cell Guidelines by University of Mumbai

Dr. Sunil Patil
Director



Department of Students' Development
Vidyapeeth Vidyarthi Bhavan,
'B' Road, Churchgate
Mumbai - 400 020
Tel. No. 2204 28 59

CIRCULAR

To,
The Principals/Directors
of the Affiliated Colleges/Recognized Institutions
of the University of Mumbai

Subject: Constitution of College Grievance Redressal Cell (CGRC)
as per महाराष्ट्र शासन राजपत्र असाधारण भाग चार व, असाधारण क्रमांक ५७

Sir/Madam,

As per directives received from the University Authorities, I am directed to inform you goodself that as per महाराष्ट्र शासन राजपत्र असाधारण भाग चार व, असाधारण क्रमांक ५७, dated February 27, 2019, each Affiliated College and Recognized Institution of the University of Mumbai has to constitute a **College Grievance Redressal Cell (CGRC)**. All grievances of students relating to College/Institution shall first be addressed to College Grievance Redressal Cell (CGRC) to be constituted at the level of College/Institution by following below given steps:

Affiliated College/Recognized Institution shall constitute College Grievance Redressal Cell (CGRC). The composition of CGRC shall be as follows:

- Principal of the College or Head/Director of the Recognized Institution – **Chairperson**
- One Senior Faculty Member Nominated by the Principal of the College or Head/Director of the Recognized Institution – **Member**
- One Senior Faculty Member Nominated by the Principal of the College or Head/Director of the Recognized Institution – **Member Secretary**

The tenure of all the members of CGRC shall be of two years.

Affiliated College/Recognized Institution shall create a Portal on their website where student shall register their grievances online with necessary documents.

Affiliated College/Recognized Institution shall upload the information of functioning of CGRC on the portal.


Affiliated College/Recognized Institution shall give wide publicity to College Grievance Redressal Cell (CGRC) among all students, teachers, administrative staff and non-teaching staff of their College/Institution through various means like, Website, Prospectus, Notices, Electronic Gadgets, etc.

The concerned student of the Affiliated College/Recognized Institution shall register his/her complaint on the portal available on the website of his/her College/Institution.

The Member Secretary of CGRC shall maintain the documentation of the grievances of students who have registered their grievances on the portal of the College/Institution.

- The Member Secretary shall prepare the Agenda for the meeting of the College Grievance Redressal Cell (CGRC) in consultation with the Chairperson and shall communicate to all members prior to the meeting.
- The committee shall resolve the grievance of the complainant student by giving an opportunity of hearing to all the concerned parties and following principles of natural justice.
9. The Member Secretary shall convene meeting of College Grievance Redressal Cell (CGRC) in consultation with the Chairperson in order to redress the grievances registered on portal within 15 days of its receiving.
 10. The Member Secretary shall prepare Minutes and Action Taken Report for College Grievance Redressal Cell (CGRC).
 11. The Member Secretary shall upload the Decisions/Resolutions/Minutes/Action Taken Report of CGRC on the portal.
 12. The Member Secretary shall communicate the Minutes and Action Taken Report of each meetings of CGRC for the information to the Director, Students' Development, University of Mumbai by an email on egre@mu.ac.in
 13. The Member Secretary will prepare Annual Report regarding working of the CGRC and submit it to the Director, Students' Development, University of Mumbai by an email on egre@mu.ac.in
 14. If the concerned student is not satisfied with the decision of the College Grievance Redressal Cell (CGRC) then he/she can appeal to University Grievance Redressal Cell (UGRC) which comes under Department of Students' Development within 30 days. The Member Secretary shall communicate this to all students who have registered their grievances on the portal. The student desire to appeal on the decision given by CGRC shall register his/her grievance/s on the portal available on the website of University of Mumbai, www.mu.ac.in with all supporting documents within 30 days.
 15. The procedure and directives for functioning of College Grievance Redressal Cell (CGRC) are enclosed here for information and necessary action at your end.

Mumbai
May 14, 2019


Dr. Sunil Patil
I/c Director, OSD

University of Mumbai
DEPARTMENT OF STUDENTS' DEVELOPMENT

**PROCEDURE AND DIRECTIVES FOR FUNCTIONING OF
COLLEGE GRIEVANCE REDRESSAL CELL (CGRC)**

A. Role and Functions of CGRC

The CGRC shall exercise the following role and perform the following functions, namely-

- 1) To receive the applications of the students from the portal available on the website of College / Institute and process them further.
- 2) To attend all applications relating to the grievances of the students.
- 3) To entertain and consider the grievances of the students. It may hear the students in person by giving opportunities of hearing.
- 4) To hear all the concerned parties and settle grievances as early as possible.
- 5) To counsel the students whenever necessary to resolve their grievances.
- 6) To give advice to the students through correspondence.
- 7) The CGRC shall not discuss with any sub-judice grievances.
- 8) It shall make efforts to settle the disputes amicably.
- 9) To prepare and submit the recommendations relating to the redressal of grievances to the concerned.
- 10) To consider and submit recommendations and suggestion in respect of reforms in the working of various sections/units/departments/cells of the College/Institution relating to the redressal of grievances of students.
- 11) To prepare Minutes and Action Taken Report of the meeting of CGRC and submit it to the Director, Students' Development, University of Mumbai.
- 12) To prepare Annual Report regarding working of the CGRC and submit it to the Director, Students' Development, University of Mumbai.

B. Role of the Chairperson of CGRC

- 1) The Principal of Affiliated College or Head / Director of Recognized Institution shall be the Chairperson of CGRC. In absence of Principal / Head / Director, the Incharge of the College / Institution shall be the Chairperson of CGRC with prior permission of his/her Management/Higher Authorities.
- 2) The Chairperson shall finalize the date of meeting of CGRC in discussion with Member Secretary.
- 3) The Chairperson shall preside over the meeting of CGRC.

C. Role of the Member Secretary of CGRC

- 1) The Member Secretary shall be the Primary Officer of the CGRC. He shall be the custodian of all accounts and records, if any, placed at the disposal of the Cell.
- 2) The Member Secretary shall prepare the Agenda for a meeting of the CGRC in consultation with the Chairperson and shall communicate the Agenda with all necessary documents of students to all members prior to the meeting through an email.
- 3) The Member Secretary shall convene meetings of CGRC in consultation with the Chairperson in order to redress the grievances registered on portal within 15 days of its receiving.
- 4) He shall also attend the meetings and shall be responsible for maintaining a record of the minutes of the proceedings of the meetings.
- 5) He shall prepare Action Taken Report on the previous meeting of CGRC.
- 6) The Member Secretary shall upload the Decisions/Resolutions/Minutes/Action Taken Report of CGRC on the portal.

- 7) The Member Secretary shall communicate the Minutes and Action Taken Report of each meetings of CGRC for the information to the Director, Students' Development, University of Mumbai by an email on egre@mu.ac.in
- 8) The Member Secretary shall prepare Annual Report regarding working of the CGRC and submit it to the Director, Students' Development, University of Mumbai by an email on egre@mu.ac.in
- 9) The Member Secretary shall discharge such other duties and functions related to grievances of the students as the Chairperson and the Director, Students' Development assign to him from time to time.

D. Meetings of CGRC

- 1) The CGRC shall meet regularly as per the exigency in order to redress the grievances registered on portal within 15 days of its receiving. If there are no grievances, the CGRC shall meet once in every semester.
- 2) The Member Secretary may directed by the Chairperson to convene a meeting of the CGRC at the place, date and time to be fixed in consultation with him/her.
- 3) Every meeting of the CGRC shall be numbered serially.
- 4) The Notice of the meeting shall be issued by the Member Secretary well in advance, in consultation with the Chairperson and shall communicate to all members with its Agendas and necessary documents prior to the meeting through an email.
- 5) However, any non-receipt of notice by the members shall not invalidate the proceedings of the meeting.
- 6) In case of a meeting being called urgently the Notice and Agenda with necessary documents may be distributed to the members during the meeting. The procedure of any such meeting shall be such as the CGRC may determine.
- 7) In case the grievance is against any of the members of the CGRC, the concerned member shall abstain himself from the proceeding on such issue. However, the concerned student shall have choice to approach the (University Grievance Redressal Cell (UGRC) for the Redressal of his/her grievance.

E. Venue of the Meeting of CGRC

- 1) The Meeting of the CGRC shall be held in the premises of the College/Institution during the working days and working time of the College/Institution.
- 2) The Member Secretary shall communicate venue, date and time of meeting of CGRC to all members of CGRC and students who have registered their grievances prior to the meeting.

F. Quorum of the Meeting of CGRC

The Quorum for the meeting of CGRC shall be two, including Chairperson.

G. Decisions by Majority of the Meeting of CGRC

All matters of any meeting of the CGRC shall be decided by majority of the members present and voting and, in case of a tie, the person presiding shall have a second or casting vote.

H. Minutes

- 1) The draft Minutes of the meetings shall be prepared by the Member Secretary in consultation with the Chairperson and confirm it from all members within 7 days after the meeting.
- 2) The Minutes shall contain a record of the decisions taken and resolutions passed by the CGRC in the meeting and the discussions of the meeting shall not ordinarily form part of the Minutes.
- 3) The Member Secretary shall submit the confirmed minutes of the meeting of CGRC to the Director, Students' Development, University of Mumbai by an email on egre@mu.ac.in

I. Action Taken Report

- 1) After the confirmation of the minutes, the Member Secretary shall report to the CGRC the Action Taken Report on the resolutions or decisions or directions given in the previous meetings of the CGRC.
- 2) The Member Secretary shall submit Action Taken Report on the meeting of CGRC to Director, Students' Development, University of Mumbai by an email on cgrc@mu.ac.in

J. Attendance of Members

- 1) Member Secretary shall maintain the record of Attendance of each meeting of CGRC.
- 2) Every member shall sign the Attendance Sheet during every meeting.

K. Appearance before CGRC

The complainant student may appear in person. If he/she is incapable to attend / represent his/her grievances, then his/her representative (preferably parents) other than legal practitioner may be authorized to present his/her case in any proceedings before the CGRC.

L. Language of Proceedings of Meetings of CGRC

Preferably Marathi language may be used in the proceedings of meetings of CGRC. The complainant student can request for any other language to the CGRC.

