



Nirmala Memorial Foundation College of Commerce & Science
COMMITTEE MEETING MINUTES

DI/F-CMM/00

Committee: College Grievance Redressal Cell (CGRC)

❖ **Type of Meeting:** Formal

❖ **Day:** Monday





❖ **Date:** 13/08/2018

❖ **Time:** 11.45 a.m.

❖ **Venue:** 401

❖ **Chairperson of the Committee:** Ms. Swiddle D'Cunha

❖ **Number of Members Present:** 05 (Including Chairperson)

- Ms. Vaishali Mishra (Member Secretary) 
- Dr. Jignesh Dalal (Member) 
- Mr. Rishabh Desai (Member) 
- Ms. Swati Desai (Member) 

❖ **Number of Members Absent:** NIL

❖ **Agenda of the Meeting:**

1. Discussion of College Grievance Redressal Cell guidelines, Implementation of Discipline, Rules and Regulations for the academic year 2018-19.
2. Any other matter with permission of the chair.

❖ **Minutes:**

1. The chair discussed the Grievance Redressal Cell guidelines provided by the University of Mumbai. Also matters were discussed regarding maintenance of discipline rules and regulations.
2. Discussed various ways to create awareness among students regarding the methods of online and offline grievance forms.
3. It was also discussed that all the grievances should be resolved by 15 days.
4. It was decided for students, wearing an ID card is made mandatory in college premises.
5. Students will be allowed to sit in the canteen only if they order food.
6. The meeting ended with a vote of thanks by Dr. Jignesh Dalal.



(Chairperson)





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COMMITTEE MEETING MINUTES

DI/F-CMM/00

Committee: College Grievance Redressal Cell (CGRC)

- ❖ **Type of Meeting:** Formal
- ❖ **Day:** Saturday
- ❖ **Date:** 1/12/2018
- ❖ **Time:** 11.45 a.m.
- ❖ **Venue:** 401
- ❖ **Chairperson of the Committee:** Ms. Swiddle D'Cunha
- ❖ **Number of Members Present:** 04 (Including Chairperson)
 - Ms. Vaishali Mishra (Member Secretary)
 - Dr. Jignesh Dalal (Member)
 - Mr. Rishabh Desai (Member)
- ❖ **Number of Members Absent:** Ms. Swati Desai

❖ **Agenda of the Meeting:**

1. Review of the College Grievance Cell activities.
2. Any other matter with permission of the chair.

❖ **Minutes:**

1. There were no grievance cases reported in the college till midterm.
2. It was decided that cell members will take rounds in common areas to monitor discipline.
3. The meeting ended with a vote of thanks by Mr. Rishabh Desai.

(Chairperson)

