

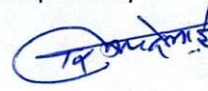




Nirmala Memorial Foundation College of Commerce and Science
COMMITTEE MEETING MINUTES

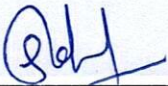
2022 – 2023 /COM – CMM/ 01

Committee: College Grievance Redressal Cell (CGRC)

- ❖ **Type of Meeting:** Formal
- ❖ **Day:** Friday
- ❖ **Date:** 08/07/2022
- ❖ **Time:** 12.00 Noon
- ❖ **Venue:** Library
- ❖ **Chairperson of the Committee:** Ms. Swiddle D'Cunha 
- ❖ **Number of Members Present:** 03 (Including the Chairperson)
 - Mr. Rishabh Desai (Member Secretary)
 - Dr. Vijaya Jacqueline (Member)
- ❖ **Number of Members Absent:** NIL
- ❖ **Agenda of the Meeting:**
 1. To understand the mechanism of the suggestion box.
 2. Any other matter with permission of the chair.
- ❖ **Points Discussed:**
 1. Meeting was conducted to understand the mechanism of the suggestion box.
 2. There are a total of 6 suggestion boxes placed on various floors of the college. (8th, 5th, 4th, 3rd and 1st floor). The keys of the boxes will be in custody of the Chairperson.
 3. Complaint/suggestion boxes will be opened by the Member Secretary in front of the Principal (Chairperson), Members of College Grievance Redressal Cell (CGRC) and the Head of Student Representative Council.
 4. The suggestion boxes will be opened on every Saturday and/or as and when the complaint arises.
 5. After opening the complaint box, the grievances will be read by the Member Secretary. Further, the concerned parties will be informed about the same.
 6. All the grievances should be resolved by 15 days.

Date: 08/07/2022

Place : Mumbai



(Chairperson)



Minutes of the Meeting

Committee	Discipline Committee
Meeting Purpose:	Disruptive behavior by the below mentioned students
Meeting Date:	08/10/2022
Meeting Time:	11.30 am to 12.30 pm
Meeting Location:	Block no.401
Attendees:	Ms. Sylvia Fernandes (Academic Director) Ms. Swiddle D'Cunha (I/C Principal) Mr. Rishabh Desai (Convener) Mr. Vineet Khamrai Mr. Shivkumar Chandey Ms. Zeal Kannani

Minutes

1. The meeting was called after an incident of violence was reported just outside the college gate and the trouble makers were handed over to Mr. Rishabh Desai by the college authorities.
2. The Discipline Committee found that the fight started due to a misunderstanding that arose in the WhatsApp group between the concerned parties.
3. The Discipline Committee further investigated the matter and found that the fight had started in the college premises (Block No. 104) among Mr. Sahil L. Bhalerao, Mr. Sameer M. Ghosh, Mr. Adarsh A. Tiwari, Mr. Vedant A. Parab, Mr. Prem H. Lakhiani and Mr. Dhananjay H. Talekar. The fight further continued just outside the college gate where the security personnel tried to pacify both the parties. Wherein, Mr. Sahil L. Bhalerao and Mr. Sameer M. Ghosh were found to be hitting Mr. Vedant A. Parab and Mr. Adarsh A. Tiwari.
4. On intervention of the other college authorities, Ms. Sylvia Fernandes (Academic Director) and Mr. Milan Desai (Member of Management), Mr. Sahil L. Bhalerao and Mr. Sameer M. Ghosh refused to give up and continued physical abuse of Mr. Vedant A. Parab and Mr. Adarsh A. Tiwari, causing injury to the right eye of Mr. Vedant Parab. It was also heard by the people around that a sword was possessed by some of the accused.
5. The pandemonium caused by the fight was so intense that the employees of Shamrao Vitthal Co-operative Bank rushed out to stop the situation from getting worse.
6. An inquiry was conducted by the college authorities immediately and a notification was

Minutes

sent to the police to take disciplinary action against the accused.