M. Nature of Applications to be Entertained by the CGRC

The grievances or common grievances of students related to College / Institution only shall be considered by the CGRC.

N. Registration of Grievances on the Portal

- 1) Any student desiring redressal of his grievance/s may register his/her grievance/s online on the portal available on website of his/her College/Institution.
- 2) The student shall fill all the information required for registration and upload the supporting documents.
- 3) The grievances with insufficient/incomplete information shall not be entertained by CGRC.

O. Disposal of Applications

- 1) On receipt of an Applications of Grievances of Students, the Member Secretary shall scrutinize the applications in consultation with Chairperson of the CGRC and prepare the Agenda of Meeting.
- 2) Non-accepted applications shall be communicated to the student in writing by Member Secretary.
- 3) The Member Secretary shall communicate the date, time and venue of the Meeting to the students who have registered their grievances on the portal before the meeting with the help of Administrative Staff of the Department / Institution.
- 4) The Member Secretary may request the applicant student to supply further information as may be necessary and also discuss the grievance personally with the applicant.
- 5) The Member Secretary may request all the parties related to grievance to give clarification in writing with necessary documents and send it to all members through an email along with the Agenda.
- 6) The Member Secretary shall present each complaint before the CGRC as per the Agenda with all necessary documents given by the students during the meeting.
- 7) The CGRC shall redress all the grievances as per the Agenda by giving an opportunity of hearing to all the concerned parties and by following principles of natural justice.

- 8) The Member Secretary shall communicate a copy of Order/Decision/Resolution to all the students whose grievances were mentioned in the Agenda.

P. Non-Entertainment of Application

- 1) No applications for redressal of grievances shall be entertained, if the CGRC is satisfied that-
 - a. The applicant has knowingly made false statement or furnished false information as regards to place of residence, educational qualifications, etc.
 - b. In an application, there is no prima facie case for considering it.
 - c. The Application is frivolous or fictitious.
 - d. The matter is sub-judice in any court of law.
 - e. If there is gross delay.
 - f. Having regard to all the circumstances of the case, it is otherwise not reasonable to consider the application.
- 2) In case of any false or frivolous complaint, the CGRC may recommend appropriate action against the complainant student.

Q. Processing of Applications

- 1) The Member Secretary shall prepare requisite number of sets of all the applications received online/personally from the students and documents of other parties on which complaint has been made and send it to all members of CGRC prior to the meeting through an email and handover its hardcopies to all members of CGRC at the time of meeting.
- 2) The CGRC shall consider the case on the basis of the noting prepared by the Member Secretary.
- 3) The CGRC shall deal with the case on the basis of the Provisions of the Act, Rules, Regulations, Statutes, Ordinances, Circulars and Directions of the University and on the basis of natural justice, equity and good conscience.
- 4) The CGRC shall hear the all the concerned parties related to the complaint in person / individually / collectively whatever the requirement of the case by following principles of natural justice.
- 5) Efforts shall be made to settle the grievances amicably after hearing all parties.
- 6) Efforts shall be made to settle the grievances within 15 days of its receiving.

R. Consideration of Applications

- 1) Each member of the CGRC shall study the applications/cases sent to them in advance.
- 2) Applications shall be discussed in the Meeting and further line of action shall be decided.
- 3) The concerned student/s or any other person or teaching staff or administrative staff or non-teaching staff or official who is concerned with the grievances of the student/s may be called during the meeting of the CGRC whenever necessary and they may be heard in person.
- 4) If the CGRC finds it necessary it may refer any matter to an expert and obtain his / her opinion.
- 5) After following all the procedures enumerated under sub-rules R. (1) to (4) above, the CGRC may formulate its recommendations on the Application.

S. Recommendations for Final Action

- 1) The Member Secretary shall communicate a copy of Order/Decision/Resolution to all the students whose grievances were mentioned in the Agenda.
- 2) The Chairman and Member Secretary shall see the implementation of resolutions/decisions made during the meeting of CGRC on top priority basis.

- 3) The Member Secretary shall upload the Decisions/Resolutions/Minutes/Action Taken Report of CGRC on the portal.
- 4) If the CGRC comes to the conclusion that any of the employees/officials is involved in misconduct, they can recommend departmental enquiry against him/her.

T. Pursuing the Matter

- 1) The Chairman and Member Secretary shall keep in touch with the concerned sections/units/departments/cells and see that the decision is implemented immediately.
- 2) After the decision is finally implemented the same shall be incorporated in the Action Taken Report and submit it to all the members of CGRC at the next meeting.
- 3) The Member Secretary shall upload the Decisions/Resolutions/Minutes/Action Taken Report of CGRC on the portal.

U. Appeal on the Decisions

- 1) The student may prefer an appeal on the decision given by CGRC to University Grievance Redressal Cell (UGRC) within 30 days from the receipt of the decision of the CGRC.
- 2) In such case the student shall apply again on the portal available on the website of University of Mumbai, www.mu.ac.in within 30 days from the receipt of the decision of the CGRC.

V. Miscellaneous

a) Staff of the CGRC

The Principal/Head/Director shall assign one Administrative Staff (Junior Clerk) and Peon for working of CGRC.

b) Publicity

The Chairperson and Member Secretary of CGRC shall give due publicity to the functioning of the CGRC through various modes of publicity like, Website, Prospectus, Notices, Electronic Gadgets, etc. for the information of the Students, Teaching Staff, Administrative Staff and Non-Teaching Staff.

c) Powers to give Directions

The Director, Students' Development, University of Mumbai may from time to time, issue directions to the CGRC to carry out its purposes effectively and the CGRC shall be bound to carry out such directions.

W. Annual Report

The Member Secretary shall prepare Annual Report as per the format given below regarding working of the CGRC and submit it to the Director, Students' Development, University of Mumbai by an email on cgrc@mu.ac.in

1	Full Name of the Affiliated College / Recognized Institution	
2	Abbreviated Name of the Affiliated College / Recognized Institution	
3	Address of the College / Institution	
4	District	
5	Landline No. of the College / Institution	
6	Email of the College / Institution	

7	Name of the Principal / Head / Director	
8	Mobile No. of the Principal / Head / Director	
9	Landline No. of the Principal / Head / Director	
10	Email of the Principal / Head / Director	
11	Name of the Member Secretary	
12	Designation of the Member Secretary	
13	Mobile No. of the Member Secretary	
14	Landline No. of the Member Secretary (If any)	
15	Email of the Member Secretary	
16	No. of Applications Received on Portal	
17	No. of Scrutinized Applications	
18	No. of Applications Presented before the CGRC	
19	No. of Resolved Applications	
20	No. of Un-resolved Applications	
21	No. of Applications Referred to the Experts for an Opinion	
22	No. of Applications Sent to University Grievance Redressal Cell (UGRC)	
23	No. of Frivolous Applications	
24	No. of Pending Applications	
25	No. of the Meetings of CGRC Held	
26	No. of the Meetings Adjourned for Want of Quorum	
27	Average No. of Members of CGRC Present for the Meetings	
28	Total Annual Expenses of the Meetings, If Any, Incurred by the CGRC	
29	Any other Information	

Date:	Place:
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Name and Signature of the
Member Secretary

Seal of the College /
Institution

Name and Signature of the
Chairperson with Seal



भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग III—खण्ड 4

PART III—Section 4

प्रधिकार से प्रकाशित

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नई दिल्ली, शनिवार, मार्च 29, 2014/ चैत्र 8, 1936
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विश्वविद्यालय अनुदान आयोग
अधिसूचना

नई दिल्ली, 25 दिसम्बर, 2013

मि.सं. 15-3/2013 (ए.आर.सी.) पार्ट-III.-विश्वविद्यालय अनुदान आयोग अधिनियम, (1956) (3-1956) की धारा (ग) के उप-अनुच्छेद (1) के अनुच्छेद 26 में प्रदत्त अधिकारों के क्रियान्वयन के अनुसार विश्वविद्यालय अनुदान आयोग एतद्वारा निम्न विनियम सृजन करता है, मानत :-

- (1) यह विनियम "उच्चतर शैक्षिक संस्थानों" में शैक्षणिक जोड़िन के निराकरण (द्वितीय संशोधन) विनियम 2013 कहलावेगा।
- (2) इन विनियमों के अनुलग्नकों-I एवं II के अंतर्गत शैक्षणिक जोड़िन पर नियंत्रण के विश्वविद्यालय अनुदान आयोग विनियम 2009 (जो आगे से प्रमुख विनियम के रूप में जाने जाएंगे) इनमें सम्मिलित निम्न धार्यों का विलोपन किया जाएगा:-
"सत्पनिष्ठापूर्वक पुष्टि की गई एवं इस पत्र की विषयवस्तु को पढ़कर इस (दिन) (माह)..... (वर्ष) को मेरी उपस्थिति में हस्ताक्षरित किया गया।

राध्या आयुक्त

उपमन्त्र्य बसु सचिव

[विज्ञापन-III/4/असा./113/13]

ध्याद टिप्पणी:- प्रमुख विनियमों को भारत के राजपत्र में अधिसूचना सं. 27 दिनांक 07.07.2009 में प्रकाशित किया गया था।

1431 GI/2014

(1)



