



Nirmala Memorial Foundation College of Commerce & Science  
**COMMITTEE MEETING MINUTES**

DI/F-CMM/00

**Committee: College Grievance Redressal Cell (CGRC)**

❖ **Type of Meeting:** Formal

❖ **Day:** Tuesday

❖ **Date:** 24/07/2020

❖ **Time:** 11.45 a.m. (Online)

❖ **Chairperson of the Committee:** Ms. Swiddle D'Cunha

❖ **Number of Members Present:** 03 (Including Chairperson)

- Mr. Rishabh Desai (Member Secretary)

- Ms. Vaishali Mishra (Member)

❖ **Number of Members Absent:** NIL

❖ **Agenda of the Meeting:**

1. Discussion of College Grievance Redressal Cell guidelines, Implementation of Discipline, Rules and Regulations for the academic year 2020-21.
2. Any other matter with permission of the chair.

❖ **Minutes:**

1. The chair discussed the Grievance Redressal Cell guidelines provided by the University of Mumbai. Also matters were discussed regarding maintenance of discipline rules and regulations in online lectures.
2. Due to Covid-19, all lectures are online. Therefore, it was decided that the class teacher would present the College Grievance Redressal Cell's presentation to all classes.
3. The meeting ended with a vote of thanks by Ms. Vaishali Mishra.

(Chairperson)

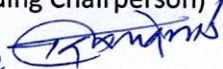





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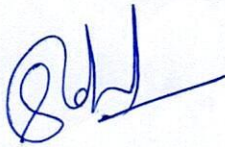
- ❖ **Type of Meeting:** Formal
- ❖ **Day:** Friday
- ❖ **Date:** 18/12/2020
- ❖ **Time:** 11.30 a.m. (Online)
- ❖ **Chairperson of the Committee:** Ms. Swiddle D'Cunha
- ❖ **Number of Members Present:** 03 (Including Chairperson)
  - Mr. Rishabh Desai (Member Secretary) 
  - Ms. Vaishali Mishra (Member) 
- ❖ **Number of Members Absent:** NIL

❖ **Agenda of the Meeting:**

1. Review of the College Grievance Cell activities.
2. Any other matter with permission of the chair.

❖ **Minutes:**

1. All activities were online due to the pandemic, and it was decided to disseminate information related to Grievance Cell awareness in Term II to students through digital channels.
2. There were no grievance cases reported in the college till midterm.
3. The meeting ended with a vote of thanks by Ms. Vaishali Mishra.



(Chairperson)





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**MINUTES OF THE MEETING**

<b>Committee</b>	<b>GRIEVANCE REDRESSAL CELL</b>
<b>Meeting Purpose</b>	<b>Complaint lodged by Mr. Shreyas Lad on online portal regarding exclusion from NSS diary filling.</b>
<b>Meeting Date:</b>	27/05/2021
<b>Meeting Time:</b>	11.30 am to 01.30 pm
<b>Meeting Mode:</b>	Online (Zoom Platform)
<b>Attendees:</b>	Ms. Swiddle D'Cunha (I/C Principal) Mr. Rishabh Desai (CGRC Convener) Dr. Megha Juvekar (NSS Programme Officer) Ms. Vaishali Mishra (B.Sc.I.T./B.Sc.C.S. Coordinator)

**MINUTES**

1. A meeting was held to discuss the steps in responding to Mr. Shreyas Lad's complaint against Dr. Megha Juvekar. (NSS Program Officer).
2. During the meeting, the members talked about the case that Mr. Shreyas Lab reported to the NSS District Coordinator Mr. Sushil Shinde on 14<sup>th</sup> May, 2021 and to the Principal on 25<sup>th</sup> May, 2021.
3. Members reviewed the student's NSS hours record and discussed the matter in question based on the complaint that had been made. A screenshot of an email exchange between Mr. Shreyas Lad, Dr. Megha Juvekar (NSS Program Officer), and Mr. Sushil Shinde (NSS District Coordinator), was also examined. A written justification from Dr. Megha Juvekar (NSS Program Officer), was examined as well.
4. Further the committee decided that the complaint was invalid. All the procedure done by Dr. Megha Juvekar (NSS Program Officer) was correct.
5. The student was not given the benefit of 10 marks in semester IV and NSS certificate due to less number of NSS hours.

(CGRC Convener)