7. After reprimanding the students, they were handed over to the police for further inquiry and action.
8. Based on the happenings and the seriousness of the incident, where the fight would have cost an arm or leg to the victims, the Discipline Committee of the college has decided to take strict action against the people involved.
9. **The action would be as follows:**
 - i. **Rustication of the main accused Mr. Sahil L. Bhalerao and Mr. Sameer M. Ghosh**
 - ii. **Warning letter to be issued to Mr. Mr. Vedant A. Parab, Mr. Adarsh A. Tiwari, Mr. Prem H. Lakhiani and Mr. Dhananjay H. Talekar.**
10. The action shall be communicated by the college to the concerned people in writing.

Ms. Sylvia Fernandes (Academic Director)


Ms. Swiddle D'Cunha (I/C Principal)


Mr. Rishabh Desai (Convener)

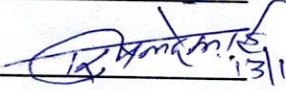
Mr. Vineet Khamrai

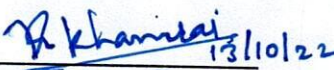
Mr. Shivkumar Chandey

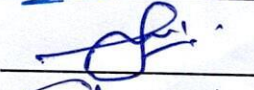
Ms. Zeal Kannani _

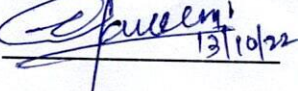
















Nirmala Memorial Foundation College of Commerce & Science COMMITTEE MEETING MINUTES

DI/F-CMM/00

Committee: College Grievance Redressal Cell (CGRC)

❖ **Type of Meeting:** Formal

❖ **Day:** Tuesday

❖ **Date:** 19/09/2022

❖ **Time:** 12.00 Noon

❖ **Venue:** Principal's Cabin

❖ **Chairperson of the Committee:** Ms. Swiddle D'Cunha

❖ **Number of Members Present:** 03 (Including Chairperson)

- Mr. Rishabh Desai (Member Secretary)

- Dr. Vijaya Jacqueline (Member)

❖ **Number of Members Absent:** NIL

❖ **Agenda of the Meeting:**

1. Discussion on the complaint made by Ms. Karishma Tanchak (TYBAMMC) regarding harassment from Mr. Deepak Kahar (TYBCOM).
2. Any other matter with permission of the chair.

❖ **Points Discussed:**

1. A verbal complaint was received from Ms. Karishma Tanchak against Mr. Deepak Kahar regarding harassment and eve-teasing.
2. Meeting was conducted regarding the complaint received by the cell from Ms. Karishma and other students about Mr. Deepak Kahar who was found drunk and had drug abuse in the college.
3. It was decided to take disciplinary action on Mr. Deepak Kahar for indecency and nuisance that he created in the college violating many rules. As a result, the case was handed over to the police.
4. Immediately a written complaint was made by the college and sent to the police station.
5. Further, the police called the complainant and Mr. Deepak Kahar to investigate the matter. Their parents were informed and called by the police.

Place:

Date:

(Chairperson)




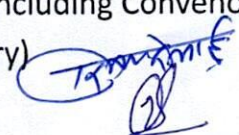



Nirmala Memorial Foundation College of Commerce & Science
COMMITTEE MEETING MINUTES

DI/F-CMM/00

2022 – 2023 /COM – CMM/ 01

Committee: College Grievance Redressal Cell (CGRC)

- ❖ **Type of Meeting:** Formal
- ❖ **Day:** Friday
- ❖ **Date:** 25/11/2022
- ❖ **Time:** 12.00 Noon
- ❖ **Venue:** Library
- ❖ **Chairperson of the Committee:** Ms. Swiddle D'Cunha 
- ❖ **Number of Members Present:** 03 (Including Convenor)
 - Mr. Rishabh Desai (Member Secretary) 
 - Dr. Vijaya Jacqueline (Member) 
- ❖ **Number of Members Absent:** NIL
- ❖ **Agenda of the Meeting:** Implementation of Discipline Rules and Regulations for students.
- ❖ **Points Discussed:**
 1. A Meeting has been conducted regarding maintenance of discipline rules and regulations.
 2. For outsiders a visitor's card is to be given.
 3. For students, an ID Card is mandatory in college premises.
 4. Without ordering food and playing games in the Canteen is strictly prohibited.
 5. No mobile phones in the Library reading area.
 6. Students need to maintain proper decorum on campus.