छात्र का आश्वासन

1. मैं _____ (प्रवेश/पंजीकरण/नामांकन संख्या के साथ ही छात्र का पूरा नाम) गुजुन/सुपुत्री/_____
की/कीमती/सुपुत्री _____ जिसे _____ में (संस्थान का नाम) प्रवेश दिया गया है, उसने उच्च शैक्षिक
संस्थान में 2009 के जोड़िन पर नियंत्रण संबंधी सुपुत्री विनियमों की प्रति प्राप्त की है (जो इसके आने से विनियम
कहलावेंगे) तथा इन विनियमों में समाविष्ट प्रावधानों को ध्यानपूर्वक पढ़ कर पूरी तरह से समझ लिया है।
2. मैंने विशेष रूप से इन विनियमों की धारा 3 को ध्यानपूर्वक पढ़ा है तथा मुझे इन बात का संज्ञान है कि रैगिंग में कौन सी बातें
सम्मिलित हैं।
3. मैंने विनियमों की धारा 7 एवं 9.1 को भी विशेष रूप से पढ़ा है तथा मैं उस दण्डात्मक एवं प्रशासनिक कार्रवाई के विषय में पूरी
तरह से सचेत हूँ जो मेरे विरुद्ध लागू की जा सकती है यदि मैं रैगिंग को बढ़ावा देने के लिए दोषी पाया जाता हूँ अथवा रैगिंग
को सक्रिय अथवा छिपे छोर से प्रोत्साहित करने अथवा इस विषय में बह्यन्त्र करने का दोषी पाया जाता हूँ।
4. मैं एतद्वारा सत्यनिष्ठ रूप से प्रमाणित करता/करती हूँ एवं आश्वासन देता/देती हूँ कि _____
(क) मैं ऐसे किसी व्यवहार अथवा कृत्य में संलिप्त नहीं होऊँगा/होऊँगी जिसे इन विनियमों की धारा 3 के अंतर्गत रैगिंग के
रूप में माना जा सकता है।
(ख) मैं ऐसे किसी आचरण अथवा अनाचरण के काम में न तो भाग हूँगा/हूँगी न ही उसके पदयन्त्र में अथवा उसके प्रोत्साहन
में शामिल होऊँगा जिस कृत्य को इन विनियमों की धारा 3 के अंतर्गत रैगिंग के रूप में माना गया है।
5. मैं एतद्वारा प्रमाणित करता/करती हूँ कि यदि मैं दोषी पाया जाता हूँ तो इन विनियमों की धारा 9.1 के अनुसार इनसे बिना
पूर्वाग्रह के मैं दण्ड के लिए तथा ऐसी दण्डात्मक कार्रवाई के लिए उत्तरदायी हूँ जो कि अन्य किसी आपराधिक मामले के प्रति
किसी चालू दण्डात्मक अथवा अन्य किसी कानून के अनुसार मेरे विरुद्ध की जा सकती है।
6. मैं घोषित करता/करती हूँ कि इस देश के किसी भी संस्थान में, मुझे रैगिंग के बह्यन्त्र में अथवा इसे प्रोत्साहित करने, इसको
बढ़काने में अथवा इसमें भाग लेने के मामले में दोषी पाने के लिए न तो निश्चालित किया है ना ही प्रवेश से बाधित किया
है-और मैं यह भी प्रमाणित करता/करती हूँ कि यदि की गई यह घोषणा असत्य पाई जाती है तो मुझे पूरी जानकारी है कि
मेरा प्रवेश निरस्त करने का उत्तरदायित्व मुझ पर होगा।

घोषित किया गया _____ दिन _____ माह _____ वर्ष

शपथकर्ता के हस्ताक्षर
नाम

सत्यापन

सत्यापित किया जाता है कि यह बचनबद्धता मेरे संज्ञान सर्वांगीण रूप से सत्य है तथा इसका कोई भी अंश असत्य नहीं है तथा
इसमें कथित कोई भी बात न तो छिपाई गई और ना ही अयर्थाथ कही गई है।

सत्यापित (स्थान) _____ दिन _____ माह _____ वर्ष

शपथकर्ता के हस्ताक्षर
नाम



माता-पिता/अभिभावक द्वारा की गई प्रतिबद्धता

1. श्री/श्रीमती/सुश्री _____ (माता-पिता/अभिभावक का पूरा नाम छात्र का पूरा नाम उसके प्रदेश/पंजीकरण/सामाजिक संस्था सहित) के पिता-माता/अभिभावक, जिसके छात्र को _____ (संस्थान का नाम) में प्रवेश दिया गया है, इसने चम्प सैकिक संस्थान, 2009, में रैगिंग के जोखिम पर नियंत्रण लगाने से संबंध यूजीसी विनियमों (जो आने से विनियम के नाम से कहलायेंगे) को ध्यानपूर्वक पढ़ लिया है तथा इन विनियमों में समाविष्ट प्रावधानों को पूरी तरह समझ लिया है।
2. मैंने, विशिष्ट रूप से इन विनियमों का अवलोकन किया है तथा मुझे इस बात की जानकारी है कि रैगिंग में क्या बात शामिल है।
3. मैंने विनियमों की धारा 7 एवं 9.1 का भी विशेष रूप से अध्ययन किया है तथा मैं पूरी तरह से जागरूक हूँ कि यदि मेरी संतान रैगिंग की अथवा रैगिंग में सहायक होने की सक्रिय अथवा धिमे ढंग से दोषी पाया/पाई जाती है अथवा रैगिंग को बढ़ावा देने के बखाने का एक हिस्सा होता/होती है तो उस स्थिति में उसके विरुद्ध जिस दण्डात्मक एवं प्रशासनिक कार्रवाई का वह भागीदार होगा/होगी, वह मेरे संज्ञान में है।
4. मैं एताद्वारा सत्यनिष्ठ रूप से प्रमाणित करता/करती हूँ एवं आश्वासन देता/देती हूँ कि _____
(क) मेरी संतान ऐसे किसी व्यवहार अथवा कृत्य में संलिप्त नहीं होगी जिसे विनियमों की धारा 3 के अंतर्गत रैगिंग माना गया है।
(ख) मेरी संतान जान बुझकर अथवा भूलवश से ऐसे किसी कृत्य में न तो संलिप्त होगी अथवा न ही उसमें सहायक होगी या ही उसे प्रोत्साहित करेगी जिसे इन विनियमों की धारा 3 के अंतर्गत रैगिंग के रूप में माना गया है।
5. एताद्वारा मैं यह घोषित करता/करती हूँ कि यदि मेरी संतान रैगिंग की दोषी पाई जाती/पाया जाता है तो वह इन विनियमों की धारा 9.1 के अनुसार दण्ड की भागीदार होगा/होगी जो कि किसी भी अन्य आपराधिक कृत्य के पूर्वाग्रह के बिना होगा-तथा जो दण्ड मेरी संतान को विरुद्ध किसी भी दण्ड संबंधी कानून के अथवा वर्तमान में लागू किसी भी अन्य कानून के अनुसार होगा।
6. एताद्वारा मैं यह घोषित करता/करती हूँ कि यदि मेरी संतान इस देश में विद्यमान किसी भी संस्थान द्वारा रैगिंग की दोषी अथवा उसमें सहायक होने कि अथवा बड़बन्द का एक हिस्से के रूप से दोषी होने के कारण अथवा उसे प्रोत्साहित करने के दोष के कारण निष्कासित नहीं हुई है/हुआ है तथा मैं यह भी पुष्टि करता हूँ कि यदि यह घोषणा असत्य पाई जाती है, तो मेरी संतान को दिया गया प्रवेश निरस्त कर दिया जायेगा।

घोषित किया गया _____ दिन _____ माह _____ वर्ष _____

रापथकर्ता के हस्ताक्षर

नाम:

पता:

दूरभाष सं./मो. नं.:

सत्यापन

सत्यापित किया जाता है कि यह वचनबद्धता मेरे संज्ञान में सर्वांगीण रूप से सत्य है तथा इसका कोई भी अंश अस्तित्व नहीं है तथा इसमें कथित कोई भी बात या तो छिपाई गई है और या ही अयथार्थ कही गई है।

सत्यापित (स्थान) _____ दिन _____ माह _____ वर्ष _____

रापथकर्ता के हस्ताक्षर

नाम:



**UNIVERSITY GRANTS COMMISSION
NOTIFICATION**

New Delhi, the 25th December, 2013

No. F. 15-3/2013 (ARC) Pt. III.—In exercise of powers conferred under clause (g) of sub-section (1) of section 26 of the University Grants Commission Act 1956 (3 of 1956), the University Grants Commission hereby makes the following regulations, namely:-

- (1) These regulations may be called the "curbing the Menace of Ragging in Higher Educational Institutions (second Amendment) Regulations, 2013".
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. In UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter referred to as the Principal regulations), in the Annexure-I and II of the regulations, the sentences containing the following shall be deleted:

"Solemnly affirmed and signed in my presence on this (day) of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER"

UPAMANYU BASU, Secy.

[ADVT. III/4/Exty/113/13]

Foot Note: The principal Regulations were published in the Gazette of India, vide notification number 27 dated 04.07.2009.

ANNEXURE-I

UNDERTAKING BY THE STUDENT

I, (full name of student with admission/registration/enrolment number) w/o d/o Mr./Mrs./Ms. _____, having been admitted to (name of the institution) _____, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- (2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- (3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- (4) I hereby solemnly aver and undertake that
 - (a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.



- (5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- (6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of deponent
Name:

ANNEXURE-II

UNDERTAKING BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father/mother/guardian of, (full name of student with admission / registration/enrolment number) _____, having been admitted to _____ (name of the Institution) _____, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations."

- (2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- (3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- (4) I hereby solemnly aver and undertake that
- (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
- (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- (5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

1431 6/14-2



- (6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name:
Address:
Telephone/Mobile No.:

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at (Place) on this the (day) of (month) (year).

Signature of deponent
Name:





भारत का राजपत्र The Gazette of India

असाधारण
EXTRAORDINARY

भाग III—खण्ड 4
PART III—Section 4

प्रतिष्कार से प्रकाशित
PUBLISHED BY AUTHORITY

सं. 269] नई दिल्ली, बुधवार, जून 29, 2016/आषाढ़ 8, 1938
No. 269] NEW DELHI, WEDNESDAY, JUNE 29, 2016/ASHADHA 8, 1938

विश्वविद्यालय अनुदान आयोग

अधिसूचना

नई दिल्ली, 29 जून, 2016

सं. फा. 1-15/2009(ए.आर.सी.),—विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 (3 का 1956) के अनुच्छेद 26 के उप-अनुच्छेद (1) की धारा (जी) के अन्तर्गत प्रदत्त अधिकारों के निष्पादन हेतु विश्वविद्यालय अनुदान आयोग निम्न विनियमों का सृजन करता है :—

- (1) ये विनियम "उच्च शिक्षा संस्थानों में रैगिंग अपराध निषेध विनियम, 2016 (द्वितीय संशोधन)" के नाम से जाने जाएंगे।
- (2) ये विनियम राजपत्र में प्रकाशन की तिथि से लागू माने जाएंगे।
2. विश्वविद्यालय अनुदान आयोग के विनियम, "उच्च शिक्षा संस्थानों में रैगिंग अपराध निषेध, 2009" (इसके उपरान्त प्रमुख विनियमों के संदर्भ में) के पैरा 3 के उप शीर्षक "रैगिंग कैंसे होती है" अ(अ) के बाद निम्नलिखित को जोड़ा जाए :—
 - अ(अ). किसी भी छात्र को (नवीन प्रविष्ट या अन्यथा) सहित करके रंग, प्रजाति, धर्म, जाति, जातिमूल, लिंग (उभय लैंगिकों सहित) लैंगिक प्रकृति, ब्राह्मण स्वरूप, राष्ट्रियता, बोलीभाषा, बोलीभाषा, भाषा वैशिष्ट्य, जन्म, निवास स्थान या आर्थिक पृष्ठभूमि के अन्तार पर हताश्रितिक अथवा मानसिक प्रताड़ना (दबंगई एवं बहिष्करण) का कृत्य।

प्रोफेसर जशपाल एल. सन्धु, सचिव (पूजीसी)

[विज्ञापन III/4/असा./149/(113)]

3227 GM/2016

(1)



UNIVERSITY GRANTS COMMISSION

NOTIFICATION

New Delhi, the 29th June, 2016

No. F. 1-15-2009 (ARC).—In exercise of powers conferred under clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956 (3 of 1956), the University Grants Commission hereby makes the following regulations namely:—

- (1) These regulations may be called "Curbing the menace of Ragging in Higher Educational Institutions (third amendment), Regulations, 2016."
 - (2) They shall come into force on the date of their publications in the Official Gazette.
2. In UGC Regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009 (herein-after referred to as the Principal regulations), in Para 3 the following shall be added after 3(i) under heading what constitutes Ragging.—
- 3(j). Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

Prof. JASPAL S. SANDHU, Secy. (UGC)

[ADVT. III/4/Exty./149/(113)]





ज्ञान-विद्यया विमुक्तये

प्रो. राजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(विद्या मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

BY EMAIL

16 SEP 2022 September, 2022

D.O. No.1-15/2021(ARC)

Respected Madam/Sir,

In pursuance to the Judgement of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, the UGC had notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website i.e. www.ugc.ac.in. These regulations are mandatory for all higher educational institutions across the country.

As multiple mechanisms are required to ensure a ragging-free campus, here are some recommendations and action steps which are need to be taken by your esteemed university and all institutions under your ambit.

A. Basic Measures:

1. Constitution of anti-ragging committee, anti-ragging squad, setting up of Anti-Ragging Cell and adequate publicity for these measures through various media.
2. A clear mention of anti-ragging warning in the institution's prospectus and information booklets /brochures shall be ensured.
3. Preparation of e-admission booklet or brochure, e-leaflets of your institutions giving detailed guidance to admitted students in case of ragging, instead of print/hard copy.
4. Display of banners/posters at conspicuous places in the campus to create awareness on anti-ragging measures amongst students (soft copy of the posters attached are also available on UGC website www.ugc.ac.in & www.antiragging.in)
5. Updation of websites of institutions with the complete address and contact details of nodal officers related to anti-ragging committee.
6. An online undertaking in every academic year to be submitted by each student and every parent, in compliance with the UGC Regulations and its 2nd Amendment regarding submission of undertaking.
7. UGC has notified 3rd Amendment in UGC Regulations on 29th June, 2016 to expand the definition of ragging by including the following:

"3. (i) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background."

8. Installation of CCTV cameras at vital points.

B. Counseling and monitoring measures

1. Regular interaction and counseling with the students to detect early signs of ragging and identification of trouble-triggers.
2. Surprise inspection at hostels, students' accommodation, canteens, rest-cum-recreation rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident.



CONTINUATION SHEET

-02-

C. Creative Dissemination of the idea of ragging-free campus

1. Events like Anti-Ragging workshops, seminars and other creative avenues to spread the idea.
2. Safety and security apps without affecting the privacy of individuals can be creatively deployed.

D. Using other UGC initiated measures

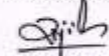
1. Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline 1800-180-5522 (24x7 Toll Free) or e-mail the Anti-Ragging Helpline at helpline@antiragging.in.
2. For any other information regarding ragging, please visit the UGC website i.e. www.ugc.ac.in & www.antiragging.in and contact UGC monitoring agency i.e. Centre for Youth on mobile No. 09818044577 (only in case of emergency).
3. UGC also drives an Anti-Ragging Media Campaign through different modes and has undertaken following activities to promote anti-ragging which are available on UGC website i.e. www.ugc.ac.in.
 - a. UGC has developed 05 TVCs of 30 seconds each from different perspectives i.e. Parents, Victim and Offenders.
 - b. UGC has designed and distributed posters amongst Universities/Regulatory Authorities/Councils/IITs/NITs/Other educational institutions for prominent display.
 - c. UGC has consecutively organized 02 Anti-Ragging Competitions for students/faculty /general public for the wider awareness of the menace of ragging.

Any violation of UGC Regulations or failure of institution to take adequate steps to prevent ragging in accordance with these Regulations or failure to punish perpetrators of incidents of ragging suitably, will attract punitive action under the UGC Act.

You are also requested to fill online compliance on www.antiragging.in and also immediately instruct all the colleges/institutions under their purview to follow it.

With kind regards,

Yours sincerely,


(Rajnish Jain)

The Vice-Chancellor of all Universities / Directors of all HEIs / Principal of all Colleges





भारत का राजपत्र

The Gazette of India

असाधारण
EXTRAORDINARY

भाग III—खण्ड 4

PART III—Section 4

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No. 269]

NEW DELHI, WEDNESDAY, JUNE 29, 2016/ASHADHA 8, 1938

विश्वविद्यालय अनुदान आयोग

अधिसूचना

नई दिल्ली, 29 जून, 2016

सं. फा. 1-15/2009(ए.आर.सी.)—विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 (3 का 1956) के अनुच्छेद 26 के उप-अनुच्छेद (1) की धारा (जी) के अन्तर्गत प्रदत्त अधिकारों के विधादन हेतु विश्वविद्यालय अनुदान आयोग निम्न विनियमों का सृजन करता है :-

(1) ये विनियम "उच्च शिक्षा संस्थानों में रैगिंग अपराध निषेध विनियम, 2016 (द्वितीय संशोधन)" के नाम से जाने जाएंगे।

(2) ये विनियम राजपत्र में प्रकाशन की तिथि से लागू माने जाएंगे।

2. विश्वविद्यालय अनुदान आयोग के विनियम, "उच्च शिक्षा संस्थानों में रैगिंग अपराध निषेध, 2009" (इसके उपरान्त प्रमुख विनियमों के सन्दर्भ में) के पैरा 3 के उप शीर्षक "रैगिंग कैसे होती है" 3(अ) के बाद निम्नलिखित को जोड़ा जाए :-

3(अ). किसी भी छात्र को (नवीन प्रविष्ट या अन्यथा) लक्षित करके रंग, ब्राह्मण, धर्म, जाति, जातिमूल, लिंग (उभय लैंगिकों सहित) लैंगिक प्रवृत्ति, बाह्य स्वरूप, राष्ट्रियता, क्षेत्रीयमूल, भाषा वैशिष्ट्य, जन्म, निवास स्थान या आर्थिक पृष्ठभूमि के आधार पर शारीरिक अथवा मानसिक प्रताड़ना (दबंगई एवं बहिष्करण) का कृत्य।

प्रोफेसर जसपाल एस. सन्धु, सचिव (एजीसी)

[विज्ञापन III/4/असा./149/(113)]

3227 GI/2016

(1)



UNIVERSITY GRANTS COMMISSION

NOTIFICATION

New Delhi, the 29th June, 2016

No. F. 1-15-2009 (ARC).—In exercise of powers conferred under clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956 (3 of 1956), the University Grants Commission hereby makes the following regulations namely:—

- (1) These regulations may be called "Curbing the menace of Ragging in Higher Educational Institutions (third amendment), Regulations, 2016."
 - (2) They shall come into force on the date of their publications in the Official Gazette.
2. In UGC Regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009 (herein-after referred to as the Principal regulations), in Para 3 the following shall be added after 3(i) under heading what constitutes Ragging.—
- 3(j). Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

Prof. JASPAL S. SANDHU, Secy. (UGC)

[ADVT. III/4/Exty./149/(113)]



डॉ. देव स्वरूप
Dr. Dev Swarup

संयुक्त सचिव
Joint Secretary



दूरभाष PHONE कार्यालय OFF : 011-23231273

फैक्स FAX : 011-23231291

E-mail : dev@ugc.ac.in

विश्वविद्यालय अनुदान आयोग

बाह्यदुर शाह ज़फर मार्ग,

नई दिल्ली-110 002 (भारत)

UNIVERSITY GRANTS COMMISSION

BAHADUR SHAH ZAFAR MARG

NEW DELHI-110 002 (INDIA)

No.F.1-14/2009(CPP-II)

September, 2009

Registered
All Universities

12 OCT 2009

Subject: UGC Regulations on curbing the menace of Ragging in Higher Educational Institutions, 2009.

Sir,

In continuation to this office letter of even no. dated 7th July, 2009 on the above subject, I am enclosing a copy of the UGC Regulations on curbing the menace of ragging in educational institutions, 2009 published in the Gazette of India dt.4th July, 2009 in (i) English and (ii) Hindi) विश्वविद्यालय अनुदान आयोग उच्चतर शिक्षण संस्थानों में रेगिंग निषेध से सम्बन्धित विश्वविद्यालय अनुदान आयोग के अधिनियम, 2009 for your information and necessary action.

The above regulations are mandatory and shall apply to all Universities established or incorporated by or under a Central Act, a Provincial Act or a State/Union Territory Act and all Institutions recognised by or affiliated to such Universities and all Institutions deemed to be Universities under Section (3) of the UGC Act, 1956 with effect from 4th July, 2009 i.e. the date of its Publication in the official Gazette.

It is requested that these regulations may please be brought to the notice of the Colleges affiliated to your Universities/Institution.