Place:

Date:



(Chairperson)


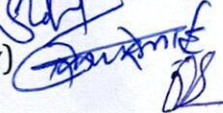




Nirmala Memorial Foundation College of Commerce & Science
COMMITTEE MEETING MINUTES

DI/F-CMM/00

Minutes of the Meeting

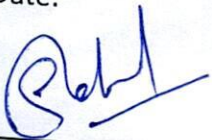
Committee	COLLEGE GRIEVANCE REDRESSAL CELL
Meeting Purpose	Complaint lodged on online portal regarding ragging
Meeting Date:	20/12/2022
Meeting Time:	11.30 am to 12.30 pm
Meeting Location:	Block no.401
Attendees:	Ms. Swiddle D'Cunha (Chairperson)  Mr. Rishabh Desai (Member Secretary)  Dr. Vijaya Jacqueline (Member) Ms. Vaishali Mishra (Chairperson of Anti-Ragging Committee)

Minutes

1. The meeting was called after an incident of violence and ragging was reported on the College Grievance Redressal Cell online portal by Mr. Arin Santosh Kadam (Complainant) against Mr. Aditya Ramesh Sadanshiv.
2. Immediately after this online grievance, CGRC and Anti-Ragging committee came into action and called the complainant to know further details about the matter.
3. The Committee further investigated the matter and found that the victim has filed the case against Mr. Aditya in Samata Nagar Police Station on 15th December 2022 (Attached the supporting document)
4. On further discussion, Mr. Arin requested the College Grievance Redressal Cell not to intervene in this matter as the case is already filed in the police station.

Place:

Date:



(Chairperson)





Nirmala Memorial Foundation College of Commerce & Science COMMITTEE MEETING MINUTES

DI/F-CMM/00

2022 – 2023 /COM – CMM/ 01

Committee: College Grievance Redressal Cell (CGRC)

❖ **Type of Meeting:** Formal

❖ **Day:** Wednesday

❖ **Date:** 29/03/2023

❖ **Time:** 8.00 a.m.

❖ **Venue:** BMS/BAF Coordinator's Cabin (Block 512)

❖ **Chairperson of the Committee:** Ms. Swiddle D'Cunha

❖ **Number of Members Present: 05 (Including Chairperson)**

- Mr. Rishabh Desai (Member Secretary)
- Dr. Vijaya Jacqueline (Member)
- Dr. Poonam Kakkad (BMS/BAF Coordinator)
- Ms. Gracy Asir

❖ **Agenda of the Meeting:**

1. Discussion regarding the complaint received from Ms. Harshali Raul against Ms. Gracy Asir.

❖ **Points Discussed:**

1. A written complaint of theft was made by Ms. Harshali Raul against Ms. Gracy Asir on Monday, 27th March, 2023. Ms. Harshali stated that Ms. Gracy had stolen Rs. 700 from her bag when it was kept on the rack outside the computer lab.
2. Discussion was done by the CGRC regarding the complaint received from Ms. Harshali Raul against Ms. Gracy Asir. Understanding the importance of the matter, the intimation of the meeting was given to the members on telephonic call. Also, Dr. Poonam Kakkad (BMS/BAF Coordinator) was called for the meeting as she is the coordinator.
3. During the meeting, the members discussed the case of theft reported by Ms. Harshali Raul on 28th March, 2023 to the Principal.
4. Members discussed the said case on the basis of the complaint filed and CCTV footage checked. Also, Ms. Gracy Asir was called and was interrogated about the same in presence of the Chair. She further confessed and was guilty about the act. Here, she also stated that her family and financial background forced her to commit such an act. Ms. Gracy's parents were informed and called at the college.
5. Further the committee decided to approach & inform the Police regarding Ms. Gracy's mental health with her handwritten note along with the official letter from the college.

Date:

Place:

Chairperson