Yours faithfully,

Dev Swarup

(Dev Swarup)
Joint Secretary

o/c

Encl: As above

8/7



Copy to:-

1. All States/ U.Ts Higher Education Secretaries (List attached).
2. The Secretary, Govt. of India Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110001
3. Sri V. Umashankar, Director, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110001
4. The Secretary, Association of Indian Universities (AIU), 16, Comrade Inderjit Gupta Marg (Kotla), New Delhi-110002
5. All Professional Councils.
6. P to Chairman/Ps to Vcm/Ps to Secretary, UGC, New Delhi
7. JS (Web site) UGC for posting on UGC website.
8. All Regional Offices, UGC.
9. Guard file

वि. जायसवाल
(V.K. Jaiswal)
Deputy Secretary
26.10.200
O/c



रजिस्ट्री सं. डीएल (एन)-04/0007/2003--05

REGISTERED No. DL(N)-04/0007/2003-05



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No. 27] NEW DELHI, SATURDAY, JULY 4—JULY 10, 2009 (ASADHA 13, 1931)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके।
(Separate paging is given to this Part in order that it may be filed as a separate compilation)

भाग III—खण्ड 4

[PART III—SECTION 4]

[सांविधिक निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें कि आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं]
[Miscellaneous Notifications including Notifications, Orders, Advertisements and Notices issued by Statutory Bodies]

कर्मचारी राज्य बीमा निगम

नई दिल्ली, दिनांक 9 जून 2009

सं. एन-15/13/14/8/2008-यो. व. वि.--(2) कर्मचारी राज्य बीमा (सामान्य) विनियम--1950 के विनियम 95-क के साथ उचित कर्मचारी राज्य बीमा अधिनियम 1948, (1948 का 34) की धारा-46 (2) द्वारा प्रदत्त शक्तियों के अनुसरण में आदेश क्र. 1 मई, 2009 ऐसी तारीख के रूप में निश्चित की है जिससे उक्त विनियम-95-क तथा तमिलनाडु कर्मचारी राज्य बीमा निगम-1954 में निर्दिष्ट चिकित्सा हितलाभ तमिलनाडु राज्य में निम्नलिखित क्षेत्रों में बीमाकृत व्यक्तियों के परिवारों पर लागू हूँ जायेंगे. अर्थात्

उत्तर

बड़े हुए निम्नलिखित क्षेत्र

उत्तमपालयम

जिला तेनी तालुक उत्तमपालयम के राजस्व गाँव

उत्तमपालयम तालुक जिला तेनी

उत्तमपालयम (दक्षिण), उत्तमपालयम (उत्तर), रायप्पनपट्टी, मल्लिंगपुरम, कोडिलापुरम, कोम्बै (पूर्व), कोम्बै (पश्चिम) तथा हनुमथन पट्टी।

आर. सी. शर्मा
संयुक्त निदेशक (यो. एवं व.)

-- 139 GI/2009

(3997)



दिनांक 10 जून 2009

सं. एन-15/13/14/6/2008-यो. व वि.--(2) कर्मचारी राज्य बीमा (सामान्य) विनियम--1950 के विनियम 95-क के साथ पठित कर्मचारी राज्य बीमा अधिनियम 1948, (1948 का 34) की धारा-46 (2) द्वारा प्रदत्त शक्तियों के अनुसरण में महानिदेशक ने 1 मई, 2009 ऐसी तारीख के रूप में निश्चित की है जिससे उक्त विनियम-95-क तथा तमिलनाडु कर्मचारी राज्य बीमा निगम-1954 में निर्दिष्ट चिकित्सा हितलाभ तमिलनाडु राज्य में निम्नलिखित क्षेत्रों में बीमांकित व्यक्तियों के परिवारों पर लागू किये जाएंगे, अर्थात्

केन्द्र

कंभम उत्तमपालयम जिला तेनी

बढ़ते हुए निम्नलिखित क्षेत्र/तेनी जिले के राजस्व गाँव

1. उत्तमपालयम तालुक के कंभम नगरपालिका क्षेत्र
 2. उत्तमपालयम तालुक जिला तेनी के राजस्व गाँव
- वामयकडण्डनपट्टी, नारायनतेवनपट्टी (दक्षिण), नारायनतेवनपट्टी (उत्तर)
- उत्तमपुरम और सी. पुदुपट्टी

आर. सी. शर्मा
संयुक्त निदेशक (यो. एवं व.)

सं. एन-15/13/14/2/2009-यो. व वि.--(2) कर्मचारी राज्य बीमा (सामान्य) विनियम--1950 के विनियम 95-क के साथ पठित कर्मचारी राज्य बीमा अधिनियम 1948, (1948 का 34) की धारा-46 (2) द्वारा प्रदत्त शक्तियों के अनुसरण में महानिदेशक ने 1 मई, 2009 ऐसी तारीख के रूप में निश्चित की है जिससे उक्त विनियम-95-क तथा तमिलनाडु कर्मचारी राज्य बीमा निगम-1954 में निर्दिष्ट चिकित्सा हितलाभ तमिलनाडु राज्य में निम्नलिखित क्षेत्रों में बीमांकित व्यक्तियों के परिवारों पर लागू किये जाएंगे, अर्थात्

क्षेत्र

शिवांगी जिला में
देवकोट्टी तालुक के करैकुडी उपनगरें

परेट्टुकोट्टी

आदि के अन्तर्गत आने वाले राजस्व गाँव-----

आर. सी. शर्मा
संयुक्त निदेशक (यो. एवं व.)

सं. एन-15/13/10/2/2008-यो. व वि.--(2) कर्मचारी राज्य बीमा (सामान्य) विनियम--1950 के विनियम 95-क के साथ पठित कर्मचारी राज्य बीमा अधिनियम 1948, (1948 का 34) की धारा-46 (2) द्वारा प्रदत्त शक्तियों के अनुसरण में महानिदेशक ने 1 मई, 2009 ऐसी तारीख के रूप में निश्चित की है जिससे उक्त विनियम-95-क तथा उड़ीसा कर्मचारी राज्य बीमा निगम-1957 में निर्दिष्ट चिकित्सा हितलाभ उड़ीसा राज्य में निम्नलिखित क्षेत्रों में बीमांकित व्यक्तियों के परिवारों पर लागू किये जाएंगे, अर्थात्

“ईकानाल जिला के ईकानाल तहसील में नरेन्द्रपुर शिबपुर, थुलुंटी, खडग प्रसाद, तूलसीदिह एवं निमिधा के राजस्व गाँव।”

आर. सी. शर्मा
संयुक्त निदेशक (यो. एवं व.)

सं. एन-15/13/14/10/2009-यो. व वि.--(2) कर्मचारी राज्य बीमा (सामान्य) विनियम--1950 के विनियम 95-क के साथ पठित कर्मचारी राज्य बीमा अधिनियम 1948, (1948 का 34) की धारा-46 (2) द्वारा प्रदत्त शक्तियों के अनुसरण में



Nirmala Memorial Foundation College of Commerce and Science

COLLEGE GRIEVANCE REDRESSAL CELL (CGRC)

INTRODUCTION

The function of the College Grievance Redressal Cell (CGRC) is to look into the complaints lodged by any student, and judge its merit. The Grievance cell also has the authority to look into matters of harassment. Anyone with a genuine grievance may approach the Department members in person, or in consultation with the officer in-charge Students' Grievance Cell. In case the person is unwilling to appear in person, grievances may be dropped in writing at the complaint box / suggestion box of the Grievance Cell.

OBJECTIVE

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.

A Grievance Cell is constituted for the redressal of the problems reported by the Students of the College with the following objectives

- Encouraging the Students to express their grievances / problems freely, without any fear of being victimized.
- Upholding the dignity of the College by ensuring a stress free atmosphere in the College through promoting cordial student-student relationship and student-teacher relationship etc.
- Suggestion /complaint box is installed in front of the staff room and other common areas in which the students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the academics and/or administration in the college.
- To develop an organizational framework to resolve grievances of students and stakeholders.
- Advising students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- To identify systematic flaws in the design and administration of college routine process and to seek solutions thereon.

SCOPE & FUNCTION

The cell will deal with grievances received online and/or offline in writing from the students about any of the following matters:-

- Academic matters related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
- Any other matter related to study or problems faced by students inside the campus of the institute.

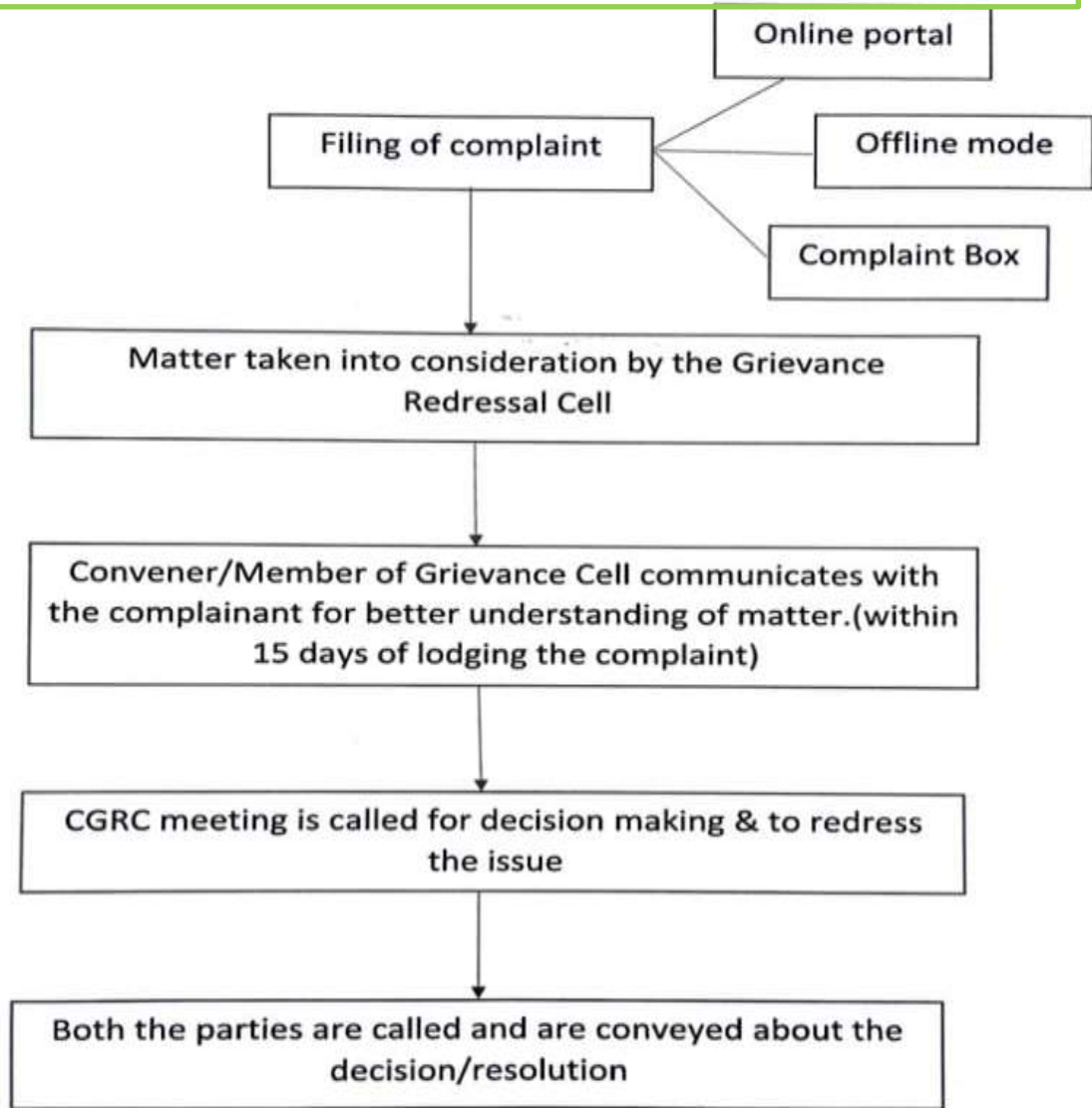
The function of the cell is as follows:

- The cell will ensure a democratic environment in the campus.
- The cases will be attended promptly on receipt of written grievances from the students.
- The cell formally will review all cases and will act accordingly as per the Management Policy.
- The cell will give a report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.



Grievance Redressal Mechanism Process

GRIEVANCE REDRESSAL MECHANISM PROCESS



Timely Redressal of Grievances Cases

Cases Raised by Students (2018-19)

In 2018-19 no complaints were registered with the College Grievance Cell. This lack of reported issues is a strong indication of the overall satisfaction and contentment among students and staff.

Cases Raised by Students (2019-20)

In 2019-20 no complaints were made to the Grievance Cell. While this is a positive indicator of the overall satisfaction and smooth functioning of college activities

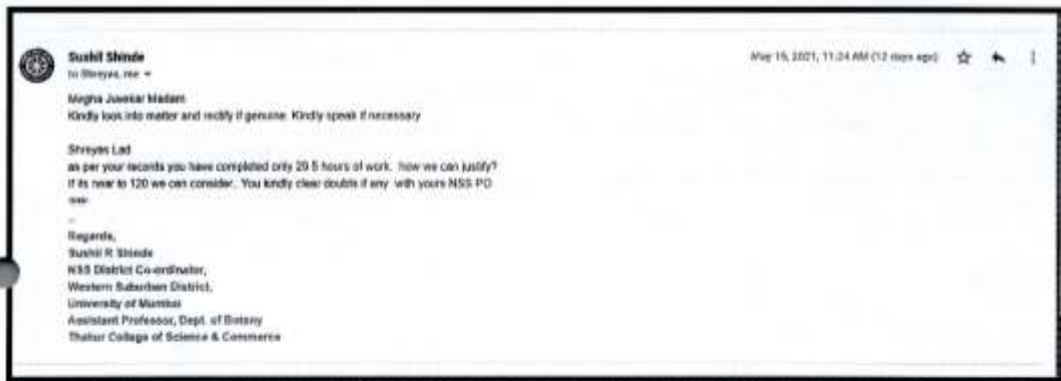
Cases Raised by Students (2020-21)

Sr. No.	Mode of Complaint	Case	Date of complaint	Date of settlement of complaint	Action Taken
1	Written (Online)	Exclusion from NSS Diary filling	25th May, 2021	27th May, 2021	Complaint was invalid

Complaint by Mr. Shreyas Lad



Mail 1: From Mr. Shreyas Lad to Prof. Sushil Shinde, District Coordinator, NSS and Me



Mail 2: From Prof. Sushil Shinde, District Coordinator to Mr. Shreyas Lad and Me



Megha Juvkar <megha181@gmail.com>
to Sushil, Shreyas +

Sat, May 15, 12:01 PM (12 days ago)

Hallo sir,

He has already spoken to me but still wanted to clear his doubts with you, I have already sent a mail to you sir please consider that as a final one. There is no changes in it.

If I consider Shreyas, it will be injustice with other volunteers.

xxx

Mail 3: My reply to Prof. Sushil Shinde, District Co-ordinator and Mr. Shreyas Lad

Shreyas Lad
to me, Sushil +

May 15, 2021, 12:41 PM (12 days ago)

Jai Hind

Hello Sir and Ma'am,

As ma'am is not replying to my calls or any of my messages recently so i'm taking this platform to clear my doubts as for eligibility of certificate you need to have minimum 20 hours and I have 20.5 and also many volunteers who have been selected for certification they have hours just like me. So I feel it's being unfair to me. Atleast I need to know the reason or get an explanation as to why I was not considered.

xxx

Mail 4: From Mr. Shreyas Lad to Prof. Sushil Shinde, District Coordinator, NSS and Me

Shreyas Lad
to me, Sushil +

Sat, May 15, 2021, 9:21 PM (12 days ago)

Jai Hind


Respected sir,

I have spoken to my PO but she is not willing to listen or take my request. So sir you are my last resort.

I am hereby attaching the proof that I was unfairly treated. If it would have been my mistake I would never have disturbed you but after doing everything I am not being given what I should deserve.

As the head, I plead you to look into the matter and provide me my right.

xxx



Mail 5: From Mr. Shreyas Lad to Prof. Sushil Shinde, District Coordinator, NSS and Me



Minutes of Case



Nirmala Memorial Foundation College of Commerce &
Science

COMMITTEE MEETING MINUTES

DI/F-CMM/00

MINUTES OF THE MEETING

Committee	GRIEVANCE REDRESSAL CELL
Meeting Purpose	Complaint lodged by Mr. Shreyas Lad on online portal regarding exclusion from NSS diary filling.
Meeting Date:	27/05/2021
Meeting Time:	11.30 am to 01.30 pm
Meeting Mode:	Online (Zoom Platform)
Attendees:	Ms. Swiddle D'Cunha (I/C Principal) Mr. Rishabh Desai (CGRC Convener) Dr. Megha Juvekar (NSS Programme Officer) Ms. Vaishali Mishra (B.Sc.I.T./B.Sc.C.S. Coordinator)

MINUTES

1. A meeting was held to discuss the steps in responding to Mr. Shreyas Lad's complaint against Dr. Megha Juvekar. (NSS Program Officer).
2. During the meeting, the members talked about the case that Mr. Shreyas Lab reported to the NSS District Coordinator Mr. Sushil Shinde on 14th May, 2021 and to the Principal on 25th May, 2021.
3. Members reviewed the student's NSS hours record and discussed the matter in question based on the complaint that had been made. A screenshot of an email exchange between Mr. Shreyas Lad, Dr. Megha Juvekar (NSS Program Officer), and Mr. Sushil Shinde (NSS District Coordinator), was also examined. A written justification from Dr. Megha Juvekar (NSS Program Officer), was examined as well.
4. Further the committee decided that the complaint was invalid. All the procedure done by Dr. Megha Juvekar (NSS Program Officer) was correct.
5. The student was not given the benefit of 10 marks in semester IV and NSS certificate due to less number of NSS hours.

(CGRC Convener)



Cases Raised by Students (2021-22)

Sr. No.	Mode of Complaint	Case	Date of complaint	Date of settlement of complaint	Action Taken
1	Written (Offline)	Canteen food Quality and Menu	10th July, 2021	18h July, 2021	The canteen menu was changed, and for the maintenance of hygiene, grievance cell members will keep monitoring the canteen frequently.

Complaint by Mr. Aaditya Vijay

Nirmala Memorial Foundation College of Commerce and Science

GRIEVANCE REDRESSAL FORM

To,
The Chairman,
College Grievance Redressal Cell (CGRC)

Subject: Application for Redressal of Grievance/s

Respected Sir/Madam,

I/We am/are hereby forwarding my/our application for Redressal of Grievance/s. Kindly accept it and do the further processing. My/Our personal details and particulars about my/our grievances are as follows:

Full Name of the Student	Aaditya Vijay.
Class	SYBMS
Division	B
Seat No.	20SM5021
Roll No.	01
E-mail of the Student	-
Residential Address of the Student	Santacruz
Contact no of the Student	1. 8097073178 2. _____
Write the Nature of Your Grievance	Canteen Food & Menu

Declaration from the student/s

I/We hereby declare that the above information furnished by me/us is true to the best of my/our knowledge. In case if it is turned false, I/We are solely responsible for the act.

Date: 10/07/21
Place: Mumbai

Signature of the Student:



Minutes of the case



Nirjala Memorial Foundation College of Commerce & Science COMMITTEE MEETING MINUTES

DI/F-CMM/00

Committee: College Grievance Redressal Cell (CGRC)

- ◆ **Type of Meeting:** Formal
- ◆ **Day:** Friday
- ◆ **Date:** 16/7/2021
- ◆ **Time:** 12 noon
- ◆ **Venue:** 401
- ◆ **Chairperson of the Committee:** Ms. Swiddle D'Cunha
- **Number of Members Present:** 05 (Including Chairperson)
- Dr. Jignesh Dalal (Member Secretary)
- Mr. Rishabh Desai (Member)
- Ms. Diya Mukherjee (Member)
- Mr. Vinay Dukale (Member)

◆ **Number of Members Absent:** NIL

◆ **Agenda of the Meeting:**

1. Discussion on the grievance received regarding canteen infrastructure and other food menu.
2. Any other matter with permission of the chair.

◆ **Minutes:**

1. Meeting was conducted regarding the recent grievance received by the cell from the students about the improper facilities in the canteen.
2. Discussion was held regarding various parameters like seating facility, prices of food charged, lack of the required quality of food served.
3. It was also discussed that members will have a meeting with the canteen staff regarding the inefficiency.
4. Students need to maintain proper decorum in the canteen. Members can always keep an eye on this thing by taking rounds.

(Chairperson)



Cases Raised by Students (2022-23) Index

Sr. No.	Mode of Complaint	Nature of complaint	Date of complaint	Date of settlement of complaint	Case	Action Taken
1	Verbal	Discipline	6 th October, 2022	6 th October, 2022	S.Y.B. Com Students V/S F.Y.B. Com Students	Police Complaint and Guilty students suspended from attending college
2	Verbal	Harassment and eve-teasing	19 th September, 2022	19 th September, 2022	Karishma Tanchak V/S Deepesh Kahar	Police Complaint
3	Written (Online)	Violence	14 th December, 2022	20 th December 2022	Arin Kadam V/S Aditya Sadanshiv	Police Complaint
4	Written (Offline)	Theft	27th March, 2023	29th March, 2023	Harshali Raul V/S Gracy Asir	Police Complaint and Apology letter from students

Case 1 S.Y.B.Com Students V/S F.Y.B.Com Students

Action taken on the complaint



Nirmala Memorial Foundation College of Commerce & Science

(Permanently Affiliated to University of Mumbai)
(Accredited by NAAC with B++ (1st Cycle) and ISO 9001 : 2015 Certified)

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai - 400 101. • Tel.: 2854 3234

6th October, 2022

To,
The Sr. Police Inspector
Samta Nagar Police Station

Sub- Disciplinary action against students involved in an injurious fight

Sir,
The following students of our college were found by us, involved in a fight which led to eye injury to one student. Had we not intervened and taken necessary action to stop the fight, it would have caused harm to more students involved in it.

As a measure for discipline in the college and surrounding premises, we request you to take necessary and strict disciplinary action against the delinquents.

This is in the best interest of the college and the society as a whole.

SR.NO.	NAME	PROGRAMME
1	TALEKAR DHANANJAY HEMNAT	FYBCOM
2	LAKHIIANI PREM HARISH	FYBCOM
3	BHALERAO SAHIL LAXMAN	FYBCOM
4	TIWARI ADARSH AMRENDRA	FYBCOM
5	GHOSH SAMEER MADHAV	SYBCOM
6	PARAB VEDANT AJAY	FYBCOM

Thanking you.

Yours sincerely,

I/C Principal



Action taken on the complaint



Nirmala Memorial Foundation College of Commerce & Science




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D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai - 400 101. • Tel.: 2854 3234

NOTICE

Date : 06.10.2022

This is to inform you that the following students have been suspended from attending college till further notice, owing to breach of discipline and disruptive behaviour in the college premises.

SR.NO.	PHOTOS	NAME	PROGRAMME
1		TALEKAR DHANANJAY HEMNAT	FYBCOM Div:-A Roll No.:-59
2		LAKHIANI PREM HARISH	FYBCOM Div:-B Roll No.:-28
3		BHALERAO SAHIL LAXMAN	FYBCOM Div:-A Roll No.:- 07
4		TIWARI ADARSH AMRENDRA	FYBCOM Div:-A Roll No.:-61

Action taken on the complaint



Nirmala Memorial Foundation College of Commerce & Science

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D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai - 400 101. • Tel.: 2854 3234

5		GHOSH SAMEER MADHAV	SYBCOM Div:-A Roll No.:-37
6		PARAB VEDANT AJAY	FYBCOM Div:-B Roll No.:-42



(Ms. SwiddleD Cunha)
I/C Principal



Minutes of Case 1- S.Y.B.Com Students V/S F.Y.B.Com Students

Discipline Committee

Minutes of the Meeting

Committee	Discipline Committee
Meeting Purpose:	Disruptive behavior by the below mentioned students
Meeting Date:	08/10/2022
Meeting Time:	11.30 am to 12.30 pm
Meeting Location:	Block no.401
Attendees:	Ms. Sylvia Fernandes (Academic Director) Ms. Swiddle D'Cunha (I/C Principal) Mr. Rishabh Desai (Convener) Mr. Vineet Khamrai Mr. Shivkumar Chandey Ms. Zeal Kannani

Minutes

1. The meeting was called after an incident of violence was reported just outside the college gate and the trouble makers were handed over to Mr. Rishabh Desai by the college authorities.
2. The Discipline Committee found that the fight started due to a misunderstanding that arose in the WhatsApp group between the concerned parties.
3. The Discipline Committee further investigated the matter and found that the fight had started in the college premises (Block No. 104) among Mr. Sahil L. Bhalerao, Mr. Sameer M. Ghosh, Mr. Adarsh A. Tiwari, Mr. Vedant A. Parab, Mr. Prem H. Lakhilani and Mr. Dhananjay H. Talekar. The fight further continued just outside the college gate where the security personnel tried to pacify both the parties. Wherein, Mr. Sahil L. Bhalerao and Mr. Sameer M. Ghosh were found to be hitting Mr. Vedant A. Parab and Mr. Adarsh A. Tiwari.
4. On intervention of the other college authorities, Ms. Sylvia Fernandes (Academic Director) and Mr. Milan Desai (Member of Management), Mr. Sahil L. Bhalerao and Mr. Sameer M. Ghosh refused to give up and continued physical abuse of Mr. Vedant A. Parab and Mr. Adarsh A. Tiwari, causing injury to the right eye of Mr. Vedant Parab. It was also heard by the people around that a sword was possessed by some of the accused.
5. The pandemonium caused by the fight was so intense that the employees of Shamrao Vitthal Co-operative Bank rushed out to stop the situation from getting worse.
6. An inquiry was conducted by the college authorities immediately and a notification was

Minutes

sent to the police to take disciplinary action against the accused.

7. After reprimanding the students, they were handed over to the police for further inquiry and action.
8. Based on the happenings and the seriousness of the incident, where the fight would have cost an arm or leg to the victims, the Discipline Committee of the college has decided to take strict action against the people involved.
9. **The action would be as follows:**
 - i. **Rustication of the main accused Mr. Sahil L. Bhalerao and Mr. Sameer M. Ghosh**
 - ii. **Warning letter to be issued to Mr. Mr. Vedant A. Parab, Mr. Adarsh A. Tiwari, Mr. Prem H. Lakhiani and Mr. Dhananjay H. Talekar.**
10. The action shall be communicated by the college to the concerned people in writing.

Ms. Sylvia Fernandes (Academic Director)


Ms. Swiddle D'Cunha (I/C Principal)


Mr. Rishabh Desai (Convener)

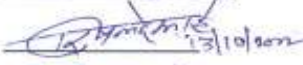
Mr. Vineet Khamrai

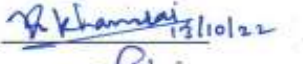
Mr. Shivkumar Chandey


Ms. Zeal Kannani _

















Case 2 Karishma Tanchak V/S Deepesh Kahar

Action taken on the complaint

 **Nirmala Memorial Foundation College
of Commerce & Science**
(Permanently Affiliated to University of Mumbai)
(Accredited by NAAC with B++ (1st Cycle) and ISO 9001 : 2015 Certified)

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai - 400 101. • Tel.: 2854 3234

Date: 19.09.2022

To,
Senior Inspector,
Samata Nagar Police Station,
Kandivali (E), Mumbai -400101

Sub :- Complaint against Mr.Deepak G. Kahar


Respected Sir,

We would like to bring to your notice that Mr. Deepesh Kahar from TYBCOM of our college was found drunk in the college premise. According to him he also had drug abuse.


He was not in his sense due to substance abuse .He harassed girls from our college (Name of the girl : Ms. Karishma Tanchak & Ms. Afrin Shaikh from TYBAMMC) He passed comments and also touched the girl in very inappropriate way.

Hence ,We request you to take necessary and strict action against Mr.Deepesh G.Kahar

Thanking You,


Yours Sincerely,
(Ms. Swiddle D'Cunha)
I/C Principal

पत्र मिळाले
Mubm 19/09/2022
बारमिश लेखनिक
समतानगर पोलीस ठाणे, 16.05 PM
मुंबई - ४००१०१



Minutes of Case 2- Karishma Tanchak V/S Deepesh Kahar



Nirmala Memorial Foundation College of Commerce & Science COMMITTEE MEETING MINUTES

DI/F-CMM/00

Committee: College Grievance Redressal Cell (CGRC)

❖ **Type of Meeting:** Formal

❖ **Day:** Tuesday

❖ **Date:** 19/09/2022

❖ **Time:** 12.00 Noon

❖ **Venue:** Principal's Cabin

❖ **Chairperson of the Committee:** Ms. Swiddle D'Cunha

❖ **Number of Members Present:** 03 (Including Chairperson)

- Mr. Rishabh Desai (Member Secretary)

- Dr. Vijaya Jacqueline (Member)

❖ **Number of Members Absent:** NIL

❖ **Agenda of the Meeting:**

1. Discussion on the complaint made by Ms. Karishma Tanchak (TYBAMMC) regarding harassment from Mr. Deepak Kahar (TYBCOM).
2. Any other matter with permission of the chair.

❖ **Points Discussed:**

1. A verbal complaint was received from Ms. Karishma Tanchak against Mr. Deepak Kahar regarding harassment and eve-teasing.
2. Meeting was conducted regarding the complaint received by the cell from Ms. Karishma and other students about Mr. Deepak Kahar who was found drunk and had drug abuse in the college.
3. It was decided to take disciplinary action on Mr. Deepak Kahar for indecency and nuisance that he created in the college violating many rules. As a result, the case was handed over to the police.
4. Immediately a written complaint was made by the college and sent to the police station.
5. Further, the police called the complainant and Mr. Deepak Kahar to investigate the matter. Their parents were informed and called by the police.

Place:

Date:


(Chairperson)



Case 3- Arin Kadam V/S Aditya Sadanshiv

Written Online Complaint

2	14-12-2022	BMS	Second Year (S.Y)	D	21SMS107	035	<p>I want to report a ragging complaint against Aditya Sandanshiv, contact number 96195-25791; may be he is in SYBMM. Reason: Why is he doing such things with me? When he hit me first time, I was walking in the garden near my house, and he was also there when he started abusing me. I told him to keep quiet. But after some time, he again started abusing me. So I got irritated and repeated the statement that he commented on me, so he called up 15 to 20 people and started beating me, and from that day on he started targeting. He has been continuously targeting me for the last two years. He stopped me on the road or at a bus stop whenever he was staring at me like a criminal, and he always used abusive language to harass me in the college premises and also outside the college many times. This is the third time he has crossed his limits. Before this, he hit me twice, but the first time when he hit me with his 15 to 20 friends and the second time, with his 3 friends, he harassed me. I can't do anything. So I kept quiet at that moment. But then, also after a month, he targeted me at a bus stop near college and blackmailed and harassed me. Then I ignored him. But today (December 14, 2022), after college, he again started abusing me. So now I've talked to my parents about it and decided to report an official complaint. Now I want to take strict action against him. So now it's my humble request to you please help me against this ragging issue. Thanking you.</p>
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Action taken on the complaint

Police Complaint

अदखलपात्र गुन्ह्यांचे संबंधातील प्रथम खबरी अहवाल
(कलम १५५ फौजदारी दंड प्रक्रिया संहिता)

अदखलपात्र गुन्हा नोंदणी क्र. 4611 तारीख 5/12/2022

कलम : 504, 506 तारीख 14/12/2022 व 10.05 वी तारीख 5/12/2022 व 01.05 वी

डा. र. क्र. तक्रार

1) अथवा 2) एक घटनेबाबे ठिकाण 3) कोणतेच प्रकारचे घातही मिळाल्याची 4) कोणीय जणे दिसलेले संदर्भ

1) अदखलपात्रे नांव व पत्तणबाधा पत्ता आरिन कदम, कदम 05/19 वर हीरा-शिंदी राशि- 309, कुमीनास अशाकनराय, सावली सावली, कादिवली (2) मुद्दा 9020052009 (3) तक्रारीची संख्या तक्रारीचा तक्रारदार व तक्रारदार परिशिष्ट आहत व तक्रारी मधील कोणत्याही विना का नमुद, तक्रार, तक्रारी व तक्रारी तक्रारदार विना पाहण विरोधाकडे लिहितात वानागे पाहता असल्याने कादिवली तक्रारदाराची विरोधाकडे विचारणा केली असता विरोधाकडे रागात तक्रारदाराची विरोधाकडे केली व पाहण विरोधाकडे तक्रारी दिली. संतुष्ट तक्रार नोंद.	2) (ब) विरोधाकडे नांव व पत्ता आदित्य सुभा, कादिवली वर 19 वर, हीरा-शिंदी राशि- कम, व-5 वशिष्ठ हाका सावली आशाकनराय, कादिवली (पु) मुद्दे सा. नं- 961952591
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4) साक्षीदाराची नावे व पूर्ण पत्ते :

5) अदखलपात्र अहवालाची प्रत मिळाली. या प्रकारचा फौ.द.प्र.सं. कलम १५५ नुसार संबंधीत कोर्टाकडून दाद मिळविण्याची समज मिळाली.

तक्रारदाराची पत्ती / अंगठा

ठाणे आयुक्त / कोल्ल्यातील अधिकार्याची स्वाक्षरी
 नांव : अशोक सावली
 ठर : पाठविले

Minutes of Case 3- Arin Kadam V/S Aditya Sadanshiv



NIRMALA MEMORIAL FOUNDATION COLLEGE OF COMMERCE AND SCIENCE
 KANDIVALI (EAST) – MUMBAI - MAHARASHTRA



Nirmala Memorial Foundation College of Commerce & Science
COMMITTEE MEETING MINUTES

DI/F-CMM/00

Minutes of the Meeting

Committee	COLLEGE GRIEVANCE REDRESSAL CELL
Meeting Purpose	Complaint lodged on online portal regarding ragging
Meeting Date:	20/12/2022
Meeting Time:	11.30 am to 12.30 pm
Meeting Location:	Block no.401
Attendees:	Ms. Swiddle D'Cunha (Chairperson)  Mr. Rishabh Desai (Member Secretary)  Dr. Vijaya Jacqueline (Member) Ms. Vaishali Mishra (Chairperson of Anti-Ragging Committee)

Minutes

1. The meeting was called after an incident of violence and ragging was reported on the College Grievance Redressal Cell online portal by Mr. Arin Santosh Kadam (Complainant) against Mr. Aditya Ramesh Sadanshiv.
2. Immediately after this online grievance, CGRC and Anti-Ragging committee came into action and called the complainant to know further details about the matter.
3. The Committee further investigated the matter and found that the victim has filed the case against Mr. Aditya in Samata Nagar Police Station on 15th December 2022 (Attached the supporting document)
4. On further discussion, Mr. Arin requested the College Grievance Redressal Cell not to intervene in this matter as the case is already filed in the police station.

Place:

Date:



(Chairperson)



Case 4- Harshali Raul V/S Gracy Asir

Written Offline Complaint

Nirmala Memorial Foundation College of Commerce and Science

GRIEVANCE REDRESSAL FORM

To,
The Chairman,
College Grievance Redressal Cell (CGRC)

Subject: Application for Redressal of Grievance/s

Respected Sir/Madam,

I/We am/are hereby forwarding my/our application for Redressal of Grievance/s. Kindly accept it and do the further processing. My/Our personal details and particulars about my/our grievances are as follows:

Full Name of the Student	HARSHALI BHUVANESH RAUT
Class	FY BSC CS
Division	A
Seat No.	22 FCS 092
Roll No.	36
E-mail of the Student	harshaliraut05@gmail.com
Residential Address of the Student	Bhikaji Lad Road, Near Jain Temple, Dahisar west
Contact no of the Student	1. 9987832795 2. 9029779209
Write the Nature of Your Grievance	I was having my practical lecture in Lab 2. After finishing my lecture, I was heading home. When I removed my purse from my bag to remove money for travelling back home, the money was not there. All my cash money was stolen. Around 700 Rs/- cash was stolen.

Declaration from the student/s

I/We hereby declare that the above information furnished by me/us is true to the best of my/our knowledge. In case if it is turned false, I/We are solely responsible for the act.

Date: 27/03/2023

Place: Mumbai

Harshali Raut
Signature of the Student:



Action taken on Complaint

Police Complaint



Nirmala Memorial Foundation College of Commerce & Science

(Permanently Affiliated to University of Mumbai)
(Accredited by NAAC with B++ (1st Cycle) and ISO 9001 : 2015 Certified)

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai - 400 101. • Tel.: 022-6943 6400

29th March 2023

To,

The Police Sub-inspector

Samta Nagar Police Station

Kandivali (East)

Sir,

I am writing to inform the following to you about a student of our college.

1. She has been exhibiting signs of suicidal tendency.
2. We have tried contacting her parents to inform them of the situation, but unfortunately, the contact details she provided us with appear to be false.

Details of the student:

Name- Gracy Asir Albert

PH- 7499083879

Class- TYBMS

We are deeply concerned about her well-being and believe that urgent action is necessary to prevent any harm. We understand that dealing with such cases can be challenging and sensitive, and we are willing to cooperate with you in any way possible. We will provide you with all the necessary information and support you may need to ensure that the student is safe and receives the help she needs.

This is for your information and perusal.

Sincerely,

I/C Principal

पत्र निवडाल
29/3/23
बारगिरी लेखनिक
समतानगर पोलीस ठाणे.
सुंवर - २०९



Action taken on Complaint

Apology Letter from Gracy Asir

29/3/2023

I Gracy Asir. Here by state that, I am not mentally stable since 1 year 8 months. I tried to commit suicide through college floor. I could not be able to think, talk, talk properly, physically, mentally, emotionally, I am not ok. My Family members are not at supportive, no one can be my guardian I can't speak to my Family regarding my issues.

Gracy Asir



9145500292 | 7499083879



Case 4 Harshali Raul V/S Gracy Asir Minutes



Nirmala Memorial Foundation College of Commerce & Science COMMITTEE MEETING MINUTES

DI/F-CMM/00

2022 – 2023 /COM – CMM/ 01

Committee: College Grievance Redressal Cell (CGRC)

❖ **Type of Meeting:** Formal

❖ **Day:** Wednesday

❖ **Date:** 29/03/2023

❖ **Time:** 8.00 a.m.

❖ **Venue:** BMS/BAF Coordinator's Cabin (Block 512)

❖ **Chairperson of the Committee:** Ms. Swiddle D'Cunha

❖ **Number of Members Present:** 05 (Including Chairperson)

- Mr. Rishabh Desai (Member Secretary)

- Dr. Vijaya Jacqueline (Member)

- Dr. Poonam Kakkad (BMS/BAF Coordinator)

- Ms. Gracy Asir

❖ **Agenda of the Meeting:**

1. Discussion regarding the complaint received from Ms. Harshali Raul against Ms. Gracy Asir.

❖ **Points Discussed:**

1. A written complaint of theft was made by Ms. Harshali Raul against Ms. Gracy Asir on Monday, 27th March, 2023. Ms. Harshali stated that Ms. Gracy had stolen Rs. 700 from her bag when it was kept on the rack outside the computer lab.
2. Discussion was done by the CGRC regarding the complaint received from Ms. Harshali Raul against Ms. Gracy Asir. Understanding the importance of the matter, the intimation of the meeting was given to the members on telephonic call. Also, Dr. Poonam Kakkad (BMS/BAF Coordinator) was called for the meeting as she is the coordinator.
3. During the meeting, the members discussed the case of theft reported by Ms. Harshali Raul on 28th March, 2023 to the Principal.
4. Members discussed the said case on the basis of the complaint filed and CCTV footage checked. Also, Ms. Gracy Asir was called and was interrogated about the same in presence of the Chair. She further confessed and was guilty about the act. Here, she also stated that her family and financial background forced her to commit such an act. Ms. Gracy's parents were informed and called at the college.
5. Further the committee decided to approach & inform the Police regarding Ms. Gracy's mental health with her handwritten note along with the official letter from the college.

Date:

Place:

Chairperson



Minutes of Meeting

College Grievance Redressal Cell Minutes of Meeting

Sr. No	Particular	Website Link
1	Minutes of Meeting 2018-19	Click Here
2	Minutes of Meeting 2019-20	Click Here
3	Minutes of Meeting 2020-21	Click Here
4	Minutes of Meeting 2021-22	Click Here
5	Minutes of Meeting 2022-23	Click Here

Anti Ragging Minutes of Meeting

Sr. No	Particular	Website Link
1	Minutes of Meeting 2018-19	Click Here
2	Minutes of Meeting 2019-20	Click Here
3	Minutes of Meeting 2020-21	Click Here
4	Minutes of Meeting 2021-22	Click Here
5	Minutes of Meeting 2022-23	Click Here